



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

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To: Councillors G Bacon (Vice-Chairman), E Clarke, B Joyce, J Latham, D Norman, A Stanbury (Chairman), K Young.

You are hereby summoned to attend the Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 10th October 2023 in the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Victoria Woodhouse
Clerk to the Council

Date of issue: 4th October 2023

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th September 2023 ([Link to Minutes](#))
5. **To receive updates/reports from:**
 - a) Police
 - b) County Councillor Ms A Davis
 - c) District Councillor J Hunt
 - d) Play Area
 - e) Manor Hall
 - f) Footpaths
 - g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Meetings/events attended by Councillors/Clerk
6. **Planning & Planning Correspondence**
Planning Applications: to consider

77679 Single storey rear extension (amendment to application 76828) at Rivendell Mill Lane Berrynarbor
Applicant: Mr and Mrs Balchin
[Link to Application](#)

77657 Conversion of barn to dwelling at Bountree Smythen Farm Berrynarbor
Applicant: Mr Palmer-Fry
[Link to Application](#)

- 7. To approve payments and receipts to date**
(Information to follow for Cllrs)
- 8. Public Toilets**
To discuss and consider the signage
- 9. Audit 2022 – 2023**
To receive notice of conclusion of Audit and External Auditor's Report ([Link To Report](#))
- 10. Recreation Field**
 - a) To consider purchase and siting of a pavilion
 - b) To consider installation of outdoor gym equipment (item requested by Cllr Young)
 - c) To consider running an outdoor cinema event (item requested by Cllr Young)
 - d) To consider sensory garden (item requested by Cllr Young)
 - e) To discuss installation of basket swing
- 11. To consider review of Polling Districts & Polling Places/Stations** (information to follow)