

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 14th November 2023 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs G Bacon (Chairman), E Clarke, B Joyce, J Latham and K Young

County Cllr Miss A Davis
Mrs V Woodhouse, Parish Clerk

2311/01 **Apologies**

Cllr Stanbury and District Cllr J Hunt.

2311/02 **Declarations of Interest**

Cllr Bacon declared a Personal Interest in Item 2311/06 Application 77719.

Cllr Latham declared a Personal Interest in Item 2311/06 Application 77719 and Application 77747.

2311/03 **Public Participation**

None.

2311/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 10th October 2023 as a correct record.

2311/05 **To receive reports from:**

- Police
The report had been circulated.
- County Cllr Miss A Davis
Attached as Appendix one

Cllr Davis left the meeting.
- District Cllr J Hunt
Cllr Hunt had circulate information in relation to the cost of living crisis.
- Play Area
It was noted that a quotation from Devon Communities Together to undertake a consultation was being pursued.

Cllr Young reported that the Ilfracombe Lions is looking to sell the outdoor cinema and options would be investigated. The concept of the sensory garden is being progressed; it was noted that it could be quite expensive.

- Manor Hall
Cllr Joyce reported that there are planned works and refurbishments that the Committee would like to undertake, they are looking to promote use of the hall but it was noted that the charges are quite expensive.
- Footpaths
It was agreed to investigate the cutting of the trees on footpath 27.
- Dog Exercise Area
None.
- Grit Bins/Road
None.
- Meetings/Events attended by Councillors/Clerk
It was noted that the lights in the Yew Tree had been fixed and a thank you was extended to all those involved.

2311/06 **Planning & Planning Correspondence**
Planning Applications: to consider

77747 Erection of agricultural machine store & associated works at Barn at Hagginton Hill Berrynarbor
Applicant: Mr Richards

It was **resolved**, with no votes to the contrary and one abstention from Cllr Latham, to make comment that the Parish Council is aware that the applicant has recently sold a nearby barn after seeking planning permission and stating it was no longer required.

77719 Outline application for the erection of one dwelling and associated infrastructure with some matters reserved (appearance, landscaping, layout and scale) at Land to the East of Barton Lane Berrynarbor
Applicant: Mr and Mrs Richards

It was **resolved**, with no votes to the contrary and two abstentions from Cllrs Bacon and Latham, to recommend APPROVAL.

77702 Side extension to form annex at Maple Cottage Birdswell Lane Berrynarbor
Applicant: Mr and Mrs Ball

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2311/07 **Payments and Receipts**
PAYMENTS

67. November Salaries	£448.27
68. HMRC PAYE November	£112
69. Pension Contributions	£162.45

70. Travelling Expenses for October & November	£59.58
71. Fremington Parish Council, Photocopying, Laminating & Postage	£2.75
72. Tesco Mobile, Phone Charge November, 2023	£12.01
73. Public Toilet Cleaning, October	£125
74. Public Toilet Supplies	£28.00
75. Android Tablets	£163.18
76. ICO Renewal	£35
77. British Gas	£62.80
Payments total:	£1,211.04

RECEIPTS

Interest	£11.49
Interest	£13.80
Receipts total:	£25.29

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2311/08

Recreation Field

a) To consider purchase and siting of a pavilion.

Members discussed the position of the pavilion and it was noted that concerns had been raised about further loss of area in the dog walking field. Members discussed suitable locations and felt it would need to be visible for security reasons. It was agreed to defer this item and for Cllr Young to seek further quotations.

b) To consider installation of the basket swing.

Members considered suitable locations for the installation of the basket swing and it was agreed for Cllr Bacon to seek quotations to dig out the bank and place the swing in the bank next to the pedestrian pathway.

2311/09

North Devon Record Office

Members considered a request for financial assistance, and it was **resolved**, with no votes to the contrary, to provide a donation to the North Devon Record Office of £50.

2311/10

Claude's Garden

a) To note appointment of new trustees

Members were informed of the appointment of new trustees, and it was **resolved**, with no votes to the contrary, to note the information.

b) To receive and consider the health of one of the trees in Claude's Garden

Members were informed that the Tree Surgeon had confirmed that the tree in Claude's Garden has been poisoned due to the way in which it is dying from the bottom up, it might rejuvenate in spring. It was **resolved**, with no votes to the contrary, to see if the tree does rejuvenate in spring and if not to replace the tree with a similar size tree or bigger, Claude's Garden will remain closed whilst the situation is monitored.

2311/11 **Certificate of Lawfulness**
Members had received a request to provide any relevant information relating to a Certificate of Lawfulness for Watermouth Castle. Members noted that it had been in operation as a theme park for over ten years and probably closer to 40 years.

2311/12 **Draft Budgets**
Members considered the priorities for 2024-2025. Members would like a high aspiration but minimal increase budget with provision, if possible, for:
Replacing the swing set in the Manor Hall Play Area.
Installation of basket swing.
Sensory Garden.
Refurbishment of the public toilets.

It was noted that the grass cutting contract would likely increase significantly due to some footpaths not having been included.

It was agreed to place the draft budgets and precept on the next Agenda.

2311/13 **Calendar of Meetings**
The draft calendar of meetings was circulated prior to the meeting, it was agreed to scheduled an August meeting for any planning applications, if none are received this meeting will be cancelled and it was **resolved**, with no votes to the contrary, to agree the calendar of meetings for 2024.

2311/14 **Festive Lights Electricity Contribution**
Members considered a contribution towards the electricity for the festive lights and it was **resolved**, with no votes to the contrary, to give a contribution of £50.

2311/15 **Berrynarbor Pre-school**
It was noted that 2 x tablets had been donated to the pre-school and **resolved**, that the Parish Council supports the pre-school with a total donation of £400 to include the tablets, it was likely that the rest of the donation would be utilised to pay for 2 x years of the Tapestry App to be used in conjunction with the tablets.

Meeting ended at 8.30pm.

Signed..... Dated:.....