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Minutes of the Berrynarbor Parish Council Meeting Held on Tuesday 14th November 2017 at 7pm at Manor Hall, Berrynarbor

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, Mrs S Barten, A Coppin, Mrs J Fairchild, D Kennedy and Mrs D Reynolds
Cllr Miss A Davis, Devon County Council
Cllrs Mrs Y Gubb and J Lovering, North Devon Council

3 members of the public

1711/01 **Apologies**
Cllrs Mrs J Beer and Mrs C White.

1711/02 **Declarations of Interest**
Cllr Mrs Reynolds declared a Personal and Prejudicial Interest in Item 1711/08 Planning Application 63944 as the applicant is a neighbour and friend, a Disclosable Pecuniary Interest in Item 1711/19 as her personal property is affected and a Personal Interest in Item 1711/06 and 1711/13 as she has a child at the school.

Cllr Mrs Barten declared a Personal Interest in Item 1711/08 Planning Application 63872 as a neighbour a Personal and Prejudicial Interest in Item 1711/06 as a Governor of the School and a Personal Interest in Item 1711/13 as a Governor of the School.

Cllr Kennedy declared a Personal Interest in Item 1711/06 and 1711/13 as he has a child at the school.

Cllr Stanbury declared a Personal Interest in Item 1711/06 and 1711/13 as he has a child at the school.

Cllr Mrs Bacon declared a Personal Interest in Item 1711/06 and 1711/13 as she has a child at the school.

1711/03 **Public Participation Period**
The applicant for planning application 63872 introduced herself to the Council and explained that she would be happy to answer any questions.

1711/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 10th October 2017**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 10th October 2017 as a correct record. Cllr Stanbury duly signed the minutes.

The Chairman proposed and it was unanimously agreed to move the County Councillor's report forward to this point on the Agenda followed by item 20 "to discuss provision of a new School in Berrynarbor".

1711/05 **To receive reports from:**

- County Councillor Miss A Davis
Attached as Appendix One.

Cllr Mrs Barten declared an Interest in the following Item.

1711/06 **To discuss provision of a new school in Berrynarbor** (item requested by Cllr Mrs Barten)

Cllr Mrs Barten reported that there was a need for a new Primary School in Berrynarbor and invited County Cllr Miss Davis to visit the current site to witness the issues of the school's current size. Cllr Miss Davis accepted the invitation but explained the financial issues of providing a new school.

Cllr Miss Davis left the meeting and did not return.

1711/07 **To receive reports from:**

- Police
The November newsletter had been circulated.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Lovering reminded Cllrs that the old paper £10 notes would be taken out of circulation on the 1st March 2017. Cllr Lovering reported that there had been a prosecution for fly tipping and explained about the recycling of metal from the crematorium scheme and the funds raised for charity.
- Play Area Inspections. Councillor Mrs J Beer
Nothing to report.
- Councillor Mrs D Reynolds, Manor Hall
Cllr Mrs Fairchild gave details of the coffee morning in December.
- Footpaths Report Councillor Mrs Fairchild
Cllr Mrs Fairchild reported that, along with Cllr Mrs Barten, she had attended the recent P3 workshop, which they had found to be useful and had raised several questions about other roles the Parish Council could investigate.
- Dog Exercise area Councillor Mrs White
None.
- Meetings/events attended by Councillors/Clerk
It was noted that there had been an issue with a tree in the Recreation Field which had been made safe and the Chairman and Cllr Mrs Fairchild had met with the Countryside and Landscape Officer to discuss works to the trees which are in a Conservation Area, the works had been agreed and permission to undertake the works would now need to be sought.

1711/08 **Planning & Planning Correspondence**

Planning Applications: to consider Planning Applications received to date

63872 Siting of a café boat

Location: Watermouth Harbour, Berrynarbor, Ilfracombe

Applicant/Agent: Mrs Laura Lake

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Mrs Reynolds declared a Personal and Prejudicial Interest and left the meeting for the following item.

63944 Extension and alterations to dwelling

Location: Orchard Park, Berrynarbor, Ilfracombe

Applicant/Agent: Mr Neil Macmillan

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It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Mrs Reynolds returned to the meeting

62/50/16/001 Amended Plans for Proposed re-instatement of railway line and ancillary development. As per amended plans 11.05.16, and amended plans and details submitted 30.01.17 and amended plans, additional plans and information dated 01.11.17 including further information in respect of Environmental Statement. As per additional information 02.03.17, Land between Killington Lane and Blackmoor Gate, Parracombe, Barnstaple, Devon

No objections were raised.

62/50/16/002 Amended Plans for Proposed erection of engine shed (2052m²), formation of railway sidings and change of use of agricultural barn to railway workshop. As per amended plans and details submitted 30.01.17, and amended plan, additional plans and information dated 01.11.17 including further information in respect of Environmental Statement. As per additional information dated 02.03.17, Rowley Moor Farm, Kentisbury, Barnstaple, Devon, EX31 4NP

No objections were raised.

62/50/16/005 Proposed erection of two semi-detached dwellings replacing bungalow demolished to allow re-instatement of railway line - one local needs affordable and one for occupation by railway staff. As per amended plans, additional plans and information dated 01.11.17, The Halt, Parracombe, Barnstaple Devon EX31 4RJ

No objections were raised.

6.2 Planning Decisions: The Planning Authority has given Approval for:

63712 Hybrid application 1) Replacement wedding venue with associated landscaping 2) Outline application for additional 6 guest suites (some matters reserved (appearance)), Sandy Cove Hotel, Old Coast Road, Berryarbor, Ilfracombe

63749 Change of use from Guest House to single dwelling house at The Lodge, Berryarbor, Ilfracombe

6.3 Planning Appeal Decision: The Planning Inspectorate has given Approval for:

APP/X1118/W/17/3177843 (planning application 62151) Conversion of barn to form one residential dwelling together with new vehicular access at Hempster Farm, Berryarbor, Ilfracombe

It was **resolved**, with no votes to the contrary, to note the decision notices and appeal decision.

1711/09

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's October newsletter & annual report
- Reduction of Parish Grant for 2018-2019
- Diary Dates for Adoption Information Events

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- Correspondence relating to water leak at Castle Hill
- Healthwatch Voices Newsletter Autumn 2017
- Clerks and Councils Direct Newsletter November 2017
- Combe Martin, Berrynarbor and East Down Police November 17 Newsletter

It was **resolved**, with no votes to the contrary, to note the above.

1711/10

To approve payments and receipts to date

The following payments were received: -

Payments 11th October 2017 – 14th November 2017

Clerk's November Salary	£300(Net)
Expenses: Mileage 14/11/2017 39 miles @ 0.45 =	£17.55
Total:	£317.55
Mrs V Woodhouse, Stationery	£31.74
HMRC PAYE	£75
Buckets and Sparkle, October Toilet Cleaning	£111.99
WesternWeb Limited, Annual Renewal of Web Space and e-mail Hosting	£80.40
North Devon Wrought Iron Design, Village Signs	£1,500
Information Commissioners Annual Fee	£35
Royal British Legion Poppy Appeal Donation	£25
FestiveLights, Christmas Lights	£583.23
Berry Arboriculture, Grass Cutting	£2,244.50
South West Water	£90.82
British Gas, Electricity	£7.93
British Gas, Electricity	£7.16
Payments total:	£5,110.32

Receipts 11th October 2017 – 14th November 2017

Interest	£0.67
Receipts total:	£0.67

It was **resolved**, with no votes to the contrary, to approve the payments.

1711/11

To receive budget review

The budget review and bank reconciliation were circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to note the information.

1711/12

To consider draft budgets for the financial year 2018/2019

The draft budgets were circulated prior to the meeting. Members were informed that the Parish Grant would be cut by 50% in 2018/2019 and reduced to zero the following year. The reduction for 2018/2019 represented an increase of 2.8% on the precept. Members considered the draft budgets, increase in costs and impact on the Council Tax and it was **resolved**, with no votes to the contrary, to defer the draft budgets until the next meeting for further consideration.

1711/13

To agree the removal of the Basket Swing from the Recreation Field and consider donation to the school

It was **resolved**, with no votes to the contrary, to appoint Wicksteed to remove the Basket Swing prior to the 31st January 2018 and as soon as reasonably possible. It was further **resolved**, with no votes to the contrary, to donate the basket swing and frame to the Berrynarbor Primary School.

The School had been approached and would really like to have the basket swing for the children to use, however, the school had confirmed that for Health & Safety

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reasons it would only be able to employ the services of the play installation company that had initially provided and installed the equipment and currently the school does not have the funds to pay for the installation and new grass matting that would be required.

It was noted that pledges of private donations had been made towards the installation of the basket swing at the school and it was **resolved**, with no votes to the contrary, to seek further donations, to place an article in the newsletter requesting private donations from anyone that would like to help and to install the swing at the school using the donations

1711/14 **To consider Tenders for the creation of a stone planter**

Members considered the tenders received.

Cllrs Lovering and Mrs Gubb left the meeting and did not return.

It was **resolved**, with no votes to the contrary, to accept the tender from Berry Arboriculture to create the stone planter.

Cllr Coppin left the meeting.

1711/15 **To agree Calendar of Meetings for 2018**

It was **resolved**, with no votes to the contrary, to agree the Calendar of Meetings for 2018.

1711/16 **To consider donation towards the Royal British Legion Poppy Appeal**

It was **resolved**, with no votes to the contrary, to give a donation of £25.

Cllr Coppin returned to the meeting.

1711/17 **To consider donation towards the Torridge, North, Mid and West Devon Citizens' Advice**

It was **resolved**, with no votes to the contrary, to give a donation of £50.

1711/18 **To consider Tenders for fencing the play area at the Recreation Field**

The Chairman reported that South West Water had been contacted and asked if it could contribute towards the cost of the fencing, the request was being consider and it was **resolved**, with no votes to the contrary, to defer the item to the next meeting to allow the contribution to be considered by South West Water.

Cllr Mrs Reynolds declared a Disclosable Pecuniary Interest and left the meeting for the following item.

1711/19 **To receive notification of the Local Inquiry for Title Order: (Restricted Byway No.27, Berrynarbor)**

It was **resolved**, with no votes to the contrary, to note the information.

Cllr Mrs Reynolds returned to the meeting.

1711/20 **To consider winner and prize for the Flag Design Competition**

Members considered the entries, a winner was chosen along with two runner ups and a highly commended, it was **resolved**, with no votes to the contrary to have the winning design made into a flag and to investigate the possibility of flying the flag.

1711/21 **To consider options and details for the future management/ownership of the car park and public toilets**
It was noted that the District Council was still investigating the options and it was **resolved**, with no votes to the contrary, to defer until the next meeting.

1711/22 **To consider growing a Christmas Tree for the village** (Cllr Stanbury to report)
Cllr Stanbury was still investigating the feasibility and it was **resolved**, with no votes to the contrary, to defer until the next meeting.

1711/23 **To discuss cleaning arrangements for the public toilets** (item requested by Cllr Mrs Fairchild)
Cllr Mrs Fairchild reported that she had been inspecting the toilets weekly and they were being cleaned to an acceptable standard but did ask if it would be possible to order some toilet rolls for the dispensers. It was **resolved**, with no votes to the contrary, to order the toilet rolls.

1711/24 **To consider extra gilding to Village Signs** (Cllr Mrs Barten to report)
Cllr Mrs Barten explained that the cross bars on the signs would look better if gilded at a total cost of £60. It was **resolved**, with no votes to the contrary, to have the cross bars gilded. A quotation had been received to transport the signs to the contractor's premises and it was **resolved**, with no votes to the contrary, that Cllr Stanbury would collect the signs and deliver to the contractor's premises.

1711/25 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

1711/26 **To consider correspondence arising from a recent Freedom of Information Request**
Members considered the correspondence and the reply and felt that the subject of the location of the play equipment in the Recreation Field had been dealt with at length, it was noted that the issue had cost the Council significant time and resources and it was **resolved**, with no votes to the contrary, that any further correspondence relating to the nuisance claim and the location of the play equipment would be treated as vexatious and the Parish Council would not enter into further discussion or correspondence. It was further **resolved**, with no votes to the contrary, to place an article in the parish newsletter to inform members of the public that the basket swing would be removed following the nuisance claim.

1711/27 **Close**
There being no further business the meeting closed at 9.30pm.

Signed Dated