

BERRYNARBOR PARISH COUNCIL

ACTING PARISH CLERK: MRS VICTORIA WOODHOUSE, FIRSTSTONE,
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To all Berrynarbor Parish Councillors

You are hereby summoned to attend a meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 8th November 2016**, at **Manor Hall, Birdswell Lane, Berrynarbor** at **7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.


Victoria Woodhouse
Acting Clerk to the Council

Date of issue: 2nd November 2016

AGENDA

- 1 Apologies** (Please make any apologies known to the Clerk)
- 2 Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3 Public Participation Period**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4 To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11th October 2016** (copies attached)
- 5 To receive reports from:**
 - Police
 - County Councillors Miss A Davis
 - District Councillors Mrs Y Gubb & J Lovering
 - Play Area Inspections. Councillor Mrs J Beer
 - Manor Hall, Councillor Mrs D Reynolds
 - Footpaths Report Councillor Mrs White
 - Dog Exercise area Councillor Mrs White
 - Meetings/events attended by Councillors/Clerk
- 6 Planning & Planning Correspondence**
 - 6.1 Planning Applications:** to consider Planning Applications received to date
 - 61893** Demolition, alteration, conversion and upgrading of toilet/shower block to create improved toilet/shower facilities and staff accommodation
Location: Watermouth Valley Camping Park, Berrynarbor, Ilfracombe
Applicant: Mr Wassall
 - 62022** Extension to dwelling, conversion of garage to craft room together with proposed covered carport and storage outbuilding.
Location: 85 Berrydown, Combe Martin, Ilfracombe
Applicant: Mr and Mrs Haines

6.2 Planning Decisions: to note Planning Decisions received to date
North Devon Council, the determining authority, has given approval for the following applications:

61629 Change of use of agricultural field to equestrian use with creation of bank, level area and hardcore trace at Goosewell, Hagginton Hill, Berrynarbor.

7 Matters to Note (correspondence is available from the Clerk unless otherwise stated)

- DALC October & November Newsletter
- Completion of Monthly Defibrillator report
- Healthwatch Voices Autumn Issue
- Clerks & Councils Direct November 2016 issue

8 To approve payments and receipts to date (information attached for Cllrs)

9 To receive budget review (information attached for Cllrs)

10 To receive notice of conclusion of audit for year ended 31st March 20 16

11 To consider draft budgets for the financial year 2017/2018

12 To review the following policies (information attached for Cllrs)

- a) Financial Risk Assessment
- b) Information available under the Model Publication Scheme
- c) Complaints Procedure
- d) Equal Opportunities
- e) Grant Giving Policy
- f) Model Protocol on the Filming and Recording of Local Council and Committee Meetings
- g) Safeguarding Policy and Procedure

13 To consider draft Flexible Working policy (information attached for Cllrs)

14 To consider Your Future Care Consultation (information attached for Cllrs)

15 To consider offer of support to increase Community Resilience (information attached for Cllrs)

16 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

17 To receive update on legal proceedings