

**Minutes of the Berrynarbor Parish Council Meeting  
Held on Tuesday 11<sup>th</sup> September 2018 at 7pm at Manor Hall,  
Berrynarbor**

**Present:** Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs S Barten, Mrs J Beer, Mrs J Fairchild, D Kennedy and Mrs D Reynolds  
Mrs V Woodhouse, Parish Clerk  
Cllrs Mrs Y Gubb and J Lovering North Devon Council

1 Member of the public

1809/01 **Apologies:**  
Cllrs A Coppin, Mrs C White and County Councillor Miss A Davies.

1809/02 **Declarations of Interest**  
Cllr Mrs Barten declared a Personal Interest in Item 1809/09 as the Chairman of Governors.

Cllrs Mrs Reynolds declared a Personal and Prejudicial Interest in Item 1809/06 Application 65405 as the applicants are friends and a Disclosable Pecuniary Interest in Item 1809/07 as it affects her property.

Cllr Stanbury declared a Disclosable Pecuniary Interest in Item 1809/06 Application 65405 as a neighbour.

1809/03 **Public Participation Period**  
It was brought to the Council's attention by Cllr Mrs Fairchild that a number of residents had raised concerns about the overgrown hedges around the village and in Sterridge Valley, it was noted that Devon County Council as the Highway Authority was the only organisation that has authority to enforce hedge cutting and members of the public should be encouraged to report to DCC.

1809/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 10<sup>th</sup> July 2018**  
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 10<sup>th</sup> July 2018 as a correct record. Cllr Stanbury duly signed the minutes.

1809/05 **To receive reports from:**

- Police  
None.
- County Councillor Miss A Davis  
None.
- District Councillors Mrs Y Gubb & J Lovering  
Cllr Mrs Gubb reported that additional funds were being made available to some households in North Devon that require adaptations.

Cllr Lovering reported that a resident in Barnstaple had been fined for not complying with how to present waste for collection correctly. Cllr Lovering outlined the new licence requirements for Houses in Multiple Occupation that would come into law on the 1<sup>st</sup> October 2018.

- Play Area Inspections – Cllr Mrs J Beer  
Nothing to report. Cllr Mrs Beer was concerned that there appeared to be animal faeces in the Recreation Field, it was agreed to monitor the situation.

- Manor Hall – Cllr J Fairchild  
The AGM had been held and Cllr Mrs Fairchild had been re-elected as Chairman, the Committee was in the process of arranging the installation of a new heating system in the hall.
- Footpaths – Mrs J Fairchild  
Nothing to report.
- Dog Exercise Area – Cllr Mrs White  
Nothing to report.
- Meetings/Events attended by Councillors/Clerk  
Cllrs Mrs Barten, Mrs Fairchild and Mrs Reynolds had attended the Community Shop Celebrations and reported that it was a wonderful event.

It was noted that the scheduled meeting to discuss the transfer of the public toilets and car park had been postponed by NDC.

Members were informed that Mr Peter Heaton-Jones MP had offered to attend a Parish Council meeting, however, he could not attend a Tuesday unless in a short recess. Alternative dates were provided by Mr Heaton-Jones and it was agreed to invite him to a public meeting in November.

1809/06

### **Planning and Planning Correspondence**

Planning Applications: to consider Planning Applications received to date.

#### **65282** Installation of 1300 litre bunded oil tank on concrete base

Location: Cherry Dene, Berrynarbor, Ilfracombe

Applicant/Agent: Robert Boyd

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

#### **65296** Subdivision of one rented dwelling to form two rented dwellings

Location: 2 Wild Violets, Rock, Hill, Berrybaror, Ilfracombe

Applicant/Agent: Mr and Mrs Songhurst

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Mrs Reynolds declared a Personal and Prejudicial Interest and left the meeting for the following item and Cllr Stanbury declared a Disclosable Pecuniary Interest and left the meeting for the following item. Cllr Mrs Barten took the Chair.

#### **65405** Construction of mixed-use building containing owner's replacement, habitable and business associated accommodation, to permit the existing dwelling on site to become an additional unit of holiday letting accommodation

Location: Smythen Farm Holiday Cottages, Sterridge Valley, Berrynarbor, Ilfracombe

Applicant/Agent: Mr and Mrs William Carless

It was **resolved**, with no votes to the contrary, to make no comment.

Cllrs Mrs Reynolds and Stanbury returned to the meeting and Cllr Stanbury resumed the Chair.

It was noted that the following application had been received and the consultation

period would end before the next meeting date, it was agreed to consider the application.

**65426** Erection of one 12-metre-high pole with radio equipment attached together with erection of one ancillary storage cabinet and compound boundary fencing  
Location: Land adjacent to mast at Moules Farm, Barton Lane, Berrynarbor, Ilfracombe  
Applicant: Airband Community Internet Ltd

It was **resolved**, with no votes to the contrary, to raise no objections.

Planning Decisions:

**65155** Extension to dwelling at The Cedars, Berrynarbor, Ilfracombe

**64407** Installation of dormer window to front elevation at Berri View, Barton Lane, Berrynarbor, Ilfracombe

**64996** Erection of four glamping pods and one facilities pod at Watermouth Cove Holiday Park, Watermouth, Ilfracombe

**65172** Erection of livestock building at Stapleton Farm, Combe Martin, Ilfracombe

**65221** Erection of lean-to open-ended porch at 23 Berrynarbor Park, Berrynarbor, Ilfracombe

**65207** Variation of condition 5 (tented camping restriction) attached to planning permission 63647 (change of use of land to allow storage for up to 35 caravans between 31 October and 1 March together with extension to permitted season of camping in bottom field from 1 March to 31 October each year) to allow additional methods of camping to be used at Mill Park Touring Site, Mill Lane, Berrynarbor, Ilfracombe

Withdrawn:

**64855** Erection of one dwelling at Birdswell Lane, Berrynarbor

It was **resolved**, with no votes to the contrary, to note the above.

1809/07

**Matters to Note** (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's July newsletter
- Correspondence from Toller Beattie with reference to merging with Wollen Michelmore (information attached for Cllrs)
- DALC Annual Report 2017/2018 & Retirement of the County Secretary
- Temporary Prohibition of Traffic & Parking Road from Wheel Cross to Berry Down Cross
- Temporary Prohibition of Traffic road from Smythen Cross to Parsons Pightle, Sterridge Valley
- Response from Peter Heaton-Jones MP to the Parish Council's letter with reference to poor Broadband, Mobile and TV Signal in the area (copy has already been circulated)
- Definitive Map Modification 2016 – addition of Restricted Byway No. 27 Berrynarbor (information attached for Cllrs)

It was **resolved**, with no votes to the contrary, to note the information.

1809/08 **To approve payments and receipts to date and receive budget review**

The following payments were received:

**Payments 11<sup>th</sup> July 2018 – 11<sup>th</sup> September 2018**

Clerk's August Salary	£310.10 (Net)
HMRC PAYE	£77.40
Clerk's September Salary	£310.10 (Net)
Expenses: Mileage 11/09/2018 39 miles @ 0.45	=£17.55
Total:	£327.65
HMRC PAYE	£77.40
External Audit Fee	£240
Toilet Cleaning July	£100
Toilet Cleaning August	£100
AJ Adams, Repair to Slide	£120
Fremington Parish Council, Photocopying Charges	£12.59
Mrs Fairchild, Toilet Cleaning Supplies	£12.89
Mrs Fairchild, Toilet Cleaning Supplies	£6.74
Mrs Barten, Toilet Cleaning Supplies	£35.58
South West Water	£57.30
British Gas, Electricity	£53.81
<b>Payments total:</b>	<b>£1,531.46</b>

**Receipts 11<sup>th</sup> July 2018 –11<sup>th</sup> September 2018**

South West Water, Contribution towards fencing	£500
Interest	£0.67
Interest	£0.74
<b>Receipts total:</b>	<b>£501.41</b>

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

1809/09 **To receive formal acceptance from The West Berry Federation for the donation of the Basket Swing**

It was **resolved**, with no votes to the contrary, to note the acceptance. Members asked for clarification that the basket swing would be installed at Berrynarbor School as the anonymous donations for installation were given for Berrynarbor and not West Down.

1809/10 **To receive notification and details of North Devon Council's Community Governance Review**

It was **resolved**, with no votes to the contrary, to note the information.

1809/11 **To consider acceptance and/or allocation of outstanding funds from the defunct Berrynarbor Youth Club**

Members were informed that the now defunct Berrynarbor Youth Club had some funds remaining in a bank account and would transfer to the Parish Council as long as the funds were allocated for the benefit of the youth in the parish. It was **resolved**, with no votes to the contrary, to accept the funds and put towards the installation of the basket swing at Berrynarbor School.

1809/12 **To receive notice of Completion of the Limited Assurance Review for year ended 31 March 2018**

It was **resolved**, with no votes to the contrary, to note the information.

1809/13 **To consider request from resident for permission to remove a tree/carry out works to the tree in the Recreation Field**

A request was received to either fell completely or at least lop to approximately one third of its current height the remaining tree boarding Mary Vale. It was noted that

the tree is within a Conservation Area and would require permission from the Planning Authority for any works to be undertaken. It was **resolved**, with no votes to the contrary to seek the advice of North Devon Council's Landscape and Countryside Officer and proceed on his advice.

1809/14      **To consider correspondence relating to a possible opportunity to connect the public toilets to the main sewer**

Members received correspondence from the Berrynarbor Community Shop & Post Office informing the Council that a property in Castle Hill would be connecting into the mains sewage system and advising that this could be an opportunity for the public toilets to connect into the mains. It was **resolved**, with no votes to the contrary, to approach the North Devon Council as the property owners with the information.

1809/15      **To consider an application to the Communities Together Fund**

Members were informed that the fund was now open to applicants for grant funding for projects that benefit two or more parishes. It was resolved, with no votes to the contrary, to apply for the Berrynarbor allocation for the replacement of the bus shelter on the A399.

1809/16      **Close**

There being no further business the meeting closed at 8.15pm.

Signed ..... Dated .....