



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

TEL: 07784 929906 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



**To: Councillors, C Boxall, E Clarke, B Joyce, J Latham, D Norman, A Stanbury, K Young (Chairman).**

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 9<sup>th</sup> July 2024 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse**  
Clerk to the Council

Date of issue: 3<sup>rd</sup> July 2024

### AGENDA

- 1. Election of Vice-Chairman for 2024/2025**  
To Elect the Vice-Chairman for 2024/2025.
- 2. Apologies** (Please make any apologies known to the Clerk)
- 3. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 4. Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 5. Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11<sup>th</sup> June 2024 ([Link to Minutes](#))
- 6. To receive updates/reports from:**
  - a) Police
  - b) County Councillor A Davis
  - c) District Councillor J Hunt
  - d) Play Area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
  - h) Grit Bins/Roads
  - i) Meetings/events attended by Councillors/Clerk
- 7. To approve payments and receipts to date**  
(Information to follow for Cllrs)



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD  
TEL: 07784 929906 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



### 8. Planning & Planning Correspondence

Planning Applications: to consider

**78846** Variation of condition 2 (approved plans) attached to planning permission 77747 (erection of agricultural machine store & associated works) to allow changes to building design at Land off Hagginton Hill Berrynarbor

**Applicant:** Mr Richards

[Link to Application](#)

**78088** Demolition of existing agricultural units and erection of 13 residential units and associated works (amended proposal, layout & plans) at Land at Moules Farm Castle Hill Berrynarbor

**Applicant:** Pearce Construction (Barnstaple) Ltd

[Link to Application](#)

### 9. Defibrillator

To receive and consider information on the future of the defibrillator (information has been circulated)

### 10. Representatives:

To appoint a Footpaths Officer and Cllr responsible for checking planning applications following the resignation of Cllr Bacon.

### 11. Recreation Field

- a) To consider provision of a toilet (item requested by Cllr Young).
- b) To receive an update on the community survey.
- c) To receive an update on the pavilion.
- d) To consider mini festival (item requested by Cllr Young).

### 12. To consider Footpath from Sawmills into Berrynarbor (item requested by Cllr Young).

### 13. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

## Part B

### 14. Staffing Matters

- a) To receive resignation from Parish Clerk & Responsible Financial Officer.
- b) To agree recruitment for Parish Clerk & Responsible Financial Officer.