



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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To: Councillors, A Stanbury (Chairman), J Latham (Vice-Chair), G Bacon, J Fairchild, K Young, C Boxall, A Davies, B Joyce, R. Kitchen.

You are hereby summoned to attend the Annual Parish Council Meeting of Berrynarbor Parish Council, which will be held on **14 April 2026** at the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 9 April 2026

AGENDA

1. **Apologies** - (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for [Public Participation](#) document.
4. **Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on 10 February and 10 March 2026.
5. **Review of Actions** – March
6. **To receive updates/reports from:**
 - a) Police
 - b) County Councillor A Davis
 - c) District Councillor J Hunt
 - d) Play Areas
 - o Small entrance gate, recreation field – to approve quote to repair
 - e) Manor Hall
 - o Rental price increase
 - f) Footpaths
 - g) Dog Exercise area
 - o Poo Bag dispenser
 - h) Grit Bins/Roads
 - i) Clerks report
 - j) Meetings/events attended by Councillors/Clerk
 - k) Correspondance

7. **To approve payments and receipts to date** – (available for Councillors)
8. **Requests for donations** –
 - a. Berry in Bloom, request £1,000 to cover the cost of the planting and hanging baskets
9. **Planning & Planning Correspondence** - Planning Applications: to consider
 - a. [Reference: 81566](#) - Demolition of building and erection of replacement Estate office & store building at Yellaton Cottage Combe Martin Ilfracombe Devon EX34 0PA
10. **Model Publication Scheme** – to approve scheme.
11. **Grant Awarding Policy** – to approve policy.
12. **Berryfest** – to approve support for this event
13. **Sandbunker Licence** – to approve renewal of this licence
14. **Hedge, Grass, Tree Maintenance Tender** – to approve tender applications
15. **Community Road Warden Scheme** – to consider report on this scheme (report to be tabled)
16. **Insurance Renewal** – to approve renewal information request

Part B - Confidential

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

None