

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11th June 2024 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs B Joyce, A Stanbury and K Young

Mrs V Woodhouse, Parish Clerk (virtually)
4 members of the public
County Cllr Miss A Daivs

2406/01 **Election of Chairman**

It was **resolved**, with no votes to the contrary, to elect Cllr Young as Chairman.

2406/02 **Declaration of Office – Chairman**

It was agreed that Cllr Young will read and sign the Declaration of Acceptance of Office.

2406/03 **Election of Vice-Chairman**

There were no nominations received, it was **resolved**, with no votes to the contrary, to place the item on the next Agenda.

2406/04 **Apologies**

Cllrs J Latham, D Norman and C Boxall.

Members were informed that Cllr G Bacon had resigned from her position as a Parish Cllr. Cllr Stanbury expressed his gratitude to Cllr Bacon for the active role she has played within the Parish Council over the years.

2406/05 **Declarations of Interest**

None.

2406/06 **Public Participation**

A member of the public raised concerns about the planning application for Berrynarbor Park and the outstanding planning enforcement issues.

2406/07 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 14th May 2024 as a correct record.

Members asked that the location of the proposed pavilion would be in the bank by the Boules and would be within the curtilage.

2406/08 **To receive reports from:**

- Police
Not received.
- County Cllr Miss A Davis
Attached as Appendix one.

- District Cllr J Hunt
None received.
- Play Area
Cllr Stanbury reported that he had obtained the ID from the basket swing but it does not say which model it is and the information had been sent to Cllr Bacon, it was agreed that Cllr Young would take forward.
- Manor Hall
None.
- Footpaths
None.
- Dog Exercise Area
None.
- Grit Bins/Road
It was noted that the hedge along the road from Sawmills and opposite Mill Park was quite overgrown and dangerous, it was noted that it is bird nesting season, and the matter should be reported to DCC as the Highway Authority.
- Meetings/Events attended by Councillors/Clerk
Cllr Young reported that she had met with Devon Communities Together with reference to the survey for the Recreation Field and the meeting was positive. They are hoping that the survey will be ready mid-August and will be open for one month, a date will need to be set to hold a drop in event.

Members noted that it had not been consulted on the Berrynarbor Park Planning Application 78591, the Parish Council had been active in trying to highlight the planning issues to NDC and it was agreed for Cllr Stanbury to write a strong objection to the application.

Cllr Joyce thanked Cllr Stanbury for all the work he had undertaken as Chairman over the years and expressed her admiration for him as Chairman.

The Chairman proposed and it was unanimously to suspend Standing Orders to allow a member of the public to speak to the Chairman.

The Chairman asked the member of the public if she could arrange a site visit to understand the issues.

The Chairman reinstated Standing Orders.

Cllr Stanbury explained that there was also a prior notification for planning application 78747 which the PC had not been consulted on, there had already been planning issues at the site and environmental damage which had been reported to enforcement, it was agreed for Cllr Stanbury to submit an objection via the planning portal.

2406/09

Payments and Receipts

PAYMENTS

20. June Salaries	£448.27
21. HMRC PAYE June	£112
22. Pensions Contributions	£162.45
23. Tesco Mobile, Phone Charge	£12.95
24. Public Toilet Cleaning, May	£125
25. Gallagher, Insurance	£1,632.18
26. Devon Communities Together, Community Consultation First stage payment	£1,305

Total Payments	£3,797.85
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RECEIPTS

North Devon Council Toilet Grant	£702
Total Receipts	£702

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2406/10

Recreation Field

a) To consider provision of a toilet.

Cllr Young would like to investigate the provision of a compost toilet on the Recreation Field near to the Boules area. It was agreed that Cllr Young would investigate further.

b) To receive an update on the community survey.

Members were informed of the timescale and the need to engage with and promote the survey and drop-in session for members of the community to complete the survey. Cllr Young was hopeful that a list of the questions along with the proposed timetable would be available for the next meeting and the aim is to open the survey in August for one month.

2406/11

Annual Governance Statement 2023/2024

The Annual Governance Statement 2023/2024 was circulated to members prior to the meeting, and it was **resolved**, with no votes to the contrary, to approve the Annual Governance Statement for 2023/2024.

2406/12

Accounting Statements 2023/2024 & Internal Auditor's Report

The Accounting Statements 2023/2024 & Internal Auditor's Report were circulated to members prior to the meeting, and it was **resolved**, with no votes to the contrary, to approve the Accounting Statements for 2023/2024.

2406/13

Annual Governance and Accountability Return 2023/2024

The Annual Governance and Accountability Return 2023/2024 was circulated to members prior to the meeting, and it was **resolved**, with no votes to the contrary, to approve the Annual Governance and Accountability Return for 2023/2024.

Meeting ended at 7.55pm.

Signed..... Dated:.....