

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11th July 2023
at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), E Clarke, B Joyce, J Latham, D Norman

Mrs V Woodhouse, Parish Clerk
County Cllr Miss A Davis

2307/01 **Apologies**
Cllrs G Bacon and K Young.

2307/02 **Declarations of Interest**
Cllr Latham declared an Interest in Item 2307/13 as a member of the Pre-school Committee .

2307/03 **Public Participation**
None.

Cllr Norman explained that the Defibrillator records had not been submitted to the South Western Ambulance as per the lease, Cllr Norman confirmed that she was now checking the defibrillator and submitting the returns.

2307/04 **Minutes**
It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 13th June 2023 as a correct record.

2307/05 **To receive reports from:**

- Police
The report had been circulated.
- County Cllr Miss A Davis
Attached as Appendix one.

The Chairman proposed and it was unanimously agreed to bring Item 11 on the Agenda forward to this point.

2307/06 **Mill Lane**
Members considered submitting a request to Devon County Council to consider a Traffic Regulation for the area to prevent dangerous parking. Cllr Davis explained that double yellow lines would not be enforced, and a pay and display would be required for enforcement, it was agreed for Cllr Stanbury to speak to the owners of the campsite to discuss options for parking in the area.

Cllr Davis left the meeting.

2307/07

To receive reports from:

- District Cllr J Hunt
None.
- Play Area
Cllr Stanbury reported that the leak to one of the properties had not yet been found so more works might be required in the Recreation Field, he would ensure they rectify any damage.
- Manor Hall
It was noted the memorial bench was now in situ. Cllr Joyce will contact the committee reference dates for meetings.
- Footpaths
Members were asked to consider additional cuts to Footpaths 19, 27, and 16 and it was agreed to ask the contractor for an additional cut.
- Dog Exercise Area
None.
- Grit Bins/Road
None.
- Meetings/Events attended by Councillors/Clerk
None.

2307/08 **Planning & Planning Correspondence**

76789 Erection of an eco-holiday lodge to replace static caravan at Little Meadow Camping Site Berrynarbor
Applicant: Ms Sian Jenkins Link to Application

76918 Reinstatement of beach access (amended plan and document) at Sandy Cove Hotel Old Coast Road Berrynarbor
Applicant: Sandy Cove Hotel

Members noted that the applications had already been considered.

2307/09

Payments and Receipts

PAYMENTS

30. July Salaries	£431.18
31. HMRC PAYE July	£107.80
32. Zoom Monthly Fee	£15.59
33. Tesco Mobile, Phone Charge June, 2023	£12.01
34. Public Toilet Cleaning, June	£125
35. WesterWeb Limited, Emails	£86.40
36. British Gas	£64.12

Payments total: £2,587.60

RECEIPTS

Interest

£7.93

Receipts total:

£7.93

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2307/10

Public Toilets

Members considered the signage, and it was agreed that they would like new signage, Cllr Latham would take some photographs ahead of discussion at the next meeting.

2307/11

Claude's Garden

Members were asked to consider including Claude's Garden in No Mow May it was noted that the family would have to provide permission and noted that the dog area looks a mess during No Mow May and Claude's Garden is visible from most places within the parish, members did not feel it was an appropriate place to include and there are more suitable places in the parish. It was **resolved**, with no votes to the contrary, not to include Claude's Garden in No Mow May.

2307/12

Manor Hall Play Area

A quotation from A&B Contractors had been received to repair the fence and the gate and it was **resolved**, with no votes to the contrary, to accept the quotation.

2307/13

Berrynarbor Pre-School

A request for financial support, to help purchase additional equipment for the pre-school along with the accounts, was circulated prior to the meeting. Members considered the request, and it was **resolved**, with no votes to the contrary, for the Parish Council to purchase and gift a tablet to the pre-school which will help with communication with families and the wider community. It was also agreed to consider other forms of support for the Pre-School.

2307/14

Risk Assessments

The Parish Council's Risk Assessments for 2023/2024 were reviewed.

2307/15

It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

The Parish Clerk left the meeting.

PART B

2307/16

Staffing Matters

It was **resolved**, with no votes to the contrary, to enroll the Clerk into the Parish Council's Local Government pension scheme and to award a 10% pay rise back dated to 1st April 2023.

Meeting ended at 8.12pm.

Signed..... Dated:.....