



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

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To: Councillors G Bacon (Vice-Chairman), E Clarke, B Joyce, J Latham, D Norman, A Stanbury (Chairman), K Young.

You are hereby summoned to attend the Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 14th November 2023 in the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Victoria Woodhouse
Clerk to the Council

Date of issue: 8th November 2023

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 10th October 2023 ([Link to Minutes](#))
5. **To receive updates/reports from:**
 - a) Police
 - b) County Councillor Ms A Davis
 - c) District Councillor J Hunt
 - d) Play Area
 - e) Manor Hall
 - f) Footpaths
 - g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Meetings/events attended by Councillors/Clerk
6. **Planning & Planning Correspondence**
Planning Applications: to consider

77747 Erection of agricultural machine store & associated works at Barn at Hagginton Hill Berrynarbor

Applicant: Mr Richards

[Link to application](#)

77719 Outline application for the erection of one dwelling and associated infrastructure with some matters reserved (appearance, landscaping, layout and scale) at Land to the East of Barton Lane Berrynarbor

Applicant: Mr and Mrs Richards

[Link to application](#)

77702 Side extension to form annex at Maple Cottage Birdswell Lane Berrynarbor

Applicant: Mr and Mrs Ball

[Link to application](#)

- 7. To approve payments and receipts to date**
(Information to follow for Cllrs)
- 8. Recreation Field**
 - a) To consider purchase and siting of a pavilion.
 - b) To consider installation of the basket swing.
- 9 North Devon Record Office**
To consider request for financial assistance (information attached).
- 10. Claude's Garden**
 - a) To note appointment of new trustees
 - b) To receive and consider the health of one of the trees in Claude's Garden
- 11. Certificate of Lawfulness**
To consider any relevant information for the application of a certificate of lawfulness for Watermouth Castle (information attached).
- 12. Draft Budgets**
To consider priorities for 2024-2025.
- 13. Calendar of Meetings**
To agree calendar of meetings for 2024 (to follow).
- 14. Festive Lights Electricity Contribution**
To consider a contribution towards electricity cost.
- 15. Berrynarbor Pre-school**
To consider further support for the Pre-School.