

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 13<sup>th</sup> June 2023 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), E Clarke, B Joyce, J Latham, D Norman and K Young

- 2306/01 **Apologies**  
Cllr Bacon.
- 2306/02 **Declarations of Interest**  
Cllr Young declared an Interest in Item 2306/09.
- 2306/03 **Public Participation**  
Cllr Young had received concerns that Orchids on the verges had been cut and there was sewage from Berrynarbor Park in the stream.
- 2306/04 **Minutes**  
It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 16<sup>th</sup> May 2023 as a correct record.
- 2306/05 **To receive reports from:**
- Police  
The report had been circulated.
  - County Cllr Miss A Davis  
Attached as Appendix one.
  - District Cllr J Hunt  
None.
  - Play Area  
Cllr Young asked about the possibility of running "No Mow May" in Claude's Garden it was agreed to investigate and place on next Agenda.
  - Manor Hall  
The Memorial Bench is now in place.
  - Footpaths  
None.
  - Dog Exercise Area  
The dispenser needs poo bags, it was agreed to locate or purchase a further key for the dispenser.
  - Grit Bins/Road  
None.



- Meetings/Events attended by Councillors/Clerk  
None.

2306/06 **Planning & Planning Correspondence**

**77121** Alterations and extension to dwelling at Seascape Barton Lane Berrynarbor  
Applicant: Mr and Mrs Oliver

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

**77181** Variation of condition 2 (Approved plans), 4 (materials), 5 (ecology) and 6 (landscaping) attached to planning permission 76174 (Erection of poolside changing area, refurbishment of existing spa and store, formation of 2 guest suites together with landscaping & access improvements) to allow alterations of intensive roof system over spa and changing areas at Sandy Cove Hotel Old Coast Road Berrynarbor  
Applicant: Mr and Mrs Ten-Bokkel

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2306/07 **Payments and Receipts**

**PAYMENTS**

20. June Salaries	£431.18
21. Clerk's Expenses	£29.79
22. Public Toilet Supplies	£30.80
23. HMRC PAYE June	£107.80
24. Zoom Monthly Fee	£15.59
25. Tesco Mobile, Phone Charge May, 2023	£12.01
26. Public Toilet Cleaning, May	£100
27. Gallagher, Insurance	£1,572.67
28. Julie Snooks, Internal Audit	£225
29. British Gas	£62.76

**Payments total:** **£2,587.60**

**RECEIPTS**

None.

**Receipts total:** **£0**

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2306/08 **Manor Hall Play Area**

Members considered the replacement of the part of the chain link fence in the play area and it was **resolved**, with no votes to the contrary, to obtain quotations for fencing and works to replace the posts and tightening the wire along with fixing the gate.

Cllr Young declared an Interest in the following item.



- 2306/09      **Recreation Field**  
Members were informed that a request had been received by the contractor to undertake some works to the water pipes in the Recreation Field, public liability insurance had been requested and the works were scheduled for the end of June. It was **resolved**, with no votes to the contrary, to approve the works subject to adequate public liability insurance, the ground being properly reinstated, and agreed to remind the contractor to stay clear of the play equipment.
- 2306/10      **Public Toilets**  
It was noted that a spare key had been found in the shop.
- 2306/11      **Dog Walking Area**  
Further quotations for the fencing and associated works were received and it was **resolved**, with no votes to the contrary, to accept the quotation from A&B Contractors for the fencing works.
- 2306/12      **Summer Fete**  
The Manor Hall Committee had requested use of the Manor Hall Play Area and Recreation Field for the Summer Fete, it was **resolved**, with no votes to the contrary, to agree the use subject to adequate public liability insurance and all necessary licenses being obtained.
- 2306/13      **Public Toilets**  
It was noted that a spare key had been found in the shop.
- 2306/14      **Annual Governance Statement 2022/2023**  
The Annual Governance Statement for 2022/2023 had been circulated prior to the meeting and it was **resolved**, with no votes to the contrary to approve the Annual Governance Statement for 2022/2023.
- 2306/15      **Accounting Statements 2022/2023**  
The Accounting Statements for 2022/2023 and Interna Auditor's Report had been circulated prior to the meeting and it was **resolved**, with no votes to the contrary to approve the Annual Accounting Statements for 2022/2023.
- 2306/16      **Annual Governance and Accountability Return 2022/2023**  
The Annual Governance and Accountability Return for 2022/2023 had been circulated prior to the meeting and it was **resolved**, with no votes to the contrary to approve the Annual Governance and Accountability Return for 2022/2023.
- 2306/17      It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**



2306/18 **Berrynarbor Car Park & Toilets**

The Offer from the North Devon Council on the transfer of the freehold on the Public Toilets and lease for the Car Park was circulated prior to the meeting and it was **resolved**, with no votes to the contrary, to accept the offer and proceed with the legal process.

2306/19 **Staffing Matters**

After further review and discussion, it was noted that the current Parish Clerk had been asked to reconsider their resignation and had agreed. It was **resolved**, with no votes to the contrary, for the Parish Clerk to remain in position with thanks from the Parish Council and to review the salary and pension at the next meeting in recognition of their experience and contribution to the parish.

Meeting ended at 8.07pm.

Signed:  ..... Dated: 11/7/23 .....



## Berrynarbor Parish Council

### County Councillors Report

June 2023

#### North Devon Link Road

The work continues and is on time, Borners Bridge junction (North Molton junction) is progressing well, this is a complicated area with a huge increase in levels required to put in the roundabout; which is a lozenge shape. Permits around working in the watercourse, the transatlantic cable and a medium pressure gas main all add to the complexities, the junction scheduled to be operational for turns in June. There will still be work to do there but vehicles will be able to use the junction as intended.

West Buckland overbridge is progressing well and Landkey roundabout is functional now. The scheme is scheduled to be completed by the end of this year.

*From 12th – 15th June there will be working overnight on the infrastructure at **Borners Bridge** junction. The A361 will be closed between Bish Mill Roundabout & Aller Cross roundabout. The closure will be from **8pm to 6am**. For local traffic in the North Molton area, neighbouring villages & hamlets residents will be aware of local roads to use to access/cross the A361. The official diversion route north of Borners Bridge will be signed for larger vehicles/ those unfamiliar with the area during the closure. Traffic lights will be in place on East St, South Molton during the closures.*

*During June there will also be working in the **Blakes Hill Road area at Landkey** for essential drainage & resurfacing works.*

*The road will be **closed** between the A361 Landkey roundabout & Birch Road. The closure will start at 8pm on the Friday evening & reopen at 6am on the Monday morning. Please see below for dates & times. There will be a requirement to use traffic lights over the night-time weekend to complete the final carriageway works and white lining.*

*Blakes Hill Road, Landkey Day / Time Date Total Closure Traffic Lights Friday 8pm to 6am 16 & 17 June*

*Blakes Hill Road Landkey Junction (A361) Saturday 6am to 8pm 17 June*

*Blakes Hill Road Saturday 8pm to 6am 17 June*

*Blakes Hill Road Landkey Junction (A361) Sunday 6am to 8pm 18 June*

*Blakes Hill Road Sunday 8pm to 6am 18 June Blakes Hill Road Landkey Junction (A361)*

*There will be night-time traffic lights in areas between **Portmore Roundabout and Aller Cross Roundabout** during the summer months. The traffic lights will be used between 8pm and 6am and will be throughout the scheme on short lengths. The team will be working on a variety of construction work activities.*

*I apologise for any inconvenience*

#### **Recycled Bikes available at Recycling Centres.**

Fully serviced, reconditioned bikes are on sale at many of Devon's recycling centres from this week. This week is international Bike Week (5-11 June) and this initiative will reduce waste and offer more people access to cycling.



With some brands of bike as much as 20 per cent more expensive than a year ago, it offers those who want to saddle up a chance to do so at an affordable price.

A specially trained team at SUEZ, who run the recycling centres on Devon County Council's (DCC) behalf, will repair the bikes from their new 'Re-Cycle Hub' at the Brunel Road facility in Newton Abbot.

They will repair old bikes, no longer wanted by Devon residents, and give them a new lease of life. They will then sell them through the network of reuse shops in Devon's recycling centres. Each bike will be serviced and include a warranty.

Each year an estimated 10,000 bikes come through the recycling centres in Devon as residents outgrow them, break them or get frustrated that they're taking up valuable space in the garage.

### **£2 Bus fare until October 2023**

Bus users will pay no more than £2 for a single journey when boarding the bus anytime until end October 2023. The fare will then be £2.50 from November 2023 to November 2024.

***Please try and use the bus, even for a few journeys a month, encourage others to try it out. At only £2 a trip this is substantially cheaper than taking a car into Barnstaple and no car parking charges. I have had the route changed and now the Combe Martin bus is a 'rail link' bus which is timed to be at the railway station to coincide with train movements.***

For more information on the £2 single fares scheme, terms and conditions and exclusions, visit the [Travel Devon website](#).

This also covers the Exmoor Coaster, (open top summer service) which you can travel to Lynton, Lynmouth, Porlock or Minehead, all for £2

### **Cross Lane.**

At the last meeting I advised I was visiting with highway officer's, this happened and they are drawing up a scheme and looking at what may have been there in the past. The water was still flowing last month from the springs.

The highway officer also recorded defects.

### **Reminder of how to report a Highway issue;**

**[Report a problem - Roads and transport \(devon.gov.uk\)](#)**

**0345 155 1004**

Live chat is available on the Highways website Monday to Friday 9.30 am to 12 pm and 2 pm to 4.30 pm (4 pm on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

Andrea Davis

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