

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 10th September 2024 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs K Young (Chairman), C Boxall, B Joyce and J Latham

Mrs V Woodhouse, Parish Clerk (virtually)
Miss A Davis, County Cllr
3 members of the public

2409/01 **Apologies**

Cllrs A Stanbury and District Cllr J Hunt.

2409/02 **Declarations of Interest**

None.

2409/03 **Public Participation**

A member of the public asked why visitors are allowed to have a say on village facilities on the questionnaire and felt it should only be for parishioners.

A member of the public asked further questions in relation to the survey and asked who will disseminate information and make decisions, they also did not feel it had been advertised well.

2409/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 13th August 2024 as a correct record.

2409/05 **To receive reports from:**

- Police
Not received.
- County Cllr Miss A Davis
Attached as Appendix one.
- District Cllr J Hunt
None received.
- Play Area
None.
- Manor Hall
None.
- Footpaths
It was noted that the footpaths officer had asked for a new map and one had been requested from DCC.

- Dog Exercise Area
None.
- Grit Bins/Road
It was noted that the potholes by Mill Park were bad and had been reported.
- Meetings/Events attended by Councillors/Clerk
None.

2409/06

Payments and Receipts

PAYMENTS

45. September Salaries	£448.27
46. HMRC PAYE September	£112
47. Pensions Contributions	£162.45
48. Tesco Mobile, Phone Charge	£12.95
49. Public Toilet Cleaning, August	£125
50. Heathercroft Property Ltd, Painting of railings in Claude's Garden and staining of Notice Board	£795
Total Payments	£1,655.67

RECEIPTS

Total Receipts	£0.00
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It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2409/07

Social Media

Members were informed that the Facebook page was up and running, however, there are not many followers, it was agreed that the Clerk should also be an administrator for the page.

A member of the public had made an offer to edit a parish newsletter, it was agreed that both parties would need to understand how the information is fed to them, and it was agreed to ask the member of the public to produce some information on how it would operate and what they need.

2409/08

Recreation Field

a) To further consider provision of a toilet.

It was noted that it had been agreed to defer this item until after the community survey.

b) To receive an update on the community survey.

Cllr Young confirmed that as of yesterday there had only been 110 responses, it was agreed to undertake a further drop-in session and request an extension. The Chairman expressed their frustration at the lack of responses, she explained that the Parish Council is committed to this and needs to get the most out of it that it can, she encouraged everyone to respond even if they did not wish to see any changes. It was noted that

visitors will be identifiable as there is a section with how far people live from Berryarbor.

c) To receive feedback from the mini festival.

Cllr Young and Boxall confirmed that the event had gone well and had raised approximately £220, they felt it should become an annual event on the bank holiday weekend after the Manor Hall fete and not the same weekend as Ilfracombe Sea.

d) To receive an update on the purchase of a wooden pavilion.

Members were notified that confirmation had been received from NDC that the structure would not require planning permission. It had been suggested that volunteers would build the base and agreed for Cllr Young and Stanbury to meet the volunteers on site to agree the exact location and specification for the base, it was noted that Cllrs would also need to verify the competence of the volunteers to undertake the task prior to any agreement.

2409/09

Emails

Members are unhappy with the new email system; they do not find it easy to use and there is a lot of spam email. It was agreed to investigate other systems and/or providers and look to change to a .gov.uk domain at the same time.

2409/10

Devon Association of Local Councils AGM & Conference

It was **resolved**, with no votes to the contrary, for the Chairman and Vice-Chairman to attend if available.

2409/11

Manor Hall Play Area

Quotations were circulated prior the meeting to undertake repair work to the benches and the Millenium Table in the Manor Hall, a further quotation had been received to undertake this work and repair several items in the Recreation Field and it was **resolved**, with no votes to the contrary, to accept the quotation from Mark Barbeary.

2409/12

It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2409/13

Staffing Matters

Members were updated on the recruitment process and it was **resolved**, with no votes to the contrary, to advertise the vacancy through Indeed.

Meeting ended at 8pm.

Signed..... Dated:.....