



Minutes of the Berrynarbor Parish Council

Meeting held on: 11 August 2026 in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs. Stanbury (Chair), Kitchen (Vice-Chair), Joyce, Fairchild, Bacon, Young, Latham.

Also Present: Julie Irwin (Parish Clerk)

2608-01 Apologies - Cllr. Davies

2608-02 Declarations of Interest – None declared.

2608-03 Public Participation – No members of the public were in attendance.

2608-04 Minutes - It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 14 July 2026 as a correct record.

2608-05 Co-option of new councillor – the applicant did not attend the meeting, as the PC would like to meet them this item has been postponed.

2608-06 Review of Actions (July) – status of actions was reported (Appendix 1).

2608-07 To Receive Reports From:

- a) Police – no report
- b) County Cllr. Davis – no report (apologies sent)
- c) District Cllr. Hunt – no report
- d) Play areas – maintenance work completed, except replacement of wooden beam. Play inspection booked 9 September 2026.
- e) Manor Hall – AGM 15 September 2026
- f) Footpaths
- Action 2.* g) Dog exercise area – it was **approved** to replace the latch on the gate.
- Action 3.* h) Grit Bins/Roads – the member of the public was contacted and it will not be possible for them to mend the damaged sand bunker within the timeframe required.
- i) Clerks report – was presented (Report 1).
- j) Meeting/events attended by Councillors/Clerk – none to report.
- k) Correspondance – emails reported to PC and have been responded to by the Clerk.

2608-08 Payments & Receipts - It was **resolved**, with no votes to the contrary, to **approve** the payments and receipts, (Appendix 2).



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2608-09 Planning & Planning Correspondance –

Site Address: Land Adjacent to Bodstone Barton Barns Combe Martin Devon EX34 0NT. Proposal: Outline application for a local needs dwelling including access and layout. Application Reference: 81609. Appellant's Name: Ms Reyner, Appeal Reference: 6012751 – *The PC supported this application and this has not changed, appeal has been closed for new comments.*

2608-10 Volunteer Policy - It was **resolved**, with no votes to the contrary, to approve this new policy.

2608-11 Telephone Box – It was **resolved**, with no votes to the contrary, to **accept** the quotation from, Home Improvements & Maintenance, subject to insurance.

2608-12 Climate & Environment Grant – An application has been submitted for a grant to develop a fruit and wild flower area within the Parish.

It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

None reported

Signed..... Dated:

NB: Reports can be found on the Website



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Appendix 1

ACTION PLAN – July 2026

ACTION		RESPONSIBLE	UPDATE
1	Order replacement log for pickup sticks and arrange fitting	Clerk	Complete
2	Contact parishioner and arrange for mending of the <u>sandbunker</u> .	Clerk	On Agenda
3	Contact NDC regarding ownership of Broadsands beach	Clerk	Complete
4	Contact contractor and arrange for trees in recreation field to be lifted	Clerk	Complete
5	Ascertain who owns dead trees at <u>Watermouth Harbour</u> .	Clerk	Ongoing
6	Costs for replacing and fitting new benches, costs of removal of benches	Clerk	Ongoing
7	Costings for repair of telephone box	Clerk	On agenda
8	Move Community Road Warden project forwards	Clerk	Complete

Appendix 2

	PAYMENTS & RECEIPTS AUGUST 2026			
		Outgoing		Incoming
40	Community Shop cleaning supplies	£ 11.52		
41	Tesco Mobile Phone	£ 8.42		
42	British Gas Business (July)	£ 58.26		
43	Westcotec	£ 4,778.40		
	Lloyds Bank (Service charges)	£ 4.25		
44	Clerk Salary (Includes 7 hrs extra for projects)	£ 582.71		
44	HMRC	£ 198.65		
44	Pension	£ 103.80		
45	Wicksteed	£ 194.12		
46	Fresh Out Cleaning	£ 200.00		
47	Pennon Water	£ 217.60		
48	Amazon (Toilet rolls)	£ 46.38		
49	Back to Your Roots	£ 225.00	BerryFest	£ 491.70
50	Back to Your Roots	£ 900.00	Interest (July)	£ 15.26
	Community Account	£ 14,792.36		
	Instant Access Account	£ 37,155.28		