



Minutes of the Berrynarbor Parish Council meeting held on Tuesday 14 April 2026, in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs. A. Stanbury (Chair), Bacon, Boxall, Davies, Fairchild, Joyce & Kitchen

Also present – J. Irwin (Clerk), C.Cllr. A Davis and 4 members of the public.

Meeting commenced at 19.10 following the Annual Parish Meeting

2604/01 Apologies – Cllrs. Latham & Young.

2604/02 Declarations of Interest – None.

2604/03 Public Participation – 2 members of the public requested to speak. The first asked why the Precept for 2026-27 had increased. An explanation was provided by the Chair.

The second spoke in support of agenda item 8

2604/04 To approve and adopt Minutes – It was resolved, with no objections to approve the minutes of the meeting held on 10 February 2026 & 10 March 2026 as a correct record.

2604/05 Review of Actions – Actions from March were reviewed (below).

2604/06 To Receive updates/reports from:

- a. Police – no report received
- b. County Councillor A. Davis – verbal report given (written report to follow) – report 1
- c. District Councillor J. Hunt – no report received
- d. Play areas
 - a. The small entrance gate, recreation field will be fixed by Mr. Pickering at no charge.
 - b. A snagging was presented by Cllr. Bacon and these will be addressed **ACTION 1.**
- e. Manor Hall
 - a. Councillors were informed of the rent increase.
- f. Footpaths
 - a. Footpath #27 will be cleared.
 - b. Tree needs to be removed from footpath #16
 - c. P3 spreadsheet will be completed
- g. Dog Exercise area
 - a. The dog poo bag dispenser has been broken; decision has been made to remove the dispenser. **ACTION 2.**
- h. Grit bins/roads - None
- i. Clerks report – report received – report 2.
- j. Meetings/events attended by Councillors/Clerk - None
- k. Correspondance - None



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2604/07 To approve payments and receipts to date - It was resolved, with no votes to the contrary, to approve the payments and receipts for April 2026. Invoices have been checked by Cllr. Boxall.

April 2026

Outgoing			Incoming	
Fresh Out Cleaning	£	200.00		
SLCC GDPR Training	£	46.20		
SLCC GDPR Training	£	46.20		
SLCC GDPR Training	£	46.20		
SLCC GDPR Training	£	46.20		
DALC (7229) CILCA	£	360.00		
SLCC GDPR Training	£	46.20		
PPS/PPL Music Licence Berryfest	£	250.72		
DALC Membership (7206)	£	374.96		
British Gas (electricity at toilets)	£	17.40		
British Gas (electricity at toilets)	£	36.76		
Lloyds Bank (Service charges)	£	4.25		
Clerk Salary (inc. extra hours for Assertion 10 & Audi	£	582.71		
HMRC	£	198.65		
Pension	£	211.17		
Mobile Phone	£	7.95		
			VAT rebate	£ 627.80
			Interest (Mar)	£ 14.22
	£	2,475.57		£ 642.02
Community Account	£	5,341.92		
Instant Access Account	£	37,093.25		

2603/08 Requests for Donations – to consider requests for donations.

- a. The request from Berry in Bloom for £1000, was **approved** with no votes to the contrary **ACTION 3.**

2604/09 Planning & Planning Correspondence

- a. [Reference: 81566](#) - Demolition of building and erection of replacement Estate office & store building at Yellaton Cottage Combe Martin Ilfracombe Devon EX34 0PA. Council voted to **Support**, with no comment.

2604/10 Model Publication Scheme - approved as reviewed and updated.

2604/11 Grant Awarding Policy - approved as reviewed and updated, with the addition of an application form for requesting grants/donation.

2604/12 Berryfest – the Council support Berryfest 2026 and approved use of the recreation field for the event. The funds raised by the event in 2025, and held by the Council will be used to cover the music licence and the portable toilets.

2604/13 Sandbunker Licence – the renewal of the licence for 2026 was approved.

2604/14 Hedge, Grass, Tree Maintenance Tender – one tender had been received from Back to Your Roots, in response to the tender process, it was approved with no votes to the contrary to accept this tender. **ACTION 4.**



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2604/15 **Community Road Warden Scheme** – the report provided regarding this scheme was considered, but more information is required and so this item will be discussed at a later date.

2604/16 **Insurance Renewal** – the Pre renewal questionnaire was reviewed and two amendments made, an increase to office equipment & fences and gates. Submission was **approved** with these amendments. **ACTION 5.**

It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

None

Meeting ended, 20.18

Signed..... Dated.....

NB: Reports can be found on the Website

March Action Plan

#		RESPONSIBLE	UPDATE
1	Contact Environmental Health regarding rats at Ye Olde Globe	Clerk	Completed
2	Obtain quotes for annual playground inspection	Clerk	Ongoing – to come to May PC
3	Pay donations for Christmas lights	Clerk	In progress
4	Liaise with working group regarding road sweeping project	Clerk	Completed
5	Pay PC contribution to sewage plant maintenance	Clerk	Completed
6	Complete assertion 10 compliance	All/Clerk to lead	In progress to come to May PC
7	Complete and publish IT Policy	Clerk	Completed
8	Publish invitation to tender	Clerk	Completed