

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 11th July 2017 at 7pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs S Barten, Mrs J Beer, A Coppin, Mrs J Fairchild, D Kennedy (from Minute No. 1707/05} and Mrs D Reynolds
Mrs V Woodhouse, Parish Clerk
Cllrs, Mrs Y Gubb and J Lovering, North Devon Council

Mrs W Applegate, Berry In Bloom
2 members of the public

1707/01 **Apologies**
Cllrs Mrs G Bacon and Mrs C White. Miss A Davis, Devon County Council.

1707/02 **Declarations of Interest**
Cllr Mrs Barten declared a Personal Interest in Item 1707/11 as a School Governor.

1707/03 **Public Participation Period**
None.

1707/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 13th June 2017**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 13th June 2017 as a correct record. Cllr Stanbury duly signed the minutes.

1707/05 **To receive reports from:**

- Police
None.

Cllr Kennedy entered the meeting.

- County Councillor Miss A Davis
The report was not received in time for the meeting but was circulated following the meeting and is attached to the minutes as Appendix one.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb reported that there will be several fun events throughout the summer at Barnstaple Museum and the planning team at NDC has had its best performance on record.

Cllr Lovering reported on the changes to the waste and recycling services the difficulties that had been experienced in implementing the changes and the success that had been reported in the trial areas. Cllr Lovering further reported on the opening times of the Landmark Theatre and the extension to the Museum which would be commencing soon.

- Play Area Inspections. Councillor Mrs J Beer
No issues.
- Councillor Mrs D Reynolds, Manor Hall
Nothing to report.
- Footpaths Report Councillor Mrs Fairchild
Cllr Mrs Fairchild had received a report that an extra sign was needed for

one of the footpaths, some visitors miss the sign and find themselves on the main road.

- Dog Exercise area Councillor Mrs White
Nothing to report.
- Meetings/events attended by Councillors/Clerk
None.

1707/06

Planning & Planning Correspondence

Planning Applications: to consider Planning Applications received to date
63129 Extension & alterations to dwelling
Location: Blurridge Farm, Ridge Hill, Combe Martin, Ilfracombe
Applicant/Agent: K Bovill

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Planning Decisions: The Planning Authority has given Approval for:
62421 Notification of works to trees in a Conservation Area in respect of selective coppicing and crown lifting of Periphery trees at Saltdean, Newberry Road, Combe Martin, Ilfracombe.

63091 Confirmation of compliance with condition 2 (agricultural occupancy restriction) attached to planning permission NI 8351 at Kendra, Haggington Hill, Berrynarbor, Ilfracombe.

It was **resolved**, with no votes to the contrary, to note the above information.

1707/07

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Completion of Monthly Defibrillator report
- DALC's July newsletter
- Parish Paths Partnership Newsletter Spring/Summer 2017
- Road Closure Notice at Road from Indicott Cross to Rose Cottages, Muddiford
- Return of Manor Hall Deeds from the Solicitors & completion of the transfer of title
- Clerks and Councils Direct July 2017

It was reported that Cllr Mrs White's daughter would be leaving the school at the end of July and would no longer be able to check the defibrillator every day. Cllr Mrs Beer reported that she would be able to check the defibrillator during school time but not in the holidays. It was agreed to look within the community for assistance in checking the defibrillator.

It was **resolved**, with no votes to the contrary, to note the above.

1707/08

To approve payments and receipts to date

The following payments were received: -

Payments 14th June 2017 – 11th July 2017

Clerk's July Salary	£300 (Net)
Expenses: Mileage 11/07/2017 39 miles @ 0.45 =	£17.55
Total:	£317.55
HMRC PAYE	£75
Buckets and Sparkle, May Toilet Cleaning	£125
Mrs Julia Fairchild, toilet supplies	£8.00
Paul Candy, Village Signs	£1,500

Opus Energy, Electricity	£46.22
Fremington Parish Council, Photocopying and Postage	£9.27
British Gas, Electricity	£9.83
Manor Hall Committee, Ear Marked Reserve	£8,419
Payments total:	£10,509.87

Receipts 14th June 2017 – 11th July 2017

Interest	£0.74
Receipts total:	£0.74

It was **resolved**, with no votes to the contrary, to approve the above payments.

1707/09 **To receive budget review**

The budget review and bank reconciliation were circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to note the information.

1707/10 **To discuss Festivities and the purchase of lighting for 2017 with a representative from Berry In Bloom**

Mrs Applegate explained that the tree is donated and Berry In Bloom provide the lights she explained that there is not any lighting in the centre of the village but did highlight the difficulty of finding a power supply for additional lighting. Members discussed options of lighting for the centre of the village and it was **resolved**, with no votes to the contrary, for Cllrs Mrs Barten and Coppin to investigate lighting and sources of power in conjunction with Berry In Bloom.

Cllr Mrs Barten declared a Personal Interest in the following item as a School Governor.

1707/11 **To consider the future of the Basket Swing and whether or not it should be reinstated in the Recreation Field**

Members considered the future of the Basket Swing and whether or not it should be reinstated in the Recreation Field.

Cllr Mrs Barten proposed that the Basket Swing is not reinstated in the Recreation Field and that the Council considers pursuing a donation of the swing and frame to the primary school. The proposal was seconded by Cllr Mrs Reynold.

Cllr Coppin proposed an amendment that the Basket Swing is not reinstated in the Recreation Field and that the Council considers pursuing a donation of the swing but not the frame to the primary school. The proposal was seconded by Cllr Mrs Beer.

The amendment was put to the vote first and lost with four votes against and one abstention.

The original motion was put to the vote and it was **resolved**, with two votes against and one abstention, that the Basket Swing is not reinstated in the Recreation Field and that the Council consider pursuing a donation of the swing and frame to the primary school.

1707/12 **To receive Risk Assessments for 2017-2018**

Copies had been circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to receive and note the information.

1707/13 **To consider Public Consultation on Proposals for improvement of the North Devon Link Road** (further information can be found at www.devon.gov.uk/ndlr/)

Members discussed the consultation, members would like to see the Link Road

duelled, welcomes the improvements to make junctions safer and would like to see a bypass from the Landkey junction to the hospital to access the area without having to go through Barnstaple and it was **resolved**, with no votes to the contrary, to submit the above comments.

1707/14 **To consider further information on the possibility of a lease for the Public Toilets or transferring the ownership for the Public Toilets and car park**
Members were informed that following the request for a draft lease and the question of whether or not the District Council would be willing to sell the freehold of the public toilets, an indication had been given that the freehold of the car park and public toilets in Berrynarbor could be transferred to the Parish Council along with a one-off payment to cover initial maintenance. Members discussed the acquisition of the assets and the liability that could be placed on the Council along with how future maintenance costs could be covered. It was **resolved**, with no votes to the contrary, to create a Working Party consisting of Cllrs Stanbury, Kennedy, Copping and District Cllr Mrs Gubb to investigate the options and report back to the Council.

1707/15 **To consider purchase of container to replace the Emergency Sand Bunker**
(Cllr Mrs Bacon to report)
Correspondence was received from Cllr Mrs Bacon who had investigated options and found that none of the containers are suitable.

1707/16 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Members of the public left the meeting along with the District Councillors.

PART B

1707/17 **To receive an update on the Appeals Procedure for the legal proceedings**
It was **resolved**, with no votes to the contrary, to note the procedure.

1707/18 **Close**
There being no further business the meeting closed at 8.20pm.

Signed Dated