

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 9th January 2018 at 7pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs J Beer (from Minute No.1801/08)
Mrs S Barten, Mrs J Fairchild and Mrs C White
Cllr Miss A Davis, Devon County Council
Cllrs Mrs Y Gubb and J Lovering, North Devon Council

1801/01 **Apologies**

Cllrs A Coppin, D Kennedy and Mrs D Reynolds. Cllr Mrs Beer had given her apologies she would be late to the meeting.

1801/02 **Declarations of Interest**

Cllr Mrs C White declared a Disclosable Pecuniary Interest in Item 1801/14 as it affects her property.

1801/03 **Public Participation Period**

None.

1801/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 12th December 2017**

Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 12th December 2017 as a correct record. Cllr Stanbury duly signed the minutes.

1801/05 **To receive reports from:**

- Police
The January newsletter had been circulated.
- County Councillor Miss A Davis
Attached as Appendix One.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb reported that the District Council had now agreed to continue the green waste collection through November.

Cllr Miss Davis left the meeting and did not return.

Cllr Mrs Gubb explained that improvements had been made to the way in which the inspection of food premises take place and new software had been introduced.

Cllr Lovering reported on the District Council's plans for temporary housing for homeless people and explained that a property in Barnstaple has been converted and brought into use and the property next door was soon to be converted.

Cllrs Lovering and Mrs Gubb informed members that a cargo ship had got into difficulty during the storms off of Lundy and materials were washing ashore. Members were reminded that removing the materials would be theft.

- Play Area Inspections. Councillor Mrs J Beer
Nothing to report.
- Councillor Mrs D Reynolds, Manor Hall

Nothing to report.

- Footpaths Report Councillor Mrs Fairchild
It was noted that the sign on Footpath 20 had still not been replaced.
- Dog Exercise area Councillor Mrs White
Cllr Mrs White felt that the area need signage and it was agreed to place this item on the next agenda for consideration.
- Meetings/events attended by Councillors/Clerk
None.

1801/06

Planning & Planning Correspondence

Planning Applications: to consider Planning Applications received to date
None.

6.1 Planning Applications

64179 Erection of outbuilding

Location: Berri Dale, Barton Lane, Berrynarbor

Applicant/Agent: Mrs Beverley Grant

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

6.2 Planning Decisions: The Planning Authority has given Approval for:

63988 Application for consent for works to trees covered by a Tree Preservation Order in respect of crown lifting of trees to provide highway clearance at Woodland off Haggington Hill/Mill Lane, Berrynarbor, Ilfracombe.

63752 Prior notification for erection of one agricultural building at land at 256975 146021, Berrynarbor

64222 Prior notification for erection of one agricultural building (fodder storage) at Yetland Bungalow, Combe Martin, Ilfracombe - prior approval of details for this development are not required.

62487 Notification of works to trees in a Conservation Area in respect of removal of 1 Western Red Cedar at 37 the Village, Berrynarbor, Ilfracombe.

64038 Approval of details in respect of discharge of condition 5 (construction management plan) attached to planning permission 63712 at Sandy Cove Hotel, Old Cost Road, Berrynarbor, Ilfracombe.

It was **resolved**, with no votes to the contrary, to note the decision notices and appeal decision.

1801/07

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's December newsletter
- Application for a lawful development certificate for existing change of use of land as an informal amenity area for Berrynarbor Park Residents and siting of maintenance equipment, buildings and greenhouse at Berrynarbor Park, Sterridge Valley, Berrynarbor, Ilfracombe.
- Temporary Prohibition of Through Traffic and Parking, A399 Watermouth Road, Berrynarbor (information enclosed)

It was **resolved**, with no votes to the contrary, to note the above.

1801/08

To approve payments and receipts to date

The following payments were received: -

Cllr Mrs Bacon reported that correspondence had been received from the Church requesting a donation of £30 towards the electricity for the Christmas Lights. It was agreed to add this to the payments list.

Payments 13th December 2017 – 9th January 2018

| | |
|--|----------------|
| Clerk's January Salary | £300 (Net) |
| Expenses: Mileage 09/10/2018 39 miles @ 0.45 = | £17.55 |
| Purchase of Flag | £29.34 |
| Total: | £346.89 |
| HMRC PAYE | £75 |
| Buckets and Sparkle, Toilet Cleaning | £100 |
| British Gas, Electricity Public Toilets | £9.35 |
| Payments total: | £531.24 |

Receipts 13th December 2017 – 9th January 2018

| | |
|---|----------------|
| Interest | £0.76 |
| Anonymous donation towards installation of Basket Swing at school | £100 |
| Anonymous donation towards installation of Basket Swing at school | £100 |
| Anonymous donation towards installation of Basket Swing at school | £100 |
| North Devon Council, Community Cllr Funding for Festive Lights | £400 |
| Receipts total: | £700.76 |

Cllr Mrs J Beer entered the meeting at 7.40pm.

It was **resolved**, with no votes to the contrary, to approve the payments giving a new payment total of **£561.24**.

1801/09

To receive budget review

The budget review was circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to note the information.

1801/10

To receive confirmation of details for the proposed precept for 2018/2019

It was **resolved**, with no votes to the contrary, to note the information and submit the formal precept request for 2018/2019. It was further **resolved**, with no votes to the contrary, to include an article within the newsletter.

1801/11

To receive notification of Grant award from the AONB Sustainable Development Fund towards the installation of the village signs and agree the terms and conditions contained within the associated grant agreement

The terms and conditions were circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to accept the terms and conditions and sign the grant agreement. It was noted that the grant application for the replacement of the bus shelter on the A399 would need to be submitted by the end of January/early February.

It was noted that one of the terms and conditions required a sign, on the village signs, for the AONB and it was agreed to investigate a pressed metal sign.

1801/12 **To consider correspondence, including request to join, from Campaign to Protect Rural England**
Members considered the request to join and did not feel it would be appropriate it was therefore **resolved**, with no votes to the contrary, not to join the Campaign to Protect Rural England.

1801/13 **To consider the specification for the grass cutting contract for 2018/2019**
Members considered the draft specification, members discussed the frequency of cutting the Recreation Field and it was **resolved**, with no votes to the contrary, for the Clerk to investigate the frequency of grass cutting in the Recreation Field and to commence the tender process.

Cllr Mrs White declared a Disclosable Pecuniary Interest and left the meeting for the following item.

1801/14 **To receive Statement of Case for Title of Order: (restricted Byway No.27 Berrynarbor) Definitive Map Modification Order 2016**
The Statement of Case was circulated prior to the meeting. Members noted that on page 34 of the Statement of Case it states “it would appear that the reason for rescinding the support of my Schedule 14 Application by the previous Parish Council may have been of a monetary nature, rather than relevant contrary evidence”. For clarity the Parish Council rescinded its support for two reasons the first being that the correct procedures were not followed in reaching the initial resolution to support the application, the item was not placed on the summons or public notice of the meeting, therefore, providing no advance warning that the item would be discussed. The second reason for rescinding the support was because there was no evidence provided to substantiate the regular use. The support was not rescinded on monetary grounds.

It was **resolved**, with no votes to the contrary, to note the information.

Cllr Mrs White returned to the meeting.

1801/15 **To consider the purchase of a small fire proof cabinet**
Members considered the cost of a two-drawer fireproof filling cabinet, Cllr Mrs Beer offered to investigate the cost further and it was **resolved**, with no votes to the contrary, for Cllr Mrs Beer to investigate the cost.

1801/16 **To consider growing a Christmas Tree for the village (Cllr Stanbury to report)**
It was **resolved**, with no votes to the contrary, to defer this item.

1801/17 **To consider quotations for works to trees in the Recreation Field**
Members were informed that since the specification was amended only one quotation had been received from Arbmark it was **resolved**, with no votes to the contrary, to accept the quotation from Arbmark. It was noted that permission had not yet been granted by the District Council for the works and the works would be carried out once permission had been confirmed.

1801/18 **Close**
There being no further business the meeting closed at 8.15pm.

Signed Dated