

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 10th April 2018 at 7.22pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs J Beer (from Minute No.1804/05), Mrs S Barten, A Coppin, Mrs J Fairchild and Mrs C White (from Minute No.1804/05)

Cllr J Lovering, North Devon Council, PCSO Ade Drury and PC Chris Mannell
1 member of the public

1804/01 **Apologies**

Cllrs D Kennedy and Mrs D Reynolds and County Councillor Miss A Davis and District Cllr Mrs Y Gubb.

1804/02 **Declarations of Interest**

None.

1804/03 **Public Participation Period**

Cllr Mrs Bacon reported that a member of the public had queried if the Parish Council could assist in the speedy removal of an abandoned vehicle at the end of Barton Lane. It was noted that the car had now been moved onto private land. PCSO Drury agreed to look into the matter and report back to Cllr Mrs Bacon.

The Editor of the Berrynarbor newsletter explained that she was responding to the content of Minute No. 1803/17. The Editor explained that she was not happy printing the article but felt it was fair as the Parish Council had previously reported on the issue. Any inaccuracy is between the author and the Parish Council and there is a disclaimer within the newsletter that states the Editor is not responsible for the accuracy of articles.

1804/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 13th March 2018**

Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 13th March 2018 as a correct record. Cllr Stanbury duly signed the minutes.

1804/05 **To receive reports from:**

- **Police**

The April newsletter had been circulated PCSO Drury confirmed that there had been four recorded crimes and explained the process of creating a community speed watch she explained that existing data will be checked and tested and the results of the data will depend on whether or not a speed watch can be supported.

Cllr Mrs White and Mrs Beer entered the meeting.

- **County Councillor Miss A Davis**
The report is attached as Appendix one.

Cllr Mrs Barten left the meeting.

- **District Councillors Mrs Y Gubb & J Lovering**

Cllr Lovering reported on the structure of the District Council following recent by-elections and the election of Chairman and Vice-Chairman at the Annual Meeting, Cllr Lovering further explained that there would be some changes to the planning department.

Cllr Mrs Barten returned to the meeting.

Cllr Lovering reported that, although NDC would like the base at Chivenor to remain, it was looking at a Plan B. When recycling bottles Cllr Lovering explained that you should rinse your bottles and return the caps.

- Play Area Inspections. Councillor Mrs J Beer
Nothing to report. It was noted that Mr Pickering had repaired some equipment in the Manor Hall Play Area as a donation to the Parish Council, it was agreed to thank Mr Pickering.
- Councillor Mrs D Reynolds, Manor Hall
Cllr Mrs Fairchild encouraged people to support the Ball Room Dancing which would be held in the hall at the end of April.
- Footpaths Report Councillor Mrs Fairchild
The wording on the sign for Footpath 2A has faded and is not very clear.

PCSO Ade Drury and PC Chris Mannell

- Dog Exercise area Councillor Mrs White
A member of the public had raised concerns about a gap in the fencing and dogs that keep running out into the road, they are willing to donate funds towards a fence and have been advised to write to the Parish Council.
- Meetings/events attended by Councillors/Clerk
None.

1804/06

Planning & Planning Correspondence

Planning Applications: to consider Planning Applications received to date

6.1 Planning Applications

64672 Approval of reserved matters following outline approval 63712 (hybrid application); 1) replacement wedding venue with associated landscaping; 2) outline application for additional 6 guest suites (some matters reserved (appearance)) in respect of appearance of replacement gazebo
Location: Sandy Cove Hotel, Old Coast Road, Berryнарbor, Ilfracombe
Applicant/Agent: Mr and Mrs Ten-Bokkel

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

6.2 Planning Decisions: The Planning Authority has given Approval for:
64429 Extension to dwelling at Sandpiper, Wood Park Lane, Sterridge Valley, Berryнарbor, Ilfracombe

64481 Erection of garage at Dene Cottage, Birdswell Lane, Berryнарbor, Ilfracombe

64393 Installation of replacement garage doors at Dorma House, 45 The Village, Berryнарbor, Ilfracombe

It was **resolved**, with no votes to the contrary, to note the decision notices.

1804/07 **Matters to Note** (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- Correspondence from NDC confirming the level of Parish Grant for 2018/2019 (copy enclosed for Cllrs)
- Temporary Prohibition of Through Traffic & Parking Ridge Hill & Wheel Lane
- Temporary Prohibition of Through Traffic & Parking Pitt Hill
- Temporary Prohibition of Through Traffic & Parking Barton Lane
- Minutes up to the financial year 2014/2015 have been deposited by the Clerk at the North Devon Record Office in Barnstaple
- DALC's March newsletter
- Application for a Lawful Development Certificate for existing use a separate and self-contained single dwelling at Alfie's Barn, Berry Down, Combe Martin (information has already been circulated)
- Application for a Lawful Development Certificate for the existing use of buildings as one dwelling and land as its garden at Yellaton Garden, Combe Martin (information has already been circulated)
- Letter from Fisher German Reference Property Portfolio Management (copy enclosed for Cllrs)
- Thank you letter from Berrynarbor Community Enterprise (copy enclosed for Cllrs)
- Letter from St Peter's Church in relation to landownership for replacement Memorial Bench (copy enclosed for Cllrs)

It was **resolved**, with no votes to the contrary, to note the above.

1804/08 **To approve payments and receipts to date**

The following payments were received: -

Payments 14th March 2018 – 10th April 2018

Clerk's April Salary	£304(Net)
Expenses: Mileage 10/04/2018 39 miles @ 0.45 =	£17.55
Car parking	£1.10
Stationery	£15.18
Total:	£337.83
HMRC PAYE	£76
Buckets & Sparkles, February Toilet Cleaning	£75
Mrs Julia Fairchild, Padlock	£3.49
A.F.S Fire & Security Ltd, fire proof cabinet	£670.80
Arbmark Tree Care	£360
Berrynarbor Community Enterprise, Sewage Donation	£243.47
Fremington Parish Council, Photocopying and Stamps	£8.95
Payments total:	£1,775.54

Receipts 14th March 2018 – 10th April 2018

Interest	£0.67
AONB Grant Funding for Village Signs	£1,726.37
Devon County Council, P3 funding	£600
Anonymous donation	£100
Anonymous donation	£100
Receipts total:	£2,527.04

It was **resolved**, with no votes to the contrary, to approve the payments.

- 1804/09 **To consider additional financial contribution towards the North Devon Record Office**
Members considered the request and it was **resolved**, with no votes to the contrary, to make a donation of £50.
- 1804/10 **To consider donation towards Berry In Bloom**
Members were unclear on whether or not Berry In Bloom was requesting a donation for 2018/2019 it was proposed by the Chairman and unanimously agreed to suspend Standing Orders to allow the Editor of the Berrynarbor Newsletter to speak. The Editor explained that Berry In Bloom was organising a fund raising event for the newsletter and she did not believe there was a requirement for additional funding as they were quite solvent.
- It was **resolved** to reinstate Standing Orders.
- It was **resolved**, with no votes to the contrary, for the Clerk to clarify whether or not Berry In Bloom is requesting a donation.
- 1804/11 **To consider donation towards the Berrynarbor Newsletter**
Members considered the request, members were pleased to see that printing costs had been reduced but still felt there was room to investigate larger donation boxes and a charge for the newsletter along with an increase in advertising costs. The Editor of the newsletter confirmed that if a charge for the publication was introduced she would no longer continue.
- Cllr Lovering was unsure whether or not he could provide some financial assistance from his NDC Community Cllr Grant funding and agreed that he would if it was found to be acceptable.
- It was **resolved**, with no votes to the contrary and three abstentions, to give a donation of £500 and if NDC Cllrs are unable to contribute funding to look to hold a fundraising event on behalf of the newsletter. It was further **resolved** to place an article in the next Parish Council's piece for the newsletter explaining that more donations are required or a charge will have to be introduced which in turn would mean that there would not be an Editor for the newsletter.
- 1804/12 **To consider renewal of licence for the Emergency Sand Bunker and relocation proposals**
It was noted that it had been agreed not to relocate the Sand Bunker and this was a typing error on the Agenda. It was **resolved**, with no votes to the contrary, to renew the licence.
- 1804/13 **To consider the revised Planning Enforcement Plan from the North Devon Council**
It was **resolved**, with no votes to the contrary, to note the information.
- 1804/14 **To consider alternative shelter/shed proposals for the Recreation Field**
It was reported that the school would like a shelter and not a shed, members discussed the design of a shelter and felt that a three sided shelter that would fit on the existing base would be the most appropriate, however, members were unsure of the exact design and size that would be required it was therefore **resolved**, with no votes to the contrary, to remove the current shed when time and resources permit, consult with the school on the design of a shelter and to place the replacement on the next agenda for agreement and look to hold a fund raising event for the replacement.
- The member of the public and Cllr Lovering left the meeting.

1804/15 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

1804/16 **To receive and consider complaint received following the Internal Review of the Freedom of Information request received & subsequent correspondence relating to the Recreation Field and play equipment and further Freedom of Information Request**

The correspondence had been circulated prior to the meeting. Members noted that the issues raised within the complaint had been dealt with at length it was further noted that the Parish Council had already agreed that any further correspondence would be considered as vexatious it was therefore **resolved**, with no votes to the contrary, to seek further advice on the matter and respond accordingly.

1804/17 **Close**

There being no further business the meeting closed at 8.40pm.

Signed Dated