

**Minutes of the Annual Meeting of Berrynarbor Parish
Held on Tuesday 10th April 2018 at 7pm at Manor Hall,
Berrynarbor**

Present: Cllr A Stanbury (Chairman), 5 local electors, District Councillor J Lovering, PCSO Ade Drury and PC Chris Mannell, Pre-School and Mrs V Woodhouse, Parish Clerk

1. Presentation of the Minutes of the last Annual Parish Meeting held on 11th April 2017

The minutes were presented and agreed as a correct record.

2. Any Matters Arising from the Minutes

None.

3. Chairman's Report

Report is attached as appendix one.

4. Police Report

Between 01/04/2017 & 31/03/2018 the following crimes have been recorded

Violence with Injury	4
Violence without Injury	6
Other Sexual Offences	2
Vehicle Offences	2
Other Theft	8
Criminal Damage	8
Public Order Offences	2
Other Offences	1
Total	33

It was reported that there was one unsolved crime which was the criminal damage to the phone mast which in money terms was a significant amount of damage.

5. Primary School

No report.

6. Financial Report

An overview of the Parish Council's income and expenditure (unaudited) over the last year was given.

7. Claude's Garden Report

No report.

8. Manor Hall Report

Report attached as appendix two.

9. Berry In Bloom

Berry In Bloom has been very active this last year with fundraising to ensure there are adequate funds for some larger projects it is planning which will enhance the village, a copy of the accounts was also received.

- 10. **Berrynarbor Pre-School**
Report attached as appendix three.
- 11. **Comments and Questions from Members of the Public**
None.
- 12. **Matters raised at the discretion of the Chairman**
None.

The meeting closed at 7.20pm.

Signed Dated

Annual Parish Meeting April 2018

Report from Berrynarbor Parish Council Chairman

The year began and ended with a full council with no change in councillors.

Councillors attended many training meetings and workshops, which has undoubtedly helped us obtain the award of Foundation level of "The Local Council Award Scheme".

Thanks must be given to our Clerk for helping us achieve this prestigious award.

We have also been awarded the "community toilet grant", helping towards the associated costs of maintaining our public toilets.

In September we applied for a grant from "Tesco's bags for help" fund, to help finance a proposed new bus shelter at Barton Lane. In February we received news that we were successful and have won £1000 towards the project.

Also, in January we were successful in gaining a grant towards the installation of the new parish signs. This grant from the AONB, together with a grant from our County Councillor towards the purchase of the signs, means that they have been purchased and erected with very little direct cost to our parishioners.

In February we were successful in gaining TAP funding towards the purchase costs of a new sound system for the Manor Hall.

In December we provided additional Christmas lighting to decorate the tree and centre of the village. We are grateful for the financial assistance of our District councillors towards the purchase costs of these lights.

Several donations were awarded during the year including, The Poppy Appeal, Citizens Advice and the Berrynarbor Newsletter. A donation has also been agreed to finance a stone planter to be installed at the base of the new sign at Barton lane.

The council organised a flag competition for the children of the school to design a flag representing our unique parish.

This year we received notification that our Parish Grant would be cut by 50%, so unfortunately, we had to increase the council tax by approximately £2.11 per household per year to cover the loss and to allow for increased costs.

Historical minutes and related documents have now been organised and filed with the North Devon Record Office, Manor Hall and our Clerk's house and so are now in safe and secure storage. We have also erected a new notice board on the side wall of the toilets.

We have held discussions with NDDC re the possibility of leasing/owning the carpark and this and many other projects are ongoing.

I am very pleased to report that our Clerk is now permanently employed by our council and on behalf of all councillors, I would like to thank Vicki for her fantastic assistance to our council.

Thanks must also go to all our councillors for all their hard work over the last year. You are a pleasure to work with.

Thank you also to our County Councillor Andrea and District Councillors Yvette and John.

B e r r y n a r b o r
MANOR HALL TRUST

Charitable Incorporated Organisation 1169090

2017 HALL REPORT

The passed year has been a difficult year for the hall in terms of recruiting new trustees with presently a minimum of 3 trustees down. Coupled with the fact that unfortunately we were unsuccessful with our bid for lottery funding, 2018 looks like a continued struggle for the trustees to keep the hall fit for purpose.

We have however managed to replace the lighting to more modern LED lights which has hopefully improved the hall for our user groups that desperately needed improved lighting, and for when mood lighting is required for parties etc. Our tiny kitchen also had a larger more useful cooker installed. We hope to improve the PA/ sound system by the end of April, which we have gratefully received council funding for. Major repairs to the Penn Curzon rooms roof were completed in 2017 and the main hall roof is shortly to have work to repair a long-term leak.

2018 will be a busy year fundraising with several projects planned including the reintroduction of a Summer fete in July. We will also continue to seek further funding from other outside agencies and appreciate the continued support from our parish council.

Julia Fairchild

Chairman

Berrynarbor Annual parish meeting 2018

LEADERS' REPORTS – Susanna Hands

This year we have seen another new committee take over the running of our preschool for which we are very grateful. After some initial issues such as sorting out the bank we now appear to have a clearer understanding of what our priorities are; mainly fundraising as cost have increased; wages, pensions, room hire etc. but income remains low due to government funding and keeping in line with other local settings and parents incomes.

1. Numbers of children

We continue to provide care and education for children between the age of 2 and 5. At present we have 18 children on our books of which will 10 of these will be moving on to school in September 2018.

2. Staff members

We have a team of 3 members of staff and one bank staff member who cover training day or sickness.

3. Ofsted inspection

This took place on Wednesday 21st March 2018 and we are awaiting the new report. Our previous report dated 1st July 2015 outcomes were rated 'Good' ('Good' is the maximum we can achieve due to limitations to Manor Hall).

We continue to comply with the Ofsted regulations and are in receipt of the 2 year old funding scheme and Early Years Entitlement. We also support families who are able to claim the 30 hours entitlements.

4. Fundraising

We continue to hold fundraising events such as a quiz night and plan holding a table top sale on 21st April. We have raised money through cloths recycling using a company call 'Bags2school' and we are having a collection on 3rd May 2018.

5. Activities/Events

As a setting, we celebrated Harvest festival joining the primary school in church and the preschool children performed the Nativity and sang songs for family and friends at Christmas. We joined the toddler group having a lovely Christmas party in which we had a visit from Father Christmas.

Last term we joined school in activities to support positive mental wellbeing for all children lead by a team from the 'Relax Kids' organisation.

World book day (although slightly delayed due to snow) was celebrated with the children getting involved with their own story telling and using their imagination to create new and individual stories.

Last year the team from 'Berrynarbor in Bloom' help to renovate our lovely digging and garden area. This has proved very popular with our children and this year Lynne has signed us up for a free 'Grow Wild' kit, hoping to grow wild flower to enable insect to thrive and be explore by the children.

We intend to explore our local beaches and join a seaside safari session in Combe Martin organised by the museum.