

BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE, YARNSCOMBE,
BARNSTAPLE, EX31 3LW,

TEL: 07815665215. E-MAIL: clerk@berrynarborparishcouncil.org.uk

To all Berrynarbor Parish Councillors

You are hereby summoned to attend the Parish Council meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 10th October 2017**, at **Manor Hall, Birdswell Lane, Berrynarbor** at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.



Victoria Woodhouse
Clerk to the Council

Date of issue: 4th October 2017

AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 **Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 12th September 2017** (copies attached)
- 5 **To receive reports from:**
 - Police
 - County Councillor Miss A Davis
 - District Councillors Mrs Y Gubb & J Lovering
 - Play Area Inspections. Councillor Mrs J Beer
 - Manor Hall, Councillor Mrs D Reynolds
 - Footpaths Report Councillor Mrs Fairchild
 - Dog Exercise area Councillor Mrs White
 - Meetings/events attended by Councillors/Clerk
- 6 **Planning & Planning Correspondence**
 - 6.1 Planning Applications: to consider Planning Applications received to date

63712 Hybrid application 1) Replacement wedding venue with associated landscaping 2) Outline application for additional 6 guest suites (some matters reserved (appearance))
Location: Sandy Cove Hotel, Old Coast Road, Berrynarbor, Ilfracombe
Applicant/Agent: Mr and Mrs Gerrit and Dawn Ten-Bokkel

63647 Change of use of land to allow storage for up to 35 caravans between 31st October and 1st March together with extension to permitted season of camping in bottom field from 1st March to 31 October each year
Location: Mill Park Touring Site, Mill Lane, Berrynarbor, Ilfracombe
Applicant/Agent: Mr Adrian Coppin

63749 Change of use from guest house to single dwelling house

Location: The Lodge, Berrynarbor, Ilfracombe

Applicant/Agent: Mr Martin and Mrs Lorna Robson

63705 Replacement of existing parking with new parking

Location: The Little Buttery, 54 The Village, Silver Street, Berrynarbor, Ilfracombe

Applicant/Agent: Mr Buggins

6.2 Planning Decisions: The Planning Authority has given Approval for:

63752 Prior notification for erection of one agricultural building at land at 256975 1460221, Berrynarbor

Prior approval is required.

7 Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's September newsletter
- Listing of Berrynarbor's Wall Memorial as part of Historic England's First World War Commemoration Project (information enclosed for Cllrs)
- Cllr Mrs Fairchild's attendance at the forthcoming Parish Paths Partnership Annual Workshop 2017
- Combe Martin, Berrynarbor and East Down Police Newsletter October 2017 (available on the Parish Council's website)

8 To approve payments and receipts to date (information attached for Cllrs)

9 To receive budget review (information to follow)

10 To note receipt of the Foundation Level of the Local Council Award Scheme

11 To consider attendance at the Town and Parish Council's Devon Highway Conference 2017 (information enclosed for Cllrs)

12 To consider Tenders for fencing the play area at the Recreation Field (information enclosed for Cllrs)

13 To consider purchase of paper towel holders for the public toilets

14 To consider options and details for the future management/ownership of the car park and public toilets

15 To consider growing a Christmas Tree for the village

16 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

17 To receive an update on the Appeals Procedure for the legal proceedings

18 To review staff Probationary period