

Minutes of Berrynarbor Parish Council Meeting held on Tuesday, 9 February 2016 in the Manor Hall at 7pm.

<p>Chaired by: Councillor A Stanbury</p>	<p>Clerked by: Sue Squire</p>	
<p>Present: Councillors</p> <p>Mrs G Bacon Mrs S Barten from Minute No. Mrs J Beer Mrs J Fairchild D Kennedy Mrs D Reynolds A Stanbury Mrs L Thomas Mrs C White until 8.15pm.</p> <p>District Councillors Mrs Y Gubb & J Lovering</p> <p>11 Members of the Public</p>	<p>Agenda: - Representations from the Public Apologies Declarations of Interest Approval of the Minutes of 12/1/16 Reports Planning & Planning Correspondence Matters Arising Finance Correspondence Compliance Items raised by the Chairman, Councillors and Clerk not covered at this Meeting Date of next Meeting</p>	
	<p>The Chairman read a statement from Councillors Mrs Reynolds and Mrs White as follows: <i>As Councillors of Berrynarbor Parish, we have a prejudicial pecuniary interest in the public rights of way application instigated by Graham Sanders as this affects our family homes. Correspondence received has indicated that the above mentioned may wish to exercise his right to address the Parish Council for a maximum of three minutes under Agenda item 1. Items raised by members of the public. In compliance of Standing Orders and The Code of Conduct we shall therefore withdraw from the meeting prior to any public participation. Councilors Reynolds and White.</i></p>	<p>Action:</p>
<p>113.</p>	<p>Items raised by Members of the Public. Mr Sanders asked that the discussion on the Schedule 14 Application item was brought forward, to which the Chairman agreed.</p> <p>Councillors Mrs Reynolds and Mrs White declared a prejudicial pecuniary interest, left the room and did not take part in the discussion.</p> <p>Mr Sanders read the following speech to the Meeting: <i>For those of you who do not know me, my name is Graham Sanders and I made the now, successful, Schedule 14 Application to record an existing Restricted Byway at Sterridge Valley on the Definitive Map & Statement. Mr Chairman. Members will, by now, have had the opportunity to read and digest the recent Appeal Decision. I draw your attention to Paragraph 45 which states: - 'Test B is clearly met in this case'. This statement alone completely exonerates and upholds the action of the previous Parish Council. All members should have a copy of a letter sent to Mr and Mrs Reynolds dated 12 September 2012. Had they taken heed of this letter from the previous Parish Council, there would have been no necessity to make the Schedule 14 Application in order to re-establish the status quo. I note that the Minutes of the meeting held on 10 November 2015 only indicate a Declaration of Prejudicial Pecuniary interest in Minute number 10.5. The crucial question is: Were the members who proposed; seconded and voted in favour of a letter being sent to the Planning Inspectorate, withdrawing Parish Council support, aware of their fellow Councillor's true reasons for blocking the ancient Parish Road'? If the answer is 'Yes' then I believe that they should all reflect upon their actions.</i></p>	

	<p><i>If, however, the answer is 'No', they should immediately contact the Monitoring Officer and table a vote of No Confidence in Councillor Reynolds.</i></p> <p><i>I call for Councillor Reynolds to voluntarily tender her resignation from this Council in order to draw a line under this entire matter.</i></p> <p>Mr D Richards asked: Now that the Appeal has been given on the Parish Road becoming a Restricted Byway, are the residents of Venture Cottage and Number 77 going to remove the pile of wood, fencing and signs saying it is private property and no Public Right of Way, as he understood it is a criminal offence to block a Public Byway and an arrestable offence. The householders had been requested on two previous occasions.</p> <p>Mr C Richards thought the Parish Council should send a letter of gratitude on behalf of Berrynarbor parishioners to Mr Sanders for all his efforts in securing the Public Road as a Byway as well as apologizing for withdrawing the Parish Council's support. Surely it is the Parish Council who should protect assets for residents who have lived here for decades. He wanted to know who instigated the letter that the Parish Council sent.</p> <p>Mrs L Bowden advised when she was a Parish Councillor, the Clerk advised Councillor Mrs Reynolds would not be able to come a Parish Councillor as she was in legal contest regarding the Parish Road.</p> <p>Mr C Richards spoke about flooding and drainage at Crosspark. He had noticed that South West Highways had spent a considerable sum putting in a drain outside Venture Cottage, the area of which never flooded. The road was shut for 3 days and the work was not needed. If the work had been done at Crosspark where the culvert had been filled in, it would have made more sense.</p> <p>Why was this waste of money work carried out when it could have been done at Crosspark.</p> <p>District Councillor Mrs Gubb asked if Councillors knew where the supply of sandbags were as during the heavy rain on the previous Saturday evening with the risk of flooding when she visited the village, there were none in the store and it had been necessary to bring replacements. She suggested that if anyone uses sandbags, they advise her or a Parish Councillor.</p> <p>She noticed there was no lid on the sand supplied for use with sandbags and was advised that the Parish Council was dealing with this.</p>	<p>Cty Cllr Mrs A Davis to be asked</p>
<p>114.</p>	<p>Apologies. Councillor Mrs Barten had advised she would be late. County Councillor Mrs A Davis (at a Meeting in London), PCSO A Drury.</p>	
<p>115.</p>	<p>Declarations of Interest. Councillors Mrs Reynolds and Mrs White – Prejudicial Pecuniary Interest in the Schedule 14 Application. Councillor Stanbury – Personal Interest in Planning Application 60653 - Insertion of dormer window & re-construction of porch altering the roofline & creating a canopy at Springwater Cottage, Combe Martin.</p>	
<p>116.</p>	<p>Approval of the Minutes of the Meeting held on 12 January 2016. Approved and signed as a correct record. Notes of a Sub Committee Meeting held on 21 January 2016 were received.</p>	
<p>117.</p>	<p>Reports.</p> <p>117.1 Police. When sending her apologies, PCSO Drury advised there had been two crimes: 1 X Assault occasioning Actual Bodily Harm (ABH) 1 X Public Order offence This compared with no crimes recorded for the same period last year.</p> <p>117.2 County Councillor Mrs A Davis. A written Report had been sent and circulated to Councillors ahead of the Meeting, covering: Funding received to develop North Devon Link Road improvement business case; the Heart of the South West Devolution proposals; spending boost for Devon care services.</p> <p>117.3 District Councillors Mrs Y Gubb & J Lovering.</p>	

	<p>District Councillor Mrs Gubb suggested that Parishes were encouraged to be proactive and Berrynarbor should be prepared for future flooding issues. Contact details to be on the Parish Council website.</p> <p>District Councillor J Lovering advised that the government had cut £750,000 from ND Council's grant representing a 15% cut. There is to be a 2% increase in Council Tax, the first for 5 years and this will bring in some extra revenue.</p> <p>117.4 Councillors Mrs L Thomas & Mrs J Beer. Play Area Inspections. Manor Hall. All in order. Recreation Field. All in order except there was flooding in the goal mouth.</p> <p>117.5 Councillor Mrs D Reynolds – Manor Hall. Councillor Mrs Reynolds gave further details on Manor Hall repairs. Councillor Mrs Fairchild proposed that £10,000 in principle is ringfenced for short term issues. Seconded by Councillor Stanbury and agreed. Councillor Mrs Reynolds felt it would be prudent that the Parish Council is made aware of what the money is to be spent on. A formal letter of request to be sent.</p> <p>117.6 Meetings/events attended by Councillors/Clerk. None.</p>																																			
<p>118.</p>	<p>Planning and Planning Correspondence. 118.1 Planning Applications: The following Applications were considered:</p> <table border="1" data-bbox="199 840 1284 1120"> <thead> <tr> <th>Planning Application Ref.</th> <th>Type</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>60493</td> <td>Application</td> <td>Erection of conservatory at 7 Berrynarbor Park, Berrynarbor. It was resolved to recommend approval.</td> </tr> <tr> <td>60541</td> <td>Variation</td> <td>Of Condition 4 (use) attached to Planning Permission 52047 to allow for barn 6 to be used as B1 (office) at Yellaton Farm, Combe Martin. It was resolved to recommend approval.</td> </tr> </tbody> </table> <p>The following Applications had been received after the Agenda had been sent:</p> <table border="1" data-bbox="199 1153 1284 1489"> <thead> <tr> <th>Planning Application Ref.</th> <th>Type</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>60653</td> <td>Application</td> <td>Insertion of dormer window & re-construction of porch altering the roofline & creating a canopy at Springwater Cottage, Combe Martin. Councillor Stanbury declared a Personal Interest. It was resolved to recommend approval.</td> </tr> <tr> <td>13569</td> <td>Lawful Development Certificate</td> <td>For existing use of property as use Class C3 (dwelling house) – Dormer House, 45 The Village, Berrynarbor. To reply that no information was known.</td> </tr> </tbody> </table> <p>118.2 Planning Correspondence. North Devon Council Planning Decisions:</p> <table border="1" data-bbox="199 1545 1284 1825"> <thead> <tr> <th>Planning Application Ref:</th> <th>Type</th> <th>Decision</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>59594</td> <td>Listed Building</td> <td>Approval</td> <td>Insertion of three replacement double glazed wood windows at Brinscott Farmhouse, Combe Martin.</td> </tr> <tr> <td>60232</td> <td>Application</td> <td>Approval</td> <td>Extension to dwelling & formation of balcony at Treetops, Old Coast Road, Berrynarbor.</td> </tr> <tr> <td>60463</td> <td>Application</td> <td>Approval</td> <td>Conversion of garage to form additional living Accommodation at Summerhouse, Birdswell Lane, Berrynarbor.</td> </tr> </tbody> </table> <p>118.3 Enforcement. Enforcement 9837 – Alleged unauthorised development. Building works may be for stables at 6 Goosewell, Hagginton Hill, Berrynarbor. The Clerk received representations in between Meetings and submitted the details to North Devon Council Enforcement Department, this not being a Parish Council issue. The copy correspondence received is as a result of the details being passed to Enforcement who are investigating the matter.</p>	Planning Application Ref.	Type	Description	60493	Application	Erection of conservatory at 7 Berrynarbor Park, Berrynarbor. It was resolved to recommend approval.	60541	Variation	Of Condition 4 (use) attached to Planning Permission 52047 to allow for barn 6 to be used as B1 (office) at Yellaton Farm, Combe Martin. It was resolved to recommend approval.	Planning Application Ref.	Type	Description	60653	Application	Insertion of dormer window & re-construction of porch altering the roofline & creating a canopy at Springwater Cottage, Combe Martin. Councillor Stanbury declared a Personal Interest. It was resolved to recommend approval.	13569	Lawful Development Certificate	For existing use of property as use Class C3 (dwelling house) – Dormer House, 45 The Village, Berrynarbor. To reply that no information was known.	Planning Application Ref:	Type	Decision	Description	59594	Listed Building	Approval	Insertion of three replacement double glazed wood windows at Brinscott Farmhouse, Combe Martin.	60232	Application	Approval	Extension to dwelling & formation of balcony at Treetops, Old Coast Road, Berrynarbor.	60463	Application	Approval	Conversion of garage to form additional living Accommodation at Summerhouse, Birdswell Lane, Berrynarbor.	<p>Clerk</p>
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There was no other Planning Correspondence received after the preparation of the Agenda.		
119.	Matters Arising.	
119.1	Article regarding talk by the Fire & Rescue Service had been included in the Berynarbor News.	
119.2	Footpath between Sawmills and Watermouth Harbour. Mr C Townsend had been requested to attend to this and in the future when required.	
119.3	Emergency Plan. A copy of the Plan prepared by Mr S Hill had been obtained. The Sub Committee's Report regarding the sand bunker had been received. Councillor Mrs Thomas reminded Councillors that District Councillor Mrs Gubb advised it should be called a draft Emergency Plan. Councillors will send additional information to be included.	Cllrs
119.4	Recreation Field Play Area, including goalposts, seats and tables. The Sub Committee reported the following: Shed. A lock up shed to be purchased and located next to the electric shed. It will require a concrete base and a combination lock. The Primary School to have access to the shed for the storage of PE equipment. Paths & Gates. Councillor Stanbury had a site meeting with A&B Contractors and a quotation had been received. Two further quotations to be obtained. Councillor Stanbury to also ask A&B for a quotation to put the football posts in concrete. Football Nets. A suitable set had been identified. Seating. 3 Benches to be purchased. Brambles. Councillor Stanbury to ask Mr Townsend to clear these. Gates. A quotation was being obtained from A&B Contractors for different options of gate. Emergency items. The spare bus shelter to be utilized to house the sandbags behind the Community Shop for the storage of sandbags, shovel and cone. Councillor Mrs Barten to liaise with North Devon Council regarding the existing bunker, asking about a further Licence to have the facility and also enquire if the sand could be moved to a more suitable location. Councillor Mrs Barten proposed that the nets, seats and shed were purchased. Seconded by Councillor Stanbury and unanimously agreed and delivered to Councillor Stanbury.	Clerk
119.5	Signage in the Recreation Ground. Councillor Mrs Barten advised she was having a site meeting with Mr Songhurst.	SB
119.6	Bus Shelter at the top of Barton Lane. A Site Meeting had been held with County Councillor Mrs A Davis who was in agreement for a new bus shelter to be constructed at a new location felt to be safer. Councillor Mrs Barten to send County Councillor Mrs Davis a picture of the proposals. To be on the next Agenda for Councillors to advise their further thoughts.	SB
119.7	Poor state of road at Hodges Lane. Reported by Councillor Stanbury.	
119.8	Erosion of Footpath at Rectory Hill. A reply had been sent to DCC Public Rights of Way by the Clerk as instructed.	
119.9	Speeding / priority signage in Barton Lane. DCC Highways had been reminded that a reply was awaited to the original request.	
119.10	This item was brought forward to tie in with Public Participation to enable members of the public to speak. Schedule 14 Appeal. It was noted that the Planning Inspectorate had allowed the Appeal. Correspondence had subsequently been received from Mr Sanders and circulated to Councillors. Mr Sanders had sent an email that asked various questions and this was read to the Meeting by the Chairman. Mr Lane asked who had found that the page was missing from the Minute Book.	

Councillor Stanbury advised Councillor Mrs Reynolds had brought the book to him when she had discovered this.

Mrs Sanders asked if there had been any progress of reporting the issue to the Police. She was advised that the Police had been informed.

The Clerk had enquired if the North Devon Record Office had details of the Minute Book on microfiche and was advised this was not the case.

Mr D Richards advised that the Appeal was allowed on 18/1/16 and felt that the sign should be removed with the householders being advised it was now a Byway.

Mr Sanders advised his claim was that it was a highway in 1889 for all vehicles that would have used the highway in 1898.

It is clear that the Parish took over the road in Sterridge Valley including this one and it belonged to the taxing authority which was Berynarbor Parish Council. There is no evidence that the piece of road had been transferred to anyone else and it still belonged to Berynarbor Parish Council.

Councillor Stanbury advised that the Parish Council would need to ascertain who is obliged to maintain it.

The Clerk to make enquiries from DCC Public Rights of Way as to what the obligations are.

Mr Lane asked the Parish Council to ascertain if anyone has the right to walk the path.

Mr D Richards stated there was also the issue of the large pile of shillet which may have come from Number 77 when building work was being done. He was of the opinion that it should be considered as fly tipped controlled waste.

Mr M Bowden advised he had lived in Sterridge Valley all his life and it was not a Restricted Byway.

Mrs Sanders was of the opinion that Mr and Mrs Reynolds should be requested to remove the barricades and obstacles placed on the highway a number of years ago. The cost of this should not come from the Parish Council's or DCC's budget.

It was noted that a letter had been sent by the Parish Council to Mr and Mrs Reynolds on 9/9/12 requesting the removal of same.

Councillor Kennedy felt the Parish Council was not resisting it.

Mr D Richards felt Councillor Mrs Reynolds was hostile to the Parish Council she was serving on.

The Clerk to write to Mr and Mrs Reynolds requesting the removal of the fence and pile of wood.

Clerk

Mr C Richards spoke about a letter of apology to Mr Sanders.

Councillor Stanbury responded. As he understood it at the Meeting in June 2014 the question was would the Parish Council support his Schedule 14 Application as a result of some evidence he had unearthed. It was appreciated that a lot of work had been done, but the evidence was not brought to the Parish Council Meeting that evening but the Parish Council at that time agreed to support Mr Sanders' Application based on the new information he had.

The Parish Council supported it at the time and when asked the reason why, it was based on the evidence he had advised although never seen by the Parish Council. Councillor Stanbury pointed out how could this be supported when the evidence was not shown.

Mr D Richards felt the Parish Council should have supported Mr Sanders because it was a Parish asset instead of going against it and withdrawing the support.



Councillor Stanbury replied that he knew the path was used by members of the public historically, having watched both Public Rights of Way Committee Meetings.

Mr Sanders advised that based on historical evidence, once a highway, always a highway. There had never been a stop notice put on it. He spoke about the Meeting in June and on 22 April he made an Application which was served to the Parish Council and North Devon Council. It was necessary for him to find the true registered owner of the land. He checked with the Parish Council, Land Registry and Post Office. He asked Mr D Richards, a Parish Councillor at the time, in writing, if he would post the Notice on the notice board and also asked the manageress at the Community Shop. In 24 hours the Notice was removed from the Parish Council notice board. The Notice was also removed from the Community Shop under threat of being sued and he had an email that confirms who went in the Shop about this. As a result, the Parish Council knew the situation, he attended the Parish Council Meeting where the Minutes had recorded that a letter of support would be useful.

Councillor Stanbury advised the Parish Council had been asked for evidence. He believed it should be a highway.

Mr D Richards had spoken to Mr L Harvey (now deceased) that if an area is not used should it give the rights for others to take it?

Mr C Richards informed that when he sat on the Parish Council, he told the Parish Council he had walked it.

Councillor Stanbury responded about the technical details as to whether it had been walked in so many years.

Mrs L Bowden had done the same and made written representations.

Councillor Stanbury had listened to what people had said in the Committee and the evidence was out of date.

Mr Sanders advised that the Appeal has thrown doubt about the DCC judgment. He further said that DCC had manipulated the evidence. He said he asked the Parish Council to look at the evidence.

Councillor Stanbury replied that the email sent by Mr Sanders had quoted two different dates.

Councillor Stanbury confirmed the reversal of the decision was nothing to do with the fact that it was in connection with a Councillor.

Councillor Mrs Thomas advised she had abstained from voting adding that the Parish Council did not have any hard evidence.

Mr C Richards said as it was a Bayway, that should give a clue. A highway cannot be challenged until it is blocked.

The Environment Agency had previously been advised about the dumping of shillet

The Clerk responded to the accusation she had advised Councillors that Councillor Mrs Reynolds could not be a Councillor as she was in legal conflict with the Council.


Despite Mrs L Bowden and Mr C Richards recalling this had been said, the Clerk was baffled by this as she was not aware of this information to have been able to advise it. Councillor Stanbury said it was not for this Council to decide who was being voted in.

Councillor Kennedy advised that at the November Meeting, he voted with most other Councillors purely on the basis it was in support of evidence and voted on information that was presented to him. In hindsight he should not have and apologized on the assumption that the outcome was final as was being presented during the meeting. Councillor Mrs Beer echoed these thoughts, neither of them having the benefit of the history.

Mr Sanders commented that these Councillors were not aware of the true reason why

	<p>the road was blocked. Councillor Mrs Reynolds had asked for the Schedule 14 Application to be included on the Agenda and there was a short closing date. Ultimately, the Parish Council's support or non support made no difference.</p> <p>Mr Lane asked if Councillor Mrs Reynolds had withdrawn while the item was discussed and this was confirmed.</p> <p>Mr D Richards asked that as it is now a Restricted Byway and does not belong to Venture Cottage or No. 77, does it bring into question the Planning Permission for the extension at No. 77 which took away the parking and that is where they have to park as the extension done away with the parking space.</p> <p>Mr C Richards asked if Mr Sanders will have a letter from the Parish Council. All Councillors were in agreement for this to be sent.</p> <p>The following to be written in a letter to Mr and Mrs Reynolds: Subject to confirmation of the outcome from DCC that this is a restricted byway, please remove the fence.</p> <p><i>The section of the Meeting where Public Participation was allowed then closed. Councillors Mrs Reynolds and Mrs White returned to the table. All members of the public left the Meeting as did the District Councillors.</i></p> <p>Councillor Mrs Reynolds was not aware of the discussion which had just taken place but wanted to draw Councillors' attention to the procedure following the Appeal and fully explained this.</p> <p><i>Councillor Mrs Reynolds withdrew from the Meeting (Councillor Mrs White had by that time left the Meeting)</i> and the matter was again discussed by Councillors. It was left that Councillor Stanbury would make enquiries of DCC Public Rights of Way Department as the information given by Councillor Mrs Reynolds altered the basis on which there had been agreement during the earlier part in discussing the item.</p> <p><i>Councillor Mrs Reynolds returned to the table and the Meeting proceeded to discuss other items on the Agenda.</i></p>	
119.11	Berynarbor School & West Down School Community Partnership. Councillor Mrs White had left the Meeting at 8.15pm and was not present for this item.	
119.12	North Devon Communities Fund Application. There was no further information to report.	
119.13	Glebe Field. Councillor Stanbury reported he had spoken to the tenant who had not objection to the area being used as a dog walking area. Subsequently it had been advised that it would be difficult to undo the tenancy but there was no objection to this. Councillor Mrs Fairchild to obtain a second opinion.	
119.14	Defibrillator. Proposed by Councillor Stanbury, seconded by Councillor Mrs Barten and unanimously agreed that it is to be sited in the telephone box at Silver Street which had recently been purchased by the Parish Council from BT who were in the process of decommissioning it.	DR
119.15	Impact damage to the Basset Fountain at Sawmills. Two quotations from monumental masons were awaited for submission to the insurance company.	Clerk
119.16	Mr T Kitchin. It was noted that the Court had ordered the claim to proceed under Part 7. The Clerk had submitted evidence to the Solicitors who are preparing a defence to be filed by 19 February.	
119.17	Adoption of Telephone Kiosks in Silver Street & Berry Down. BT had returned the Agreement and removed the telephony on 8/2/16. This had not happened and the Clerk to follow up. An estimate from Mr Sage to wire up the defibrillator was £150. As regards the Berry Down kiosk, the Community Shop to be asked if they still wanted it and if so, the Committee to make arrangements to collect it.	DK & JC

	Mr Pickering had been informed that his quotation to refurbish the kiosk in Silver Street had been accepted.																																																		
119.18	Devon Air Ambulance Night Flying Operations. Councillor Mrs Reynolds advised a site meeting at the Playing Field was planned for 15 January with an Air Ambulance officer to assess the viability of using this area.		DR																																																
119.19	Cycle Signs on Signpost at bottom of Barton Lane. The whereabouts of the signs had not been found. The Clerk to contact DCC to request replacements.																																																		
119.20	Celebration of HM The Queen's 90th Birthday. Councillor Mrs Thomas confirmed she had passed the details from HM Lord-Lieutenant of Devon to Mrs K Ozzelton. It was understood other villagers were liaising to plan an event.																																																		
119.21	New Councillor Course. Due to illness, the trainer could not do this on 24 February and no other officers were available. Arrangements are being made to fix a date on a Wednesday in March.																																																		
119.22	Refurbishment of the Public Toilets. Topps Tiles competition entry had been submitted. Councillors Kennedy and Mrs Fairchild will prepare details of the scope of refurbishment.																																																		
119.23	No Ball Games sign at the Square bus shelter. Councillor Mrs Reynolds to organise the fixing.																																																		
120.	<p>Finance. Budgetary figures for January 2016 were tabled.</p> <p>Balances. Lloyds Treasurers Account as at 14/1/16: £3,908.16</p> <p>Lloyds Business Banking Instant Access Account as at 11/1/16: £25,668.40</p> <p>120.1 The following payments were approved and authorised:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Reason</th> <th>Amount</th> <th>Cheque No.</th> </tr> </thead> <tbody> <tr> <td>Mr B Davies</td> <td>February Toilet Cleaning</td> <td>£ 75.00</td> <td>659</td> </tr> <tr> <td>Mrs S Squire</td> <td>February Salary</td> <td>238.70</td> <td></td> </tr> <tr> <td></td> <td>Broadband</td> <td>3.00</td> <td></td> </tr> <tr> <td></td> <td>Photocopying</td> <td>11.85</td> <td></td> </tr> <tr> <td></td> <td>Mileage</td> <td>10.56</td> <td></td> </tr> <tr> <td></td> <td>Postage</td> <td>22.68</td> <td></td> </tr> <tr> <td></td> <td></td> <td>£286.79</td> <td>660</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£ 59.60</td> <td>661</td> </tr> <tr> <td>Mr C Townsend</td> <td>Hedge trimming & extra grass cut</td> <td>£155.00</td> <td>662</td> </tr> <tr> <td>Opus Energy</td> <td>Electricity supply to the public toilets. Collected on 10/2/16</td> <td>£ 13.72</td> <td>Direct Debit</td> </tr> <tr> <td>South West Water</td> <td>Water supply to the public toilets. Collected on 1/2/16</td> <td>£ 22.68</td> <td>Direct Debit</td> </tr> </tbody> </table> <p>120.2 The Play Inspection Company. The Clerk had obtained a quotation for the annual inspection of the two Play Areas at a cost of £180.00.</p> <p>Proposed by Councillor Mrs Reynolds, seconded by Councillor Mrs Fairchild and unanimously agreed to proceed.</p>	Name	Reason	Amount	Cheque No.	Mr B Davies	February Toilet Cleaning	£ 75.00	659	Mrs S Squire	February Salary	238.70			Broadband	3.00			Photocopying	11.85			Mileage	10.56			Postage	22.68				£286.79	660	HMRC	PAYE	£ 59.60	661	Mr C Townsend	Hedge trimming & extra grass cut	£155.00	662	Opus Energy	Electricity supply to the public toilets. Collected on 10/2/16	£ 13.72	Direct Debit	South West Water	Water supply to the public toilets. Collected on 1/2/16	£ 22.68	Direct Debit		Clerk
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	Queen, involving community litter picks. North Devon Council can offer support and advice, equipment and schedule any rubbish collections needed. It was noted that Berynarbor has its own litter pick group.	
122.	Compliance. 122.1 Standing Orders. To receive recommendations from Councillors Mrs Barten and Mrs Reynolds with a view to adopting. The work had been completed with a further strategy meeting to be held. The details were circulated with a view to adopting at the next Meeting.	Cllrs
123.	Items raised by the Chairman, Councillors and Clerk not covered at this Meeting. 123.1 Message in a Bottle. The Clerk handed canisters to Councillors for use by emergency personnel and carers. Inside the canister was a form for people to list medication and give an alert to any condition suffered. It had been suggested that the canister was placed inside the 'fridge door to save people having to look for it and a label was provided for the inside of the front door so that those attending would be aware there was information in the property. 123.2 Councillor Stanbury suggested the budget was looked at after the Meeting to discuss the Standing Orders. 123.3 Councillor Mrs Beer spoke about leaves and mud on the hair pin bends at Sterridge Valley as vehicles were getting stuck. The Clerk to ask, via County Councillor Mrs Davis, for the road to be cleaned.	Cllrs Clerk
124.	Date of next Meeting: Tuesday, 8 March 2016 in the Manor Hall at 7pm. The Meeting ended at 10.15pm.	
Summary of Decisions:		
<ul style="list-style-type: none"> ➤ Minutes of 12 January 2016 ➤ £10,000 ringfenced to assist with ongoing maintenance in the Manor Hall ➤ Planning ➤ Purchase of net, seats and shed for the Playing Field ➤ Defibrillator to be sited in the Silver Street telephone kiosk ➤ Payments ➤ An order to be placed with The Play Inspection Company to inspect the play equipment in the Manor Hall play area and Playing Field ➤ Support for Ilfracombe Town Council's grant funding application 		
These Minutes are agreed by those present as being a true record.		
Signed: Chair of Berynarbor Parish Council: 		Date: 8/3/16

