

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 10th October 2023 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs A Stanbury (Chairman), G Bacon, E Clarke K Young and D Norman (from Minute No. 2310/05)

County Cllr Miss A Davis
Mrs V Woodhouse, Parish Clerk

1 Member of the public

2310/01 **Apologies**

Cllrs B Joyce and J Latham.

2310/02 **Declarations of Interest**

Cllr Stanbury Bacon declared a Personal Interest in Item 2310/07 Application 77657 as a neighbouring property.

2310/03 **Public Participation**

A member of the public asked if now that the Boulodrome has been constructed and is well used would the Parish Council consider giving permission for and part-funding a community pavilion which could also be used as an outdoor classroom for the school, the member of the public had raised £1,500 towards the purchase.

The Chairman proposed and it was unanimously agreed to move item 10 on the Agenda forward to after the reports.

2310/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 12th September 2023 as a correct record.

2310/05 **To receive reports from:**

- Police
The report had been circulated.
- County Cllr Miss A Davis
Attached as Appendix one. Members asked if the Parish Council provided the funding could the pavement in Mill Lane be extended to help alleviate the parking issues in the area. It was noted that if permission was granted the pavement would need to meet highway standards, it was agreed to seek the standards and permission to consider extending the pavement.

Cllr Davis left the meeting.

- District Cllr J Hunt
None.



- Play Area
The fallen tree had been cleared in the Recreation Field.

It was agreed for Cllr Stanbury to ask Robin Pickering to repair the broken bench in the Manor Hall Play Area.

Cllr Norman entered the meeting at 7.20pm.

Cllr Bacon reported that one of the trees in Claude's Garden appeared to be dying.

There is a broken bench in the Manor Hall play area which Cllr Bacon will look at.

It was agreed for Cllr Clarke to look at signs to promote the use of Claude's Garden and to look at other signs which may need to be replaced/added to the open spaces.

- Manor Hall
None.
- Footpaths
Cllr Bacon had met with the contractor and the specification for the next grass cutting tender would need to be amended accordingly it was noted that this would likely increase the cost of the contract next year.
- Dog Exercise Area
None.
- Grit Bins/Road
The grit bin by the shop is full of water and it was agreed to report on DCC's website.
- Meetings/Events attended by Councillors/Clerk
None.

2310/06

Recreation Field

Cllr Young reported that it was agreed 18 months ago to undertake a consultation and plan of the Recreation Field but this has not yet happened. It was noted that the Parish Council had tried to arrange with Devon Communities Together but could not find a mutually convenient date. It was agreed to contact Devon Communities Together and obtain a quotation to undertake a community consultation.

The anti-social behavior grant funding could be used to complete some projects in the Recreation Field.



a) To consider purchase and siting of a pavilion

It was agreed that any pavilion should go in the dog field near to the Boulodrome. The Parish Council would look to match fund a 3 x 3m structure which would seat 15 people and to investigate options that would be inkeeping with the area and fit for purpose. Cllrs were asked to look at styles and options and to place an item on the next Agenda. It was noted that planning permission would also need to be investigated.

b) To consider installation of outdoor gym equipment

it was agreed to delay consideration until the consultation and future plan of the Recreation Field had been undertaken.

c) To consider running an outdoor cinema event

Members were in support of an outdoor cinema for the community once a year and it was agreed for Cllr Young to speak to the providers.

d) To consider sensory garden

Members were supportive of a living sensory garden and it was agreed for Cllr Young to pursue Berry in Bloom.

e) To discuss installation of basket swing

Cllrs Young and Clarke had met a resident on site to discuss the proposal and locations, there is not an issue with it going back in but the question is where to place the item. It was agreed to find out how much room the equipment requires around it.

2310/07 **Planning & Planning Correspondence**

Planning Applications: to consider

77679 Single storey rear extension (amendment to application 76828) at Rivendell Mill Lane Berrynarbor

Applicant: Mr and Mrs Balchin

It was **resolved**, with no votes to the contrary, to recommend Approval.

77657 Conversion of barn to dwelling at Bountree Smythen Farm Berrynarbor

Applicant: Mr Palmer-Fry

It was **resolved**, with no votes to the contrary and on abstention from Cllr Stanbury, to recommend Approval.

2310/08 **Payments and Receipts**

PAYMENTS

57. October Salaries	£448.27 58.
HMRC PAYE October	£112 59.
Pension Contributions	£162.45
60. Tesco Mobile, Phone Charge October 2023	£12.01
61. Public Toilet Cleaning, September	£125
62. Festive Lights	£299.91
63. British Gas	£64.12

64. DALC, Cllr Training	£36
65. PKF Littlejohn LLP, External Audit Fees	£252
66. WesternWeb, Annual Renewal of Web Space	£96

Payments total: £1,607.76

RECEIPTS

Interest	£11.65
Precept	£11,794.78
NDC, S106 Funding	£3,359

Receipts total: £15,165.43

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2310/09

Public Toilets

It was agreed to remove this item from the Agenda.

2310/10

Audit 2022 – 2023

The Notice of Conclusion of Audit and the External Auditor's report was received, and it was **resolved**, with no votes to the contrary, to note the information.

2310/11

Review of Polling Districts & Polling Places/Stations

It was **resolved**, with no votes to the contrary, to note the information.

Meeting ended at 8.30pm.

Signed.......... Dated: 14/11/23.....



Berrynarbor Parish Council

County Councillors Report

October 2023

North Devon Link Road

The North Devon Link Road will be partially closed for a month from Wednesday 11 October to allow essential maintenance work to go ahead.

As part of Devon County Council's ongoing scheme to upgrade the A361, contractor Griffiths needs to excavate the road in a number of areas to waterproof five major structures beneath the highway. Drainage improvements, safety barrier replacement and resurfacing will also be undertaken at the same time.

The work will require the closure of the westbound carriageway (Tiverton to Barnstaple) of the A361 between North Aller roundabout and Landkey roundabout, for a month.

Traffic heading to Barnstaple will be diverted onto the C783 to travel through Filleigh, Swimbridge and Landkey.

On-street parking in these villages on the diversion route will have to be restricted during this period to help maintain traffic flow. The diversion route will be regularly monitored.

There will be a separate diversion route available for HGVs and abnormal loads heading westbound (Tiverton to Barnstaple) to reduce the number of large vehicles travelling through the villages. This will be signed via the B3227 and A377.

The eastbound carriageway (Barnstaple to Tiverton) will remain fully open to traffic throughout this phase of work.

More information at;

<https://community.alungriffiths.co.uk/projects-in-your-area/north-devon-link-road/>

Up to £10k grants available to help tackle crime and antisocial behaviour

The Police and Crime commissioner has launched a fund aimed at tackling crime and anti social behaviour, the grant scheme is being delivered in partnership with Devon Community Foundation and aims to benefit small and medium sized organisations whose work contributes to the Commissioners Police and Crime Plan.

To apply: devoncf.com/grants/PCC-grants



Snow Wardens

Gentle reminder to order any salt you need, the colder weather will soon be upon us. You may need to update contact details if there has been any change in who your snow warden is, with an election earlier this year I am aware we may have forgotten to talk about this during the summer.

Grit bins should be filled but if you would check just in case that would be really helpful, if they need filling the link is below;

[Grit Bins map – Road and Transport \(devon.gov.uk\)](#)

Reminder of how to report a Highway issue;

[Report a problem - Roads and transport \(devon.gov.uk\)](#)

0345 155 1004

Live chat is available on the Highways website Monday to Friday 9.30 am to 12 pm and 2 pm to 4.30 pm (4 pm on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

Andrea Davis

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