



BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors, A Stanbury (Chair), R. Kitchen, (Vice-Chair), G Bacon, J Fairchild, K Young, A Davies, B Joyce, J. Latham.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **13 October 2026** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 08.10.2026

AGENDA

1. **Apologies** - (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on [8 September 2026](#)
5. **Review of Actions** - September
6. **To receive updates/reports from:**
 - Police
 - County Councillor A Davis
 - District Councillor J Hunt
 - Play Areas
 - Request from K&M Water Engineers for access
 - Manor Hall
 - Footpaths
 - Dog Exercise area
 - Grit Bins/Roads
 - Clerks report
 - Meetings/events attended by Councillors/Clerk
 - SLCC (Devon) Branch meeting
 - Correspondance

- 7. To approve payments and receipts to date** – (available for Councillors)
- 8. Mid-Year Accounts** – To review and approve.
- 9. Budget Setting** – to outline the timeline for budget setting 2027-2028 and agree draft budget
- 10. PC Action Plan/PC Objectives** – to agree plans and actions for 2027-2028 to inform budget setting.
- 11. Request for Funding/Grants** – to consider requests
 - a. North Devon Records Office
- 12. Climate & Environment Grant update** – an update on grant
- 13. Financial Regulations** – update to document
- 14. Playground Inspection Reports** – to consider and make required actions
- 15. Payroll Procedure** – to approve new procedure.
- 16. External Audit** – to consider the report and make any recommendations
- 17. Sandbunker Repair** – to report on progress and agree actions.
- 18. Planning Applications**
 - a. [Reference: 82251](#) - Erection of a garden storage building and associated works at Oxen Park Farm Ilfracombe Devon EX34 9RG Grid Ref: 253946; 144412
- 19. Animals on the Highway** – to consider any required actions