



BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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To: Councillors, A Stanbury (Chair), R. Kitchen, (Vice-Chair), G Bacon, J Fairchild, K Young, A Davies, B Joyce, J. Latham.

You are hereby summoned to attend the Annual Parish Council Meeting of Berrynarbor Parish Council, which will be held on **14 July 2026** at the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 8 July 2026

AGENDA

1. **Apologies** - (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
 - a. SpeedWatch Campaign Update
4. **Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on 9 June 2026.
5. **Co option of new councillor** – to consider application (available for Councillors).
6. **Review of Actions** – June
7. **To receive updates/reports from:**
 - Police
 - County Councillor A Davis
 - District Councillor J Hunt
 - Play Areas
 - Manor Hall
 - Footpaths
 - P3 annual grant £120
 - Dog Exercise area
 - Grit Bins/Roads
 - Sandbunker damage
 - Clerks report
 - Meetings/events attended by Councillors/Clerk

- Correspondance

8. **To approve payments and receipts to date** – (available for Councillors)
9. **Tree management quotes** – To consider quotes for
 - a. Tree lifting recreation field
 - b. Removal of dead trees Watermouth
10. **Climate and Environmental Grant** – to consider the grant offer from NDC, report from Cllr. Fairchild
11. **Benches** – to consider the audit report of the benches and consider (Cllr. Fairchild)
12. **SpeedWatch Campaign** – to consider the update on this project and consider next steps.
13. **Telephone Box** – to consider proposal from Cllr. Young regarding the phone box in Berrynarbor (verbal report)
14. **Car Park and Toilet adoption update** – to receive update from this project
15. **Community Road Warden Project feedback** – to receive feedback from community meeting
16. **Planning & Planning Correspondence**
 - a) Mill Park Development – to receive feedback from NDC
17. **Training and Development Policy** – to consider and adopt this new policy
18. **Safeguarding Policy** – to consider and adopt this new policy
19. **Disciplinary Procedure** - to consider and adopt this new policy

Part B - Confidential

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

None to report