



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

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**To: Councillors, C Boxall, A Davies, B Joyce, J Latham (Vice-Chair), A Stanbury (Chairman), G Bacon, J Fairchild, K Young.**

You are hereby summoned to attend the Annual Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 9 September 2025** the Manor Hall, Birdswell Lane, Berrynarbor at 7pm for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Julie Irwin**  
**Clerk to the Council**

Date of issue: 3 September 2025

### **AGENDA**

- 1. Apologies** - (Please make any apologies known to the Clerk)
- 2. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 3. Public Participation** - Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for [Public Participation](#) document.
- 4. Minutes** - To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12 August 2025 ([Link to Minutes](#))
- 5. Review of Actions** – July (attached)
- 6. To receive updates/reports from:**
  - a) Police
  - b) County Councillor A Davis
  - c) District Councillor J Hunt
  - d) Play Areas
    - Update re maintenance
    - Update re Gate to Recreation area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
    - Gap in fencing – repair
  - h) Grit Bins/Roads
    - Approve sand bunker repair quote
  - i) Clerks report

- j) Meetings/events attended by Councillors/Clerk
- k) Correspondance
  - o Request for removal of wild flower area and fencing
  - o Email re motorised event in Berrynarbor

**7. To approve payments and receipts to date – (attached for Cllrs.)**

**8. Request for Donations – to consider requests for community donations.**

- a. Berrynarbor Pre-School - (attached for Cllrs.)
- b. Devon Mobility - (attached for Cllrs.)

**9. Planning & Planning Correspondence - Planning Applications: to consider**

- a. [Reference: 80661](#) - Replacement dwelling and associated works at Broadlands Farm Berry Down Combe Martin Devon EX34 0NZ Grid Ref: 258033; 143977

**10. Site Visit for Hedge/tree trimming – report from site visit and next steps (attached for Cllrs.)**

**11. Emergency Plan – to agree the process for development of the Community Emergency Plan**

## **Part B - Confidential**

**To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:**

**12. DCC Pensions Line**