

Julie Snooks - Internal Auditor

Council: *Berrynarbor PC*
Year: 2017/18

Topic	Yes	No	n/a	Notes
Insurance	✓			AXA.
	✓			£150K
Precept	✓			Mins 12/12/17 ref 1712/09
	✓			
	✓			
Fixed Assets	✓			Adjustments made to remove Public Toilets not PC Ass'd
Risk	✓			
Internal Control	✓			
Payroll	✓			11/4/17 VW permanent + 18/19 inc min 1803/19 P/B
	✓			
	✓			
	✓			
Petty Cash			✓	
VAT	✓			
	✓		✓	
Standing Orders	✓			
	✓		✓	
Financial Regulations	✓			
	✓		✓	
Bank	✓			P3 balances are required to be identified.
Other receipts tested	✓		✓	
	✓			
Other payments tested	✓			
	✓			
	✓			
	✓			Online puts introduced - satisfactory electronic puts system.
Annual Return	✓			Balancing amendments made.
External audit	✓			
Audit closure		✓		

Website: www.berrynarborparishcouncil.org.uk

J Snooks. 8/5/18.