



BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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To: Councillors, A Stanbury (Chair), R. Kitchen, (Vice-Chair), G Bacon, J Fairchild, K Young, A Davies, B Joyce, J. Latham.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **9 September** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 2 September 2026

AGENDA

- 1. Apologies** - (Please make any apologies known to the Clerk)
- 2. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3. Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 4. Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on [11 August](#)
- 5. Review of Actions**
- 6. Co-option of new Councillor**
- 7. To receive updates/reports from:**
 - Police
 - County Councillor A Davis
 - District Councillor J Hunt
 - Play Areas
 - Manor Hall
 - Footpaths
 - Dog Exercise area
 - Grit Bins/Roads
 - Clerks report
 - Meetings/events attended by Councillors/Clerk
 - Correspondance
- 8. To approve payments and receipts to date – (available for Councillors)**

9. Toilet Cleaning – change to provider details – to note

10. Personal Data Retention Policy Expectations – to review this policy provided by BPC pension provider

11. Financial Regulations – to review and approve this policy.

12. Planning & Planning Correspondence

- a. [Reference: 82057](#) - Extension and alterations to dwelling together with associated works at Lee Wood Berrynarbor Ilfracombe Devon EX34 9SD Grid Ref: 255713; 146624.
- b. [Reference: 82069](#) - Application for consent for works to trees covered by a tree preservation order in respect of statutory clearance including the coppice of small saplings under the power line and cutting lateral growth by 1-2m on trees either side of the lines at Cherry Ridge Newberry Close Berrynarbor Ilfracombe Devon EX34 9TF Grid Ref: 256879; 147234

NB extensions have been granted on the consultations above until after this PC meeting

13. Community Gazebo - Cllr. Young

14. BerryFest 2027 – Cllr. Young

Part B - Confidential

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

15. NALC Pay Agreement

16. Pre- School Update