



Minutes of the Annual Berrynarbor Parish Council meeting held on Tuesday 8 July at 7pm 2025 in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs. B Joyce, A Stanbury (Chairman), G Bacon, J Fairchild & A Davis

Also Present: Julie Irwin (Parish Clerk), County Cllr. A Davies and 7 members of the public

Meeting commenced at 19.01 with Cllr. Bacon in the Chair, Cllr. Stansbury joined the meeting at 19.12 and took the Chair.

2507/01 Apologies – Cllr. Latham, Cllr. Boxall

2507/02 Declarations of Interest - None

2507/03 Public Participation – three members of public requested to speak.

A member of the public stated that he had written to the PC about trimming of foliage and trees at the bottom of his garden and at Nos 1-3 Lee Cottages (**On agenda**).

A member of the public also requested trimming of foliage alongside the stream in her garden.

A member of the public raised the issue of Ye Old Globe Pub. He outlined proposals for community ownership of the pub, either through speaking with the owner or via a compulsory purchase order. Highlighting the importance of retaining a pub in the village for the community and taking action whilst it is registered as an Asset of Community Value and before it falls into further disrepair. **To be placed on agenda for August meeting. ACTION 1.**

2507/04 To approve and adopt Minutes - It was **resolved**, with one abstention and no votes to the contrary, to approve the minutes of the meeting held on 10 June 2025 as a correct record.

2507/05 To Review Actions from June 2025 - All actions are completed or ongoing.

2507/06 To receive reports from

- a) Police – no report
- b) County Cllr. A Davis, (*Report 1*)
 - a. The 4k donation from the Locality Budget toward the vehicle advisory sign has been approved
 - b. She drew attention to the new policy regarding funding for 20mph speed restrictions.
 - c. The new timetable for the Exmoor Coaster has been published.
 - d. The school holiday activity programme is outlined in her report.
 - e. There is a refurbished white good offer at Barnstaple recycling centre.

Further details of all of these can be found in the County Councillor report.



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Cllr. Stansbury highlighted that the speeding sign at Berry Down was not working. Cllr. Davies has reported this issue.

Cllr. Stansbury asked what the process was for reporting the bush that is obscuring the view at Berry Down. Cllr. Davies will report this on the NDC website and advised that the correct process for reporting was via the NDC website.

- c) District Cllr. J Hunt - None
- d) Play Area
 - a. Review request from two parishioners to trim hedges & foliage. It was **resolved**, with no votes to the contrary that the PC will undertake a site visit and then review this action. **ACTION 2.**
 - b. Request for use of Manor Hall Play Area for Fete, it was **resolved**, with no votes to the contrary **to approve** request.
 - c. Request for early set up for BerryFest, it was **resolved**, with no votes to the contrary **to approve** request.
- e) Manor Hall
 - a. The request for the PC to make a donation to the cost of heating to the Manor Hall It was **resolved**, with no votes to the contrary to make an annual donation of £300. **ACTION 3.**
- f) Footpaths
 - a. Footpath 16 and 27 require trimming and 27 requires maintenance of the steps. **ACTION 4.**
- g) Dog Exercise Area
- h) Grit Bins/Road
 - a. It was **resolved**, with no votes to the contrary **to approve** the sand bunker license and will be signed by the Clerk.
 - b. Quotations for repair/replacement of the sand bunker will be presented at the next meeting. **ACTION 5.**
- i) Clerks Report (*Report 2*)
- j) Meetings/Events attended by Councillors/Clerk - None

2507/07 To approve payments and receipts to date - It was resolved, with no votes to the contrary, to approve the payments and receipts for July. Invoices have been checked by Cllr. Joyce.

Outgoing		Incoming	
Lloyds Bank (Service charges)	£4.25	Interest (June)	£18.30
British Gas - Toilet Electricity	£65.55		
NarborNews Donation	£60.00		
Clerks Salary	£484.15		
HMRC & NI	£149.42		
SEFTONS (unsuitable for caravans sign)	£122.39		
Tesco Mobile	£7.95		
FreshOut Cleaning (Toilets) Fay Mills	£200.00		
Dog Poo Dispenser	£18.28		



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Hand Soap Dispensers x 3	£57.78		
Hand Soap refills	£11.98		
Annual Manor Hall Hire	£259.00		
Music Licence BerryFest	£10.07		

2507/08 Planning & Planning Correspondence - Planning Applications: to consider,

- a. [Reference: 80488](#) Erection of a timber framed workman's shed at Land off Wood Lane Berryarbor Combe Martin Devon EX34 0JU. Grid Ref: 259291; 14583.- **Supported**, with no comments.

2507/09 Dog Park Bench – A parishioner wishes to sponsor a memorial bench in the dog walking area. It was **resolved**, with no votes to the contrary that the Parish council will fund the installation of the bench. The PC would like to approve the bench and wording on plaque. **ACTION 6.**

2507/10 Camping toilet in the Boules area. It was **resolved**, with no votes to the contrary that,

- A camping toilet may be erected during play and removed at the end of each day of play.
- Contents must be disposed of correctly at a waste disposal site.
- Hand sanitizer must be available.
- This will be reviewed in six months.

2507/11 Playground Maintenance - To receive report/update from Cllr. Bacon.

- It was **resolved**, with no votes to the contrary to accept the Quotation from Mr Pickering for the maintenance in the recreation areas.

It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

None

Meeting ended at 20.08 pm

Signed..... Dated.....

NB: Reports can be found on the Website



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Appendix 1. Actions from June

1	Speak to landowners to seek approval for vehicle activated signs to be sited on their land.	Cllr. Boxall	
2	Completion of the Locality Budget request for 4k donation toward the VAS.	Clerk	Completed
3	Speak to the Holiday Park landowner regarding the collapsed wall at top of Broadsands.		
4	Replace padlock on post on Sandy Cove end of South Coast Path	Clerk	Awaiting padlock
5	To repair/replace sand bunker – obtain costings	All	Ongoing , Quote requested
6	Obtain new/revised quotations for repairs required in play areas	Cllr. Bacon	Completed