



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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To: Councillors, A Stanbury (Chairman), J Latham (Vice-Chair), G Bacon, J Fairchild, K Young, C Boxall, A Davies, B Joyce.

You are hereby summoned to attend the Annual Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 11 November 2025** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 5 November 2025

AGENDA

- 1. Apologies** - (Please make any apologies known to the Clerk)
- 2. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3. Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for [Public Participation](#) document.
- 4. Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14 October 2025 ([Link to Minutes](#)) and 27 October 2025 ([Link to Minutes](#))
- 5. Review of Actions** – October (attached)
- 6. To receive updates/reports from:**
 - a) Police
 - b) County Councillor A Davis
 - c) District Councillor J Hunt
 - d) Play Areas
 - Establish working group & agree tasks, to look what Parishioners would like from the recreation field moving forward,
 - Reinstallation of basket swing
 - e) Manor Hall
 - f) Footpaths
 - g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Clerks report
 - j) Meetings/events attended by Councillors/Clerk

k) Correspondance

7. NarborNews – To decide on the future (Paper attached for Cllrs.)

8. To approve payments and receipts to date – (attached for Cllrs.)

9. Request for Donations

a. Request from Globe Together (attached for Cllrs.)

10. Precept 2026-2027 – To decide on Precept

11. Planning & Planning Correspondence - Planning Applications: to consider

a. [Reference: 80896](#) TOWN AND COUNTRY PLANNING ACT 1990 Variation of condition 2 (approved plans) and 3 (external materials) and removal of condition 5 (technical approval) attached to planning permission 79394 (Erection of double garage with first floor storage) to allow removal of parking and access provision at Land East of Wood Barton Leigh Road Combe Martin

12. Closure of Footpath & Removal of trees – (attached for Cllrs.)

13. Road Safety Concerns – (attached for Cllrs.)

14. Complaints Procedure - To review and approve procedure

15. Co-option Guidelines – To approve updated guidelines

16. Bank Account – to approve move to an account which will not incur charges

Part B - Confidential

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

17. Clerk Salary