



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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To: Councillors, A Stanbury (Chairman), J Latham (Vice-Chair), G Bacon, J Fairchild, K Young, C Boxall, A Davies, B Joyce.

You are hereby summoned to attend the Annual Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 9 December 2025** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 4 December 2025

AGENDA

1. **Apologies** - (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for [Public Participation](#) document.
4. **Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday 11 November 2025 ([Here](#))
5. **Co Option of new Councillor**
6. **Review of Actions** – November (attached)
7. **To receive updates/reports from:**
 - a) Police
 - b) County Councillor A Davis
 - c) District Councillor J Hunt
 - d) Play Areas
 - e) Manor Hall
 - f) Footpaths
 - g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Clerks report
 - j) Meetings/events attended by Councillors/Clerk
 - k) Correspondance

8. **Road Safety Concerns** – to hear an update of the concerns
9. **To approve payments and receipts to date** – (attached for Cllrs.)
10. **Removal of Wild Flower Areas** – to agree areas to be removed and approve quotations.
11. **Free Landmark Tree from Saving Devon's Treescapes** – to decide if the PC want a tree
12. **Septic Tank Issue** – To discuss issues with the septic tank servicing shop and toilets (attached for Cllrs.)
13. **Precept 2026-2027** – To approve on the Precept 2026-2027
14. **Parish Council Meeting Dates 2026** – to agree calendar for 2026, (attached for Cllrs.)
15. **Planning & Planning Correspondence** - Planning Applications: to consider
 - a. [Reference: 78088](#) - Demolition of existing agricultural units and erection of 13 residential units and associated works (amended proposal, layout & plans) (Amended location Plan) at Land at Moules Farm Castle Hill Berrynarbor Ilfracombe Devon EX34 9SX Grid Ref:256201; 146586

Part B - Confidential

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

None