

**Minutes of the Annual Berrynarbor Parish Council Meeting
Held on Tuesday 12th June 2018 at 7pm at Manor Hall,
Berrynarbor**

- Present:** Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs S Barten, Mrs J Beer, A Coppin, Mrs J Fairchild, D Kennedy and Mrs D Reynolds
Cllr Miss A Davis, Devon County Council (from Minute No. 1806/05) and Cllr Mrs Y Gubb, North Devon Council
4 members of the public
- 1806/01 **Apologies:**
Cllr Mrs C White and District Cllr Mr J Lovering
- 1806/02 **Declarations of Interest**
None
- 1806/03 **Public Participation Period**
A member of the public repeated his recent correspondence with Councillors and quoted the replies he had received. He was asked to refrain from being abusive when stating all members of the PC are arrogant etc.
- A member of the public expressed concerns, of dangerously overgrown hedgerows and speeding in the Sterridge Valley.
- A member of the public asked on behalf of several parishioners, how long the Parish Council will be wasting time and money on the continuing Recreation Field saga, now the legal case has been closed.
- 1806/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 8th May 2018**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 8th May 2018 as a correct record. Cllr Stanbury duly signed the minutes.
- 7.14pm Cllr Miss A Davis joined the meeting.
- 1806/05 **To receive reports from:**
- Police
The newsletter had been circulated.
 - County Councillor Miss A Davis
Cllr Miss Davis informed members that the North Devon Link Road successfully won the Local Majors Fund to improve and widen areas of the North Devon Link Road, improve junctions and safety upgrades. Improvements will of course impact road users during the course of the improvements and are set to be completed by 2022.
- Cllr Miss Davis advised the overgrown hedgerows were the responsibility of the landowners and can be reported online. Cllr Miss Davis also reported the Tour of Britain, the UK's leading professional cycling event, is returning to Devon this year and is a fantastic opportunity to showcase the local area to potential visitors. Cllr Miss Davis finished by reporting the pothole action fund has now been allocated for the next financial year. There will be improvements to Rectory Road out of Combe Martin and Whitefield Hill.

- District Councillor Mrs Y Gubb
Reported NDC organised with Petroc, are once again inviting approx. 1100 local school children in Year 6, to take part in the Oceanfest activities for a day of fun filled beach activities and challenges. Cllr Mrs Gubb also informed members the NDC Executive Committee approved over £162,000.00 to improve public open spaces.
- Play Area Inspections – Cllr Mrs J Beer
Nothing to report on play equipment. There was a large amount of litter in the Recreation Field, the bin still has not been moved. The main gate was off its hinges (SWW have been working in there).
- Manor Hall – Cllr J Fairchild
Asked members if the hedge between the Manor Hall and park could be cut back as it is very overgrown. Cllr Fairchild also reported the Manor Hall Committee were looking to enlist new Committee members.
- Footpaths – Mrs J Fairchild
Reported the signposts had still not been replaced.
- Dog Exercise Area
Nothing to report.
- Meetings/Events attended by Councillors/Clerk
Cllr Coppin reported they are still trying to fix a meeting re; the car park but this is proving difficult.

1806/06

Planning and Planning Correspondence

Planning Applications: to consider Planning Applications received to date.

64855 Erection of one dwelling

Location: Land of Birdswell Lane, Berrynarbor, Ilfracombe

Applicant/Agent: Mr Simon Dovell

It was **resolved**, with no votes to the contrary, to raise concerns over access and increased vehicular traffic to Birdswell Lane which is very narrow with no turning areas.

Planning Decisions: The Planning Authority has given approval for:

64672 Approval of reserved matters following outline approval 63712 (hybrid application); 1) replacement wedding venue with associated landscaping; 2) outline application for additional 6 guest suites (some matters reserved (appearance)) in respect of appearance of replacement gazebo, Sandy Cove Hotel, Old Coast Road, Berrynarbor, Ilfracombe.

63647 Change of use of land to allow storage for up to 35 caravans between 31st October and 1st March together with extension to permitted season of camping in bottom field from 1st March to 31st March each year at Mill Park Touring Site, Mill Lane, Berrynarbor, Ilfracombe.

It was **resolved**, with no votes to the contrary, to note the information.

1806/07

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of the Monthly Defibrillator report
- DALCs May newsletter
- Clerks and Councils Direct May 2018

- The Local Government Boundary Commission for England, Electoral Review of North Devon: Final Recommendations
- Further correspondence from Vexatious Complainant relating to the Recreation Field (information has been circulated to Cllrs)
- Requirement to appoint a Data Protection Officer under GDPR has been removed
- Correspondence from DCC – cannot give approval for a finger to be added to the finger post for the dog area

It was **resolved**, with no votes to the contrary, to note the information.

1806/08

To approve Payments and Receipts to date

The following payments were received:

| | |
|--------------------------------|------------------|
| Clerk's June Salary | £310.10 (Net) |
| HMRC PAYE | £77.40 |
| J Fairchild, Cleaning supplies | £7.78 |
| Came & Company, Insurance | £947.95 |
| SWW, water rates | £101.01 |
| British Gas | £52.80 |
| Donation to Berry In Bloom | £500.00 |
| Payments total: | £1,997.04 |

Receipts:

| | |
|-----------------------------------|------------------|
| Interest | £0.71 |
| North Devon Council, Toilet Grant | £700 |
| HMRC VAT Refund | £793.51 |
| Donation for Stone Planter | £300 |
| Donation for wood | £10 |
| Receipts total: | £1,804.22 |

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

1806/09

To consider draft Unreasonably Persistent Behaviour Policy (information has already been circulated)

It was **resolved**, with no votes to the contrary, to accept the draft Unreasonably Persistent Behaviour Policy.

1806/10

To consider alternative shelter/shed proposals for the Recreation Field

Cllr Stanbury proposed we keep the existing shelter and add wooden benches to the inside and outside to repair and strengthen the existing shelter and make it more useful. It was **resolved**, with no votes to the contrary, to seek quotes from Chris Townsend and Stu Baillie (Little Silver Quarry).

1806/11

To consider request to hold a Berrynarbor Parish Council Family Dog Show on the Recreation Field

It was **resolved**, with no votes to the contrary, to approve this request.

1806/12

To receive updated quotations for fencing at the Recreation Field (information enclosed for Cllrs)

Cllr Fairchild suggested using Chestnut Paling as an alternative and cheaper material to fence the Recreation Field – however this would require maintenance and replacing in the future. Cllr Stanbury reported SWW have agreed to give the Parish Council £500.00 towards fencing. It was **resolved**, with no votes to the contrary to accept Chris Townsends' most competitive quote for Chain-link fencing.

- 1806/13 **To receive update on cleaning of the Public Toilets and consider alternative arrangements and quotations**
 The current company have not been cleaning for some weeks and Cllr Fairchild has been cleaning the toilets herself. Cllr Fairchild has a quote of £34.00 per week from a new company and is looking for further quotes. It was **resolved**, with no votes to the contrary, to terminate the current cleaning contract with Buckets and Sparkles and appoint new cleaners as soon as possible.
- Cllr Fairchild informed members there was a strong sewage odour in the toilets, and suggested contacting the shop to check when the septic tank was last emptied.
- 1806/14 **To discuss hedge trimming responsibilities and issues**
 Cllr Fairchild raised the issues of overgrown hedges again in the Sterridge Valley and also near the Pitt Hill bus shelter. It was suggested a list is drawn up of problem areas which could be brought to the attention of the person responsible for the maintenance and a notice put in the Berrynarbor Newsletter reminding landowners they are responsible for maintaining any hedges on the highway. Any overgrown hedges affecting highway safety can be reported online at DCC. Chris Townsend has asked if he can trim the hedge down Pitt Hill to the Recreation Field as it is getting quite overgrown but not yet a huge job. It was **resolved**, Cllr Stanbury would instruct him to go ahead, as there were no votes to the contrary.
- 1806/15 **To consider request from Berry In Bloom to replace the old sinks at the bottom of Claude's Garden**
 It was **resolved**, with no votes to the contrary to agree this request.
- 1806/16 **To consider encryption on the Parish Council's website for compliance with GDPR**
 It was **resolved**, with no votes to the contrary to enable encryption of the website.
- 1806/17 **To note donation towards the creation of the stone planter by the Village Sign**
 The generous donation of £300 by Mike and Sue Richards was gratefully received, it was recommended we write a letter of thanks and arrange a press release.
- 1806/18 **Close**
 There being no further business the meeting closed at 8.03pm.

Signed Dated