

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11<sup>th</sup> July 2023  
at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), E Clarke, B Joyce, J Latham, D Norman

Mrs V Woodhouse, Parish Clerk  
County Cllr Miss A Davis

2307/01 **Apologies**  
Cllrs G Bacon and K Young.

2307/02 **Declarations of Interest**  
Cllr Latham declared an Interest in Item 2307/13 as a member of the Pre-school Committee .

2307/03 **Public Participation**  
None.

Cllr Norman explained that the Defibrillator records had not been submitted to the South Western Ambulance as per the lease, Cllr Norman confirmed that she was now checking the defibrillator and submitting the returns.

2307/04 **Minutes**  
It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 13<sup>th</sup> June 2023 as a correct record.

2307/05 **To receive reports from:**

- Police  
The report had been circulated.
- County Cllr Miss A Davis  
Attached as Appendix one.

The Chairman proposed and it was unanimously agreed to bring Item 11 on the Agenda forward to this point.

2307/06 **Mill Lane**  
Members considered submitting a request to Devon County Council to consider a Traffic Regulation for the area to prevent dangerous parking. Cllr Davis explained that double yellow lines would not be enforced, and a pay and display would be required for enforcement, it was agreed for Cllr Stanbury to speak to the owners of the campsite to discuss options for parking in the area.

Cllr Davis left the meeting.



2307/07

**To receive reports from:**

- District Cllr J Hunt  
None.
- Play Area  
Cllr Stanbury reported that the leak to one of the properties had not yet been found so more works might be required in the Recreation Field, he would ensure they rectify any damage.
- Manor Hall  
It was noted the memorial bench was now in situ. Cllr Joyce will contact the committee reference dates for meetings.
- Footpaths  
Members were asked to consider additional cuts to Footpaths 19, 27, and 16 and it was agreed to ask the contractor for an additional cut.
- Dog Exercise Area  
None.
- Grit Bins/Road  
None.
- Meetings/Events attended by Councillors/Clerk  
None.

2307/08 **Planning & Planning Correspondence**

**76789** Erection of an eco-holiday lodge to replace static caravan at Little Meadow Camping Site Berrynarbor  
Applicant: Ms Sian Jenkins Link to Application

**76918** Reinstatement of beach access (amended plan and document) at Sandy Cove Hotel Old Coast Road Berrynarbor  
Applicant: Sandy Cove Hotel

Members noted that the applications had already been considered.

2307/09

**Payments and Receipts**

**PAYMENTS**

|   |         |
|---|---------|
| 30. July Salaries                         | £431.18 |
| 31. HMRC PAYE July                        | £107.80 |
| 32. Zoom Monthly Fee                      | £15.59  |
| 33. Tesco Mobile, Phone Charge June, 2023 | £12.01  |
| 34. Public Toilet Cleaning, June          | £125    |
| 35. WesterWeb Limited, Emails             | £86.40  |
| 36. British Gas                           | £64.12  |

**Payments total: £2,587.60**



## **RECEIPTS**

Interest

£7.93

**Receipts total:**

**£7.93**

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2307/10

### **Public Toilets**

Members considered the signage, and it was agreed that they would like new signage, Cllr Latham would take some photographs ahead of discussion at the next meeting.

2307/11

### **Claude's Garden**

Members were asked to consider including Claude's Garden in No Mow May it was noted that the family would have to provide permission and noted that the dog area looks a mess during No Mow May and Claude's Garden is visible from most places within the parish, members did not feel it was an appropriate place to include and there are more suitable places in the parish. It was **resolved**, with no votes to the contrary, not to include Claude's Garden in No Mow May.

2307/12

### **Manor Hall Play Area**

A quotation from A&B Contractors had been received to repair the fence and the gate and it was **resolved**, with no votes to the contrary, to accept the quotation.

2307/13

### **Berrynarbor Pre-School**

A request for financial support, to help purchase additional equipment for the pre-school along with the accounts, was circulated prior to the meeting. Members considered the request, and it was **resolved**, with no votes to the contrary, for the Parish Council to purchase and gift a tablet to the pre-school which will help with communication with families and the wider community. It was also agreed to consider other forms of support for the Pre-School.

2307/14

### **Risk Assessments**

The Parish Council's Risk Assessments for 2023/2024 were reviewed.

2307/15

It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

The Parish Clerk left the meeting.



**PART B**

2307/16

**Staffing Matters**

It was **resolved**, with no votes to the contrary, to enroll the Clerk into the Parish Council's Local Government pension scheme and to award a 10% pay rise back dated to 1<sup>st</sup> April 2023.

Meeting ended at 8.12pm.

Signed  ..... Dated: 8/8/23 .....

## Berrynarbor Parish Council

### County Councillors Report

July 2023

#### North Devon Link Road

At Borners Bridge a roundabout is operational. A new road layout now in place. Whilst this is not the final design, the roundabout is accessible for the residents of North Molton, whilst Station Road remains as left turn only.

***There are new speed restrictions in place for the safety of the workforce and speed cameras are in place it is now 30mph***

There are some work under lights all along the Link Road over the next few weeks, this is night time only.

#### Recycled Bikes available at Recycling Centres.

Fully serviced, reconditioned bikes are on sale at many of Devon's recycling centres from this week. This week is international Bike Week (5-11 June) and this initiative will reduce waste and offer more people access to cycling.

With some brands of bike as much as 20 per cent more expensive than a year ago, it offers those who want to saddle up a chance to do so at an affordable price.

A specially trained team at SUEZ, who run the recycling centres on Devon County Council's (DCC) behalf, will repair the bikes from their new 'Re-Cycle Hub' at the Brunel Road facility in Newton Abbot.

They will repair old bikes, no longer wanted by Devon residents, and give them a new lease of life. They will then sell them through the network of reuse shops in Devon's recycling centres. Each bike will be serviced and include a warranty.

Each year an estimated 10,000 bikes come through the recycling centres in Devon as residents outgrow them, break them or get frustrated that they're taking up valuable space in the garage.

#### £2 Bus fare until October 2023

Bus users will pay no more than £2 for a single journey when boarding the bus anytime until end October 2023. The fare will then be £2.50 from November 2023 to November 2024.

***Please try and use the bus, even for a few journeys a month, encourage others to try it out. At only £2 a trip this is substantially cheaper than taking a car into Barnstaple and no car parking charges. I have had the route changed and now the Combe Martin 301 bus is a 'rail link' bus which is timed to be at the railway station to coincide with train movements. Tried it myself last week, it is seamless!***

For more information on the £2 single fares scheme, terms and conditions and exclusions, visit the [Travel Devon website](#).



## Road defects (Potholes)

As you'll be aware, an extremely high level of pothole defects across the network, following the cycle of prolonged cold and wet weather we experienced over the winter. To put this in context, around 26,500 potholes have been identified and passed to our contractor, Milestone, since January – this is around 8,000 or 30% more than for the same period last year. January alone saw almost 7,400 potholes identified, the most of any month in over 3 years. Similarly, the inspection team have assessed almost 35,000 reports of potholes from members of the public since January, compared to just over 14,000 last year.

To tackle this backlog, teams across the Devon Highways partnership have worked very closely to enable re-prioritisation of resource so that safety critical defects on our highway network could be identified and repaired as effectively as possible. In order to achieve this some of our works programmes required adjusting, with schemes postponed or re-planned to free up available resource. We also had to make the difficult decision to temporarily cease identification and repair of serviceability (i.e. those that don't meet the intervention requirements of our Highway Safety Policy) highway defects, so that the focus could remain on those defects that represented the biggest risk to users of our network. At times, we have had over 40 pothole repair gangs working across the County, along with repairs and inspections taking place during evenings and at weekends.

I am pleased to report that, the number of potholes currently with Milestone for repair has now stabilised, sitting at around 800 (down from 3000 at its peak in February) and is much more in-line with the sort of volume we'd typically expect for this time of year. On this basis a number of the additionally resourced gangs have now returned to programmed works and we have very recently re-introduced the identification of non-safety defects, as we fully recognise the benefit of acting proactively and repairing these before they worsen and require attention at a later date. In other words fixing non safety defects in the vicinity of reported safety defects.

Aside from traditional pothole repairs, the longer days help a great deal to ensure the dragon patchers are double shifting. There is also an additional 5th vehicle operating in the County this summer.

Please keep reporting any defects you come across.

### Reminder of how to report a Highway issue;

[Report a problem - Roads and transport \(devon.gov.uk\)](https://www.devon.gov.uk/report-a-problem-roads-and-transport)

[0345 155 1004](tel:03451551004)

Live chat is available on the Highways website Monday to Friday 9.30 am to 12 pm and 2 pm to 4.30 pm (4 pm on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

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