

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14th November 2023 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs G Bacon (Chairman), E Clarke, B Joyce, J Latham and K Young

County Cllr Miss A Davis
Mrs V Woodhouse, Parish Clerk

- 2311/01 **Apologies**
Cllr Stanbury and District Cllr J Hunt.
- 2311/02 **Declarations of Interest**
Cllr Bacon declared a Personal Interest in Item 2311/06 Application 77719.

Cllr Latham declared a Personal Interest in Item 2311/06 Application 77719 and Application 77747.
- 2311/03 **Public Participation**
None.
- 2311/04 **Minutes**
It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 10th October 2023 as a correct record.
- 2311/05 **To receive reports from:**
- Police
The report had been circulated.
 - County Cllr Miss A Davis
Attached as Appendix one

Cllr Davis left the meeting.
 - District Cllr J Hunt
Cllr Hunt had circulate information in relation to the cost of living crisis.
 - Play Area
It was noted that a quotation from Devon Communities Together to undertake a consultation was being pursued.
- Cllr Young reported that the Ilfracombe Lions is looking to sell the outdoor cinema and options would be investigated. The concept of the sensory garden is being progressed; it was noted that it could be quite expensive.

- Manor Hall
Cllr Joyce reported that there are planned works and refurbishments that the Committee would like to undertake, they are looking to promote use of the hall but it was noted that the charges are quite expensive.
- Footpaths
It was agreed to investigate the cutting of the trees on footpath 27.
- Dog Exercise Area
None.
- Grit Bins/Road
None.
- Meetings/Events attended by Councillors/Clerk
It was noted that the lights in the Yew Tree had been fixed and a thank you was extended to all those involved.

2311/06 **Planning & Planning Correspondence**
Planning Applications: to consider

77747 Erection of agricultural machine store & associated works at Barn at Hagginton Hill Berrynarbor
Applicant: Mr Richards

It was **resolved**, with no votes to the contrary and one abstention from Cllr Latham, to make comment that the Parish Council is aware that the applicant has recently sold a nearby barn after seeking planning permission and stating it was no longer required.

77719 Outline application for the erection of one dwelling and associated infrastructure with some matters reserved (appearance, landscaping, layout and scale) at Land to the East of Barton Lane Berrynarbor
Applicant: Mr and Mrs Richards

It was **resolved**, with no votes to the contrary and two abstentions from Cllrs Bacon and Latham, to recommend APPROVAL.

77702 Side extension to form annex at Maple Cottage Birdswell Lane Berrynarbor
Applicant: Mr and Mrs Ball

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2311/07 **Payments and Receipts**

PAYMENTS

67. November Salaries	£448.27
68. HMRC PAYE November	£112
69. Pension Contributions	£162.45



70. Travelling Expenses for October & November	£59.58
71. Fremington Parish Council, Photocopying, Laminating & Postage	£2.75
72. Tesco Mobile, Phone Charge November, 2023	£12.01
73. Public Toilet Cleaning, October	£125
74. Public Toilet Supplies	£28.00
75. Android Tablets	£163.18
76. ICO Renewal	£35
77. British Gas	£62.80
Payments total:	£1,211.04

RECEIPTS

Interest	£11.49
Interest	£13.80
Receipts total:	£25.29

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2311/08

Recreation Field

a) To consider purchase and siting of a pavilion.

Members discussed the position of the pavilion and it was noted that concerns had been raised about further loss of area in the dog walking field. Members discussed suitable locations and felt it would need to be visible for security reasons. It was agreed to defer this item and for Cllr Young to seek further quotations.

b) To consider installation of the basket swing.

Members considered suitable locations for the installation of the basket swing and it was agreed for Cllr Bacon to seek quotations to dig out the bank and place the swing in the bank next to the pedestrian pathway.

2311/09

North Devon Record Office

Members considered a request for financial assistance, and it was **resolved**, with no votes to the contrary, to provide a donation to the North Devon Record Office of £50.

2311/10

Claude's Garden

a) To note appointment of new trustees

Members were informed of the appointment of new trustees, and it was **resolved**, with no votes to the contrary, to note the information.

b) To receive and consider the health of one of the trees in Claude's Garden
Members were informed that the Tree Surgeon had confirmed that the tree in Claude's Garden has been poisoned due to the way in which it is dying from the bottom up, it might rejuvenate in spring. It was **resolved**, with no votes to the contrary, to see if the tree does rejuvenate in spring and if not to replace the tree with a similar size tree or bigger, Claude's Garden will remain closed whilst the situation is monitored.



- 2311/11 **Certificate of Lawfulness**
 Members had received a request to provide any relevant information relating to a Certificate of Lawfulness for Watermouth Castle. Members noted that it had been in operation as a theme park for over ten years and probably closer to 40 years.
- 2311/12 **Draft Budgets**
 Members considered the priorities for 2024-2025. Members would like a high aspiration but minimal increase budget with provision, if possible, for:
 Replacing the swing set in the Manor Hall Play Area.
 Installation of basket swing.
 Sensory Garden.
 Refurbishment of the public toilets.
- It was noted that the grass cutting contract would likely increase significantly due to some footpaths not having been included.
- It was agreed to place the draft budgets and precept on the next Agenda.
- 2311/13 **Calendar of Meetings**
 The draft calendar of meetings was circulated prior to the meeting, it was agreed to scheduled an August meeting for any planning applications, if none are received this meeting will be cancelled and it was **resolved**, with no votes to the contrary, to agree the calendar of meetings for 2024.
- 2311/14 **Festive Lights Electricity Contribution**
 Members considered a contribution towards the electricity for the festive lights and it was **resolved**, with no votes to the contrary, to give a contribution of £50.
- 2311/15 **Berrynarbor Pre-school**
 It was noted that 2 x tablets had been donated to the pre-school and **resolved**, that the Parish Council supports the pre-school with a total donation of £400 to include the tablets, it was likely that the rest of the donation would be utilised to pay for 2 x years of the Tapestry App to be used in conjunction with the tablets.

Meeting ended at 8.30pm.

Signed.......... Dated: 12/12/23.....

Berrynarbor Parish Council

County Councillors Report

November 2023

North Devon Link Road

From Sunday evening the 12th November to am Thursday 16th November there are some overnight closures (8pm-6am) in the Borners Bridge area. Details below;

Sunday 12th November - 8pm the A361 will be closed between Borners Bridge junction and Bish Mill Roundabout until 6am Monday 13th November. Traffic between North Aller and Bish Mill will be diverted through South Molton During this night time works the roads to North Molton and South Molton will remain open.

- Monday 13th November - 8pm the A361 will be closed between North Aller Roundabout and Bish Mill until 6am Tuesday 14th November.
- Tuesday 14th November - 8pm Station Road will be closed at Borners Bridge until 6am Wednesday 15th November and there will be traffic lights on the A361 at Borners Bridge.
- Wednesday 15th November 8pm the A361 will be closed between North Aller Roundabout and Bish Mill until 6am Thursday 16th November.

More information at:

<https://community.alungriffiths.co.uk/projects-in-your-area/north-devon-link-road/>

Vision Zero Road safety Partnership Survey

It would be very helpful if you could have a look at the survey below which will help to inform the Vision Zero Road safety Partnership to prevent fatal and serious road traffic collisions in Devon and Cornwall by 2040. It is completely confidential and takes around five minutes to complete depending on your responses.

[Devon and Cornwall Survey \(VZSW\) \(smartsurvey.co.uk\)](https://smartsurvey.co.uk)

Bus Fares Capped at £2

Reminder that all bus fares are capped at £2 which makes taking the 301 into Barnstaple extremely good value, saves on parking charges and helps reduce congestion and emissions.



Household Support Fund

Earlier this year DCC secured £10m from the fourth round of the Government's Household Support Fund to cover the period from April 2023 until March 2024

The money comes with conditions on how it can be allocated and is to support households in most need – those that are struggling to pay for food, energy, water bills and other related essentials. It is also intended for those that may not be eligible for other government support.

So far under this fourth round of the scheme, over £5 million has been used to support more than 38,000 households across Devon.

And now with winter approaching, DCC are working with Team Devon partners (district and city councils) and other community organisations to provide our most vulnerable residents with rapid short-term financial support to help them over the coming months.

The homeless, low income families, those who are suffering from ill health and ethnic minorities are just some of the many groups who will benefit from schemes including free school meal holiday vouchers, hardship payments, pre-payment and credit energy meter support, community grants and funding for minor energy efficiency measures.

For this coming winter, Devon's district and city councils have over £2 million to offer 'one-off' financial help to those who are struggling to pay for their food and utility costs or other household essentials. Help may also be available for unexpected or exceptional circumstances, for example, rent arrears prior to being in receipt of appropriate housing benefits.

DCC are also working with the Devon Community Foundation to provide grants to voluntary sector organisations supporting communities that don't always get the help they need. Their '**Food, Fuel and More**' grant scheme was very well received earlier this year and will re-open this winter with a further funding pot of over £260,000.

The scheme will offer large grants of up to £25,000 to organisations that support homeless people or people in temporary or insecure housing. Groups supporting households with disabled residents or those suffering ill-health which has a direct impact on household income and an ability to meet food and energy bills, are also encouraged to apply, along with organisations that support Asian, black, traveller, Gypsy, Roma and ethnic minority communities who are not accessing support through other channels. They will also be operating a small grants scheme of up to £2,000 for smaller community initiatives.

Reminder of how to report a Highway issue;

[Report a problem - Roads and transport \(devon.gov.uk\)](https://www.devon.gov.uk)

[0345 155 1004](tel:03451551004)

Live chat is available on the Highways website Monday to Friday 9.30 am to 12 pm and 2 pm to 4.30 pm (4 pm



on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

Andrea Davis

Andrea.davis@devon.gov.uk

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Household Support Fund

Earlier this year DCC secured £10m from the Household Support Fund to cover the period from April 2023 until March 2024.

The money comes with conditions on how it can be used – those that are struggling to pay for food and energy are the primary focus, but the fund is also intended for those that may not be eligible for other support.

So far under this fourth round of the scheme, over 38,000 households across Devon have received support.

And now with winter approaching, DCC are working with local authorities (and other community organisations to provide short-term financial support to help them overcome the challenges of the season.

The homeless, low income families, those who are struggling to pay their bills, are just some of the many groups who will benefit from the fund. Support includes vouchers, hardship payments, pre-payment and energy efficiency measures.

For this coming winter, Devon's district and city councils are providing financial help to those who are struggling to pay for their essentials. Help may also be available for unexpected arrears prior to being in receipt of appropriate support.

DCC are also working with the Devon Communities Foundation's 'and More' grant scheme which was very well received. The scheme has a further funding pot of over £260,000.

The scheme will offer large grants of up to £25,000 to support people in temporary or insecure housing. Groups such as those suffering ill-health which has a direct impact on their ability to pay energy bills, are also encouraged to apply, as are travellers, Gypsy, Roma and ethnic minority communities. They will also be operating a small grants scheme through other channels. They will also be operating a small grants scheme through community initiatives.

Reminder of how to report a problem

[Report a problem - Roadworks](#)

[0345 300 111](#)

Live chat is available on the Highways website Monday to Friday, 9am to 5pm.



on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

Andrea Davis

Andrea.davis@devon.gov.uk

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