

**Minutes of the Berrynarbor Parish Council Meeting
Held on Tuesday 11th October 2016 at 7.00pm at Manor Hall,
Berrynarbor**

Present: Cllrs A Stanbury (Chairman), Mrs G Bacon, A Coppin, Mrs J Fairchild, D Kennedy, Mrs D Reynolds and Mrs C White
Mrs V Woodhouse, Acting Parish Clerk
Mrs Y Gubb and J Lovering, North Devon Council
Mr B Eardley and Dr T Furness

1610/01 **Apologies**
Cllrs Mrs S Barten and Mrs J Beer, County Councillor Miss A Davis and PCSO A Drury.

1610/02 **Declarations of Interest**
Cllr Coppin declared a Disclosable Pecuniary Interest in Item No1610/06 6.2 application 61470 as the applicant.

1610/03 **Public Participation Period**
A member of the public had approached Cllr Mrs Fairchild with a concern they have for a stretch of road along the Sterridge Valley which is subsiding due to poor maintenance of the adjacent hedge. It was agreed to forward the concern to the County Councillor.

Members were informed that Craft Group is giving a display of craft and art work at the Manor Hall during the last week of October.

1610/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 13th September 2016**
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 13th September 2016 as a correct record. Cllr Stanbury duly signed the minutes.

1610/05 **To receive reports from:**

- Police
It was reported that no crimes had taken place compared to one crime in the same period last year.
- County Councillor Miss A Davis
The report was circulated prior to the meeting and is attached as Appendix One.
- District Councillors Mrs Y Gubb & J Lovering
Cllr Mrs Gubb reported that a joint building control service with North and Mid Devon was being sought. BT is removing several phone boxes throughout the country and volunteers are being sought for the nature reserve in Fremington.

Cllr Lovering reported that members of the public are being encouraged to report litter louts to the North Devon Council for investigation and possible prosecution.
- Play Area Inspections. Councillor Mrs J Beer
It was reported that the baby swing in the Manor Hall play area is still low, the swing frame could do with re-setting into the ground and the swings could do with greasing.

In the Recreation Field the shed door was still broken and the grass was not satisfactory.

- Councillor Mrs D Reynolds, Manor Hall
It was noted that the meeting had been postponed, therefore, there was nothing to report.
- Footpaths Report Councillor Mrs White
Nothing to report.
- Dog Exercise area Councillor Mrs White
Cllr Mrs White reported that the grass had still not been cut.
- Meetings/events attended by Councillors/Clerk
None.

1610/06

Planning & Planning Correspondence

Planning Applications: to consider Planning Applications received to date

6.1

Planning Applications: to consider Planning Applications received to date
None.

6.2

Planning Decisions: to note Planning Decisions received to date
North Devon Council, the determining authority, has given approval for the following applications:

61470 Proposed use of land for tents and touring pitches from 1st March to 31st October in any one year, unrestricted in number but subject to the conditions of the site licence at Mill Park Touring Site, Mill Lane, Berrynarbor, Ilfracombe.

61781 Agricultural building works prior notification for the erection of a store for fodder and machinery at Hill Barton, Berrynarbor, Ilfracombe.

It was **resolved**, with no votes to the contrary, to note the above.

1610/07

Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- Clerks and Councils Direct September 2016 edition
- Completion of Monthly Defibrillator report
- DALC Autumn Training and Events Bulletin
- Consultation on the 2017/2018 Local Government Finance Settlement
- Correspondence from Devon County Council relating to Public Path Diversion and Definitive Map and Statement Modification Order 2014 for Footpath 1. Berrynarbor

It was **resolved**, with no votes to the contrary, to note the above.

1610/08

To consider community energy and Hydro resource in the parish

The Chairman welcomed Mr Eardley and Dr Furness to the meeting. Mr Eardley and Dr Furness explained the concept of Community Renewable Energy to members and the community benefits of such a scheme. They explained that it could be community owned by local people purchasing shares to pay for the scheme with a 4/5% return and it would provide a benefit to the local economy. Considerations of whether or not to proceed with a scheme are:

Whether or not there is the community support.
If there are suitable sites available.

Would a scheme be technically and financially viable?

It was noted that there was a lot of hydro resources in the area which could be utilised for a scheme and that a feasibility study would be required to identify whether or not the project is suitable for a particular community. Mr Eardley explained that there are grants available of up to £20,000 to fund a feasibility study.

Members thanked Mr Eardley and Dr Furness for the presentation and it was **resolved**, with no votes to the contrary, to investigate the possibility of applying for a grant and undertaking a feasibility study for Berryarbor.

1610/09 **To consider main and minor modifications to the North Devon and Torridge Local Plan 2011-2031 consultation**

The main and minor modifications were considered and it was **resolved**, with no votes to the contrary, to note the information.

1610/10 **To approve payments and receipts to date**

The following payments were received: -

Payments 14th September – 11th October 2016

Clerk's October Salary		£238.70 (Net)
Expenses: Mileage	11/10/2016 39 miles @ 0.45 =	£17.55
Postage:	7 x 2 nd class stamps @ 055 =	£3.85
Scanner/Printer & Ink		£105.97
Total:		£366.07
HMRC PAYE		£59.60
Public Toilet Cleaning October		£75
Fremington Parish Council - Photocopying & Stationery for August 2016	£1.29	
WesternWeb Ltd		£120

Payments total: £621.96

Receipts 14th September 2016 – 11th October 2016

Western Power Way Leave	£2.90
DALC Transparency Funding	£1,092.21
NDC Precept etc	£8,275.05
Interest	£1.08

Receipts total: £9,371.24

It was **resolved**, with no votes to the contrary, to approve the above payments and receipts.

1610/11 **To receive budget review**

The budget review and bank reconciliation were circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to note the information.

1610/12 **To consider arrangements for Christmas**

Members discussed how the Parish Council could contribute to the festivities within the village it was noted that the Parish Council would like to contribute and it was **resolved**, with no votes to the contrary, to explore how the Parish Council could add value to the arrangements already in place for Christmas 2017.

1610/13 **To consider cleaning and painting of the Public Toilets**

Members considered the current arrangements for the cleaning of the toilets, it was felt that the Parish Council was currently not obtaining best value for this

service and quotations were received and considered in order to review the current level and service. It was **resolved**, with no votes to the contrary, to appoint Buckets and Sparkles to undertake a weekly clean of the toilets.

Cllr Coppin left the meeting.

Members discussed how spare provisions for the public toilets would be accessed and it was **resolved**, with no votes to the contrary, to appoint Cllr Mrs Fairchild as the member responsible for monitoring the public toilets.

Cllrs Mrs Gubb and Lovering left the meeting and did not return.

Cllr Coppin returned to the meeting.

It was **resolved**, with no votes to the contrary, for Cllr Kennedy to submit monthly electricity meter readings for the public toilets to the Clerk, it was further **resolved** for Cllr Coppin to ask the community shop if they could supply water meter readings when taking their own and ask if they could store and/or supply provisions for the public toilets.

Members considered painting of the public toilets and it was **resolved**, with no votes to the contrary, to undertake a full refurbishment in the spring and once funding has been secured.

1610/14 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

1610/15 **To receive update on legal proceedings**
It was **resolved**, with no votes to the contrary, to clarify aspects of the legal proceedings with those representing the Parish Council.

1610/16 **Close**
There being no further business the meeting closed at 9.35pm.

Signed Dated