

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th March 2024 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs A Stanbury (Chairman), G Bacon, L Clarke, B Joyce and K Young

Mrs V Woodhouse, Parish Clerk
C Boxall, Co-option Candidate
3 members of the public

2403/01 **Apologies**

Cllr J Latham and County Cllr Miss A Davis

2403/02 **Declarations of Interest**

None.

2403/03 **Public Participation**

A member of the public felt it would be irresponsible to go ahead with any plans for the Recreation Field prior to a community survey and felt there was a danger that projects could be delivered that the community might not want.

A member of the public explained that there are currently 123 members of the Boules page and it is the second year the members have been playing with around 56 people regularly playing each week and they would like to see a community pavilion erected within the vicinity of the pitch.

A member of the public stated that the Parish Council had considered the siting of a pavilion favourable back in 2021, however, nothing has been delivered yet and there was an offer of project management.

2403/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 9th January 2024 as a correct record.

2403/05 **To receive reports from:**

- Police
The report had been circulated.
- County Cllr Miss A Davis
Attached as Appendix one
- District Cllr J Hunt
None received.
- Play Area
Cllr Bacon reported that she was waiting for quotations for replacement equipment in the Manor Hall Play Area and will chase the contractor. It was noted that there was a trailer parked in the

Recreation Field which had now been there for some time, it was felt it was likely a generator left from the recent power cut and Cllr Bacon will see if there is a number on the trailer to contact.

- **Manor Hall**
Cllr Joyce confirmed she had asked about access to the Wifi. The Manor Hall Committee had asked if the Manor Hall is a safe place in the Emergency Plan, it was agreed to review the Emergency Plan and about Section 106 money, it was noted that the allocation had already been spent and the PC would check to see if there were any funds remaining.
- **Footpaths**
Cllr Bacon confirmed that she had completed the P3 Surveys and the forms had been submitted, the fence on the Old Coast Road had come down and it is dangerous. It was noted that the footpath at Stowford was still shut due to development.
- **Dog Exercise Area**
Cllr Young asked if another Cllr could be responsible for the dog bags, Cllr Young agreed to ask Cllr Norman.
- **Grit Bins/Road**
Cllr Young confirmed she has reported pot holes the update says that they have been fixed but they have not and she will pursue with Cllr Davis.
- **Meetings/Events attended by Councillors/Clerk**
Cllr Stanbury confirmed he had been to the Planning for Town and Parish Councils at Brynsworthy which was well attended.

2403/06

Co-Option

An application for co-option from Claire Boxall had been received and circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to Co-Opt Mrs Claire Boxall to the Parish Council.

The Chairman proposed and it was unanimously agreed to move Item 9 on the Agenda forward to this point.

2403/07

Recreation Field

- a) A quotation from Devon Communities Together to undertake a householder survey on the future of the Recreation Field was circulated prior to the meeting. Members considered the quotation in detail, although it appeared quite expensive members did feel that it was important to have an independent, professional and balanced survey carried out within the community, it was agreed that the Parish Council could hold its own drop-in sessions to aid with completion to reduce the cost. It was **resolved**, with one vote against, to accept the quotation and

agree to Devon Communities Together to undertake the householder survey as quickly as possible.

- b) Members further considered the purchase and siting of the pavilion, it was noted that given the proposed location the householder survey would not have an impact on the pavilion, half of the funds had been raised and the Parish Council had agreed to match fund £1,500. It was agreed for Cllrs Stanbury and Young to meet on site with the fundraiser to discuss further and place an item on the next Agenda.
- c) Cllr Bacon reported that she was still waiting for the specification of the basket swing so she could seek quotations to install.

Cllr Young reported that the sensory garden should be placed on hold until the householder survey is completed.

Cllr Young left the meeting at 7.47pm.

2403/08 **Planning & Planning Correspondence**
Planning Applications: to consider

78187 Installation of a small 13 panel solar pv array to the barn at Springfield Farm Ilfracombe
Applicant: Mr Graham Adams

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

76452 Erection of 15 vacation lodges, associated infrastructure and environmental mitigation to include landscaping (Amended Description) at Combe Martin Wildlife And Dinosaur Park Combe Martin
Applicant: C/O Wardell Armstrong LLP

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2403/09 **Payments and Receipts**
PAYMENTS

95. February Salaries	£448.52
96. HMRC PAYE February	£112.20
97. Pensions Contributions	£162.45
98. March Salaries	£448.27
99. HMRC PAYE March	£112
100. Pensions Contributions	£162.45
101. Tesco Mobile, Phone Charge, February 2024	£12.01
102. Tesco Mobile, Phone Charge, March 2024	£12.01
103. Public Toilet Cleaning, January	£125
104. Public Toilet Cleaning, February	£125
105. Back to Your Roots, Grass Cutting	£3,874
106. Tapestry for Berrynarbor Pre-School	£120.00
107. Berrynarbor Manor Hall Trust, Hall Hire	£216.00
108. Source for Business, Water for Public Toilets	£108.99
109. British Gas, Electricity for Public Toilets	£65.86

110. British Gas, Electricity for Public Toilets	£66.30
111. Devon Communities Together, Membership	£50
Total Payments	£6,221.06

RECEIPTS

Interest	£12.94
Interest	£13.84
Interest	£13.86
Total Receipts	£40.64

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

- 2403/10 **Annual donation towards the Sewage Plant**
Members considered the annual donation towards the Sewage Plant, the costings were circulated prior to the meeting. The Chairman reported that he had met with a member of the Community Shop Committee who had explained the issues they are facing with the sewage plant and the costs in maintaining especially as the shop only has one toilet and sink and the public toilets have several including urinals. It was suggested that the Parish Council meet with the shop committee to investigate more cost effective solutions. Members felt that the community shop is an asset and the 50% donation does not appear to be proportionate, it was **resolved**, with no votes to the contrary to pay 75% of the cost (£745.12) and investigate the legalities around the set up of the system.
- 2403/11 **Staining of the railings in Claude’s Garden and the Notice Board**
Members were circulated information and a quotation prior to the meeting for the staining of the railings in Claude’s Garden and the Parish Council’s Notice Board, it was **resolved**, with no votes to the contrary, to accept the quotation from Mr R Pickering to undertake the works.
- 2403/12 **Asset of Community Value Ye Olde Globe**
Members were informed that notification had been received that Ye Olde Globe would be removed from the Asset of Community Value Register. Members felt it was still an asset of community value and it was **resolved**, with no votes to the contrary, to re-register Ye Olde Globe as an Asset of Community Value.
- 2403/13 **Grass Cutting Contract 2024-2025**
The quotation received was circulated to members prior to the meeting and it was **resolved**, with no votes to the contrary, to accept the quotation from Back to your Roots.
- 2403/14 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

2403/15

Lease of Car Park and Transfer of Public Toilets

Members were informed that four quotations had been sought from Solicitors to act on behalf of the Parish Council during the transfer process, however, only one quotation was received, members considered the quotation and noted that the PC had used the firm previously, therefore, it was **resolved**, with no votes to the contrary, to appoint Samuels Solicitors LLP to act on behalf of the Parish Council for the lease of the car park and transfer of the public toilets.

Meeting ended at 8.26pm.

Signed..... Dated:.....