BERRYNARBOR PARISH COUNCIL
PARISH CLERK: MRS JULIE IRWIN
BOWDEN FARM COTTAGE, STERRIDGE VALLEY
TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk

To: Councillors, A Stanbury (Chair), R. Kitchen, (Vice-Chair), G Bacon, J Fairchild, K Young, A Davies, B Joyce, J. Latham, S. Green.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **10 November 2026** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 04.11.2026

AGENDA

1. **Apologies** - (Please make any apologies known to the Clerk)

2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.

3. **Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.

4. **Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on 13 October 2026

5. **Review of Actions** – October 2026

6. **To receive updates/reports from**:
   - Police
   - County Councillor A Davis
   - District Councillor J Hunt
   - Play Areas
   - Manor Hall
   - Footpaths
   - Dog Exercise area
   - Grit Bins/Roads – grit bin update
   - Clerks report
   - Meetings/events attended by Councillors/Clerk
   - Correspondance

7. **To approve payments and receipts to date –** (available for Councillors)

8. **Parish Council Action Plan –** to approve action plan for 2027-2028.

9. **Budget Setting** – to approve the budget for 2027-2028.

10. **Request for Funding/Grants –** to consider requests
    a. Berrynarbor Manor Hall

11. **Payment to Samuels Solicitors –** to consider the invoice from Samuels Solicitors and further instruction.

12. **Biosphere –** Update on meeting with the Biosphere project team, Cllr. Fairchild.

13. **Replacement Printer –** to consider request for a replacement PC printer.

14. **Increase to Manor Hall Costs –** to note increase in costs.

15. **Quotation and Tender Process –** to approve this new document.

16. **Playground Inspection Reports** – to consider and make required actions

15. **Sandbunker Repair/planter damage** – to report on progress and agree actions, and consider response to planter damage from Berry in Bloom (Cllr. Kitchen).

16. **Planning Applications**
    a) Reference: 82315 TOWN AND COUNTRY PLANNING ACT 1990 Variation of condition 2 (approved plans) and 3 (materials) attached to planning permission 82057 (Extension and alterations to dwelling together with associated works) to allow for amended external finishes at Lee Wood Berrynarbor Ilfracombe Devon EX34 9SD Grid Ref: 255713; 146624