



Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14 January at 7pm 2025 in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs. A Davies, B Joyce, J Latham (Chair)

Also Present: Mrs J Irwin, Parish Clerk,
Mrs A Davis, Devon County Council
7 members of the public

Chair's discretion – 2 additional agenda items, (13 & 14).

2501/01 Apologies
Cllrs. C Boxall and A Stanbury

2501/02 Declarations of Interest
Cllr. J Latham item 11b

2501/03 Public Participation
A Parishioner questioned the accuracy of the minutes in recording and responding to issues raised in the public participation section of the meeting. Highlighting the comments relating to the motorised sporting events as outlined in the August and October 2024 minutes, as an example.

The minutes are a record of Parish Council business and decisions made, They are not verbatim and should record a brief summary of public participation.

In accordance with the Standing Orders, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate within that meeting. If it is Parish Council business it will be noted and if necessary, tabled onto the next agenda.

If the issue is not council business this will be recorded within the minutes and where appropriate information/guidance given (outside the minutes) that might help with the issue.

The standing orders can be found [here](#) or on the website

2501/04 To approve and adopt Minutes
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 10th December 2024 as a correct record.

2501/05 Review of Actions from December (Appendix 1)

2501/06 To receive reports from:
a) Police - None received.
b) County Cllr Miss A Davis – Report, (Appendix 2).



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It was suggested at the December meeting that a fact sheet be created to advise/guide Parishioners of the responsibility of tree maintenance on private land. This has been drafted and circulated to the Council for comment.

- c) District Cllr J Hunt - None received.
- d) Play Area - The Terms & Conditions for the Annual Playground inspection were circulated and agreed and the inspection will be scheduled.
- e) Manor Hall- The Manor Hall has a new Social Secretary and there are several events scheduled including a Quiz night, Jan 17th. The Annual General Meeting is on June 17th
- f) Footpaths - In response to letter received from Parishioner footpath 27, has been reported. The Footpath Officer is walking this path to assess the overgrowth.

Footpath 18 – following the recent storms rubbish has collected along this path.

Footpath 20 – A post needs replacing.

ACTION 1.

- g) Dog Exercise Area - Berry in Bloom do not have the capacity to maintain and clear the wild flower area. Area requires strimming and maintaining.

ACTION 2.

- h) Grit Bins/Road - The location of the Grit Bins has been updated with NDC and all are now full.
- i) Meetings/Events attended by Councillors/Clerk - None to report

2501/07 Payments and Receipts

107. Clerks expenses 6.30

PAYMENTS

95. British Gas, electricity	62.06
96. RGB – Sand	158.38
97. Mobile top-up	10.00
98. Mobile set up	7.50
99. Clerk Salary	343.20
100. HMRC – PAYE	85.80
101. Back to Roots – footpath maintenance	1,630.00
102. Back to Roots – grass cutting	3,300.00
103. NarborNews	60.00
104. Toilet Cleaning	125.00



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105. Pennon Water Services, Water Public toilets	197.64
106. Septic Tank Maintenance	1,275.00
Total Payments	7.260.88
Receipts	
NarborNews	60.00
DevonCC (P3)	120.00
Jan 25 Interest	10.67
Dec 24 Interest	9.72
Nov 24 Interest	11.44
Total Receipts	211.92

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2501/08 Draft Budgets

The impact of the draft precept request was circulated prior to the meeting, after consideration it was **resolved**, with no votes to the contrary, to confirm the final precept of £32,520.

ACTION 3.

2501/09 Grass Cutting, Garden Maintenance & Footpath Clearance Contract

The current contract expires 31 March 2025. It was agreed to go out to tender for the 2025-2026 contract.

ACTION 4.

2501/10 Devon Communities Together

It was **resolved**, with no votes to the contrary to renew the membership for Devon Communities Together for 2025 – 2026.

ACTION 5.

2501/11 Grant Funding & Donations

It was unanimously agreed **not** to provide a donation to Mid Devon Mobility.

2501/12 Planning & Planning Correspondence

Planning Applications to consider;

- a) 79567 at Barn at Ridge Hill, Berrynarbor, Conversion of redundant rural building to dwelling and associated works at Barn at Ridge Hill Berrynarbor Ilfracombe Devon EX34 9SZ Grid Ref: 256919; 146028

Approved with no comments.

- b) Planning Reference DCC/4420/2024, Replacement of 1no timber window and 2no metal windows with new aluminium framed double glazed windows. at Berrynarbor C Of E Primary School, Silver Street, Berrynarbor, Devon, EX34 9SE.

Approved with no comments



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2501/13 Defibrillator

The Parish Council has now signed the Gifting Agreement to take possession, from South West Ambulance Service (SWAS), of the Defibrillator (Defib) and the cabinet situated in Berrynarbor.

This letter states “*The equipment is no longer in warranty by the manufacturer and if it had remained in our ownership, we would be removing it from service due to this*”.

Mr J Irwin has agreed to become the Guardian for the Defib and has consulted with a representative from SWAS, and reports the following:

- The Defib is not under warranty, SWAS would remove it from service, therefore it should be replaced to ensure the equipment is fit for purpose. The cost would be approximately £1500.
- A new cabinet should be the type that demand a 999 Call before being activated. The cost would be approximately £500.
- The new Defib is registered on the 999 system.

Mr Irwin has negotiated a free training session for Partitioners with the new Defib and system.

It was **resolved**, with no votes to the contrary, to approve the replacement of the Defib and Cabinet and hold a training session.

ACTION 6

2501/14 NarborNews

The draft for the February edition of the NarborNews was **agreed**.

2501/15 Nomination of Asset of Community Value

A nomination was made, to NDC, under the provisions of the Regulations to list as a community asset the Ye Olde Globe Public House, Berrynarbor. The nomination was in the name of Berrynarbor Parish Council.

The decision is that the “Ye Olde Globe Public House”, Berrynarbor **will** be added to North Devon Council’s list of Assets of Community Value.

It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2501/16 Staffing Matter

Recruitment of new Councillors is underway. Adverts have been placed on the Website, Facebook and the February NarborNews.



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A register of Councillor training will be developed and updated along with
the new Councillor training

Meeting ended at 7.47pm.

Signed..... Dated:.....



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Appendix 1. Actions from December Meeting

ACTION		
1	Email detail to Cllr. A Davis re Road collapse North Lee – Middle Lee Farm	Completed – Culvert unblocked, road to be sorted
2	Report detail of overgrown footpath 27	Completed – footpath officer reviewing the issues raised
3	Order grit/salt	Completed – bin location updated with NDC and bins filled
4	Order sand for car park sand bin	Completed – Sand bins filled
5	Contact NDC re carpark painting	Ongoing – Clerk in discussion with DCC, who should be undertaking this work on behalf of NDC
6	Explore funding for charging point in carpark	Defer
7	Explore issues with SW Water with Ex chair– Parish Survey	On Hold
8	Set up “survey” steering group	Defer – it has been decided to hold this meeting on site, once the pavilion has been installed, so deferred until the Spring.
9	Precept to be submitted (16.12.2024)	Completed – 2025 Precept agreed and submitted
10	To discuss the contribution to sewage tank upkeep with the Community Shop.	Completed – this will come back to the next PC meeting along with the invoice for the annual update costs, to be agreed.
11	To confirm Snow Warden	Completed – Mr A Coppin confirmed as snow warden
12	To discuss (with Berry in Bloom) removal of hedge/brush in dog park	On Agenda
13	Play Inspection Company to be contracted to undertake inspection	On Agenda



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Appendix 2. County Cllr. Report

Berrynarbor Parish Council

County Councillors report

January 2025

Happy New Year

Local Government Reorganisation

The English Devolution White Paper was published on just before Christmas.

Extract from the ministers letter probably gives some explanation as to where we are heading as residents in a two tier area;

Local government reorganisation My intention is to formally invite unitary proposals in January 2025 from all councils in two-tier areas, and small neighbouring unitary councils. In this invitation, I will set out further detail on the criteria I will consider when taking decisions on the proposals that are submitted to Government. I intend to ask for interim plans by March 2025. As set out in the White Paper, new unitary councils must be the right size to achieve efficiencies, improve capacity and withstand financial shocks. For most areas, this will mean creating councils with a population of 500,000 or more. However, there may be exceptions to ensure new structures make sense for an area, including on devolution. Final decisions will be made on a case-by-case basis. We will ask you to work with other councils in your area to develop unitary proposals that are in the best interests of the whole area, rather than developing competing proposals.

Statement from Andrea

Following publication of the Governments Devolution White paper it is clear that considerable change is going to happen in Local Government in Devon.

We have two options;

1. Do nothing and the government will impose changes
2. Engage with government to get the best result for the residents of Devon.

I believe that engagement with the government is the best option.

While I may not agree with al the government's proposals, I need to do everything I can to ensure that the changes will make local government sustainable for the long term and able to withstand shocks like the pandemic and the world financial crisis. At the heart of all this must be a stronger voice to inform the government of the issues my residents in Combe Martin Rural and the residents in the wider area of Devon face.



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Changes for disposal of upholstered furniture- reminder

New environmental requirements will mean that from **Sunday December 1** we will only be able to dispose of their upholstered furniture at one of eight of our specially designated Household Waste Recycling Centres (HWRCs).

It follows the introduction of new requirements from the Environment Agency which require our recycling centres to have segregated facilities to handle Waste Upholstered Domestic Seating (WUDS). WUDS include sofas, sofa beds, armchairs, recliner chairs, upholstered kitchen and dining room chairs, upholstered garden furniture, stools and foot stools, office chairs, futons, bean bags, floor and sofa cushions.

These items contain large quantities of Persistent Organic Pollutants (POPs or forever chemicals) and other hazardous chemicals in the textiles and foam. These chemicals are often used as fire retardants; they persist in the environment, can accumulate in human and wildlife fatty tissues and can be harmful to health and the environment. All WUDS need to be sent for incineration separately where these chemicals are destroyed.

We are now required by the Environment Agency to ensure that all WUDS are segregated and transported separately from other waste. This segregation will require additional containers and facilities to be provided at HWRCs. However, due to space constraints, only a limited number of sites in Devon will be able to accept WUDS. This means that the majority of our recycling centres will not have the facilities to accept these items.

The HWRCs that will be able to accept Waste Upholstered Domestic Seating from Sunday December 1 2024 are: –

East Devon; Knowle Hill in Exmouth

Exeter; Pinbrook Road, Exeter

Mid Devon; Ashley, Tiverton

North Devon, Seven Brethren, Barnstaple

Torrige; Bideford

South Hams; Ivybridge

West Devon: Okehampton

Teignbridge: Brunel Road, Newton Abbot

WUDS cannot be accepted at any other Devon HWRC after December 1 and residents will need to ensure that they take their WUDS to a site that can accept them or book a bulky collection with their district council who will charge for the service.

To be very clear we will have to go to Barnstaple with any Waste Upholstered Domestic Seating (upholstered furniture, chairs, sofas, floor cushions etc)



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Super Saturdays

On Saturday 11th, 18th and 25th January 2025, single bus tickets across Devon and Torbay will be capped at £1!

The Super Saturday fare is available when boarding at any stop in Devon or Torbay.

This fare offers great value for both short and long journeys across the County. Here are some examples of the many longer journeys you could do for just £1:

- Exeter to Bideford on service 5B – a distance of 45 miles
- Ivybridge to Exeter on service 38 – a distance of 35 miles
- Okehampton to Holsworthy on service 6 – a distance of 20 miles
- Lynmouth to Barnstaple on service 309 / 310 – a distance of 20 miles
- Seaton to Exeter on service 9A – a distance of 20 miles
- Newton Abbot to Brixham on service 12 – a distance of 14 miles

Use our [Interactive Bus Map](#) to find out where buses go and the times they run.

Sunday Bus Service

I have asked if there is any opportunity for a Sunday bus service trial on the 301, the numbers on the current timetable are increasing which I'm really pleased about, I now would like to see if there is any demand for a Sunday service. The operator and DCC (who fund the service) both need to be involved in this as it's not just about funding a Sunday service is also needs buses and drivers to actually operate it. I will keep the Parish council updated.

The DCC website is very useful for reporting highway problems and the reports go straight to the contractor.
[Report a problem - Roads and transport](#)

Alternatively, the highway contact number is 0345 155 1004

If it's a river flooding the environment agency can be contacted on 0345 988 1188

Winter road updates; <https://www.devon.gov.uk/roads-and-transport/safe-travel/winter-travel/>

Travel Devon website; [home - Travel Devon](#)

Andrea Davis

County Councillor