

BERRYNARBOR PARISH COUNCIL


PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE, YARNSCOMBE,
BARNSTAPLE, EX31 3LW,

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To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 13th March 2018**, at **Manor Hall, Birdswell Lane, Berrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.



Victoria Woodhouse
Clerk to the Council

Date of issue: 7th March 2018

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 **Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 13th February 2018** (copies attached)
- 5 **To receive reports from:**
 - Police
 - County Councillor Miss A Davis
 - District Councillors Mrs Y Gubb & J Lovering
 - Play Area Inspections. Councillor Mrs J Beer
 - Manor Hall, Councillor Mrs D Reynolds
 - Footpaths Report Councillor Mrs Fairchild
 - Dog Exercise area Councillor Mrs White
 - Meetings/events attended by Councillors/Clerk
- 6 **Planning & Planning Correspondence**
 - 6.1 Planning Applications: to consider Planning Applications received to date
 - 64481** Erection of garage
Location: Dene Cottage, Birdswell Lane, Berrynarbor, Ilfracombe
Applicant/Agent: Mr and Mrs Hull
 - 64606** Construction of mobile poultry unit to be moved annually between 2 sites
Location: PT Wheel Farm, Berrydown, Combe Martin, Ilfracombe
Applicant/Agent: Mr Nigel Down
 - 64609** Application for a Lawful Development Certificate for a proposed use of land to sight eight caravans for full residential use
Location: Berrynarbor Park Road from Smythen Cross to Parsons Pightle, Sterridge Valley, Berrynarbor
Applicant/Agent: Mr H Simmonds

64574 Application for a Lawful Development Certificate for the existing use of buildings as one dwelling and land as its garden
Location: Yellaton Garden, Combe Martin, Ilfracombe
Applicant/Agent: Ms D Elbaz Johnston

- 6.2 Planning Decisions: The Planning Authority has given Approval for:
64370 Prior approval for proposed change of use from agricultural building to dwelling house (Class Q(A&B)) at Higher Twitchen, Berry Down, Combe Martin, Ilfracombe.
- 7 Matters to Note** (correspondence is available from the Clerk unless otherwise stated)
- Completion of Monthly Defibrillator report
 - Thank you letter from St Peter's Church (copy enclosed for Cllrs)
 - DALC's February newsletter
 - Clerks & Councils Direct March 2018
 - ICO March newsletter
 - Letter from South West Water Reference Property Portfolio Management (copy enclosed for Cllrs)
- 8 To approve payments and receipts to date** (information attached for Cllrs)
- 9 To receive budget review** (information attached for Cllrs)
- 10 To note that the Basket Swing could not be installed at the School and consider the future of the Swing and Frame and reimbursement of donations towards the installation**
- 11 To consider Traffic Sensitive Street Review Consultation** (information attached for Cllrs)
- 12 To consider consultation on the Main Modifications of the North Devon and Torridge Local Plan 2011- 2031** (information attached for Cllrs)
- 13 To consider annual contribution towards the Sewage Plant** (information attached for Cllrs)
- 14 To receive further information on the future lease of the defibrillator** (Cllr Mrs White to report)
- 15 To receive costings for signage for the Dog Exercise area**
- 16 To receive update on the storage of minutes and associated documents**
- 17 To consider article for Newsletter**
- 18 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

- 19 To receive staff appraisal and review staff salary**