



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
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**To: Councillors G Bacon (Vice-Chairman), E Clarke, B Joyce, J Latham, D Norman, A Stanbury (Chairman), K Young.**

You are hereby summoned to attend the Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 13<sup>th</sup> June 2023 in the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse**  
Clerk to the Council

Date of issue: 7<sup>th</sup> June 2023

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 16<sup>th</sup> May 2023 ([Link to Minutes](#))
5. **To receive updates/reports from:**
  - a) Police
  - b) County Councillor Ms A Davis
  - c) District Councillor J Hunt
  - d) Play Area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
  - h) Grit Bins/Roads
  - i) Meetings/events attended by Councillors/Clerk
6. **Planning & Planning Correspondence**  
Planning Applications: to consider

**77121** Alterations and extension to dwelling at Seascape Barton Lane Berrynarbor  
**Applicant:** Mr and Mrs Oliver  
[Link to Application](#)

**77181** Variation of condition 2 ( Approved plans), 4 (materials), 5 (ecology) and 6 (landscaping) attached to planning permission 76174 (Erection of poolside changing area, refurbishment of existing spa and store, formation of 2 guest suites together with landscaping & access improvements) to allow alterations of intensive roof system over spa and changing areas at Sandy Cove Hotel Old Coast Road Berrynarbor

**Applicant:** Mr and Mrs Ten-Bokkel

[Link to Application](#)

- 7. To approve payments and receipts to date**  
(Information to follow for Cllrs)
- 8. Manor Hall Play Area**  
To consider replacing part of the chain link fence (on the right-hand side as you enter) in the manor hall play area (item requested by Cllr Stanbury).
- 9. Recreation Field**  
To receive and consider information from R D Water Engineers relating to a water leak and possible excavation of the field to rectify.
- 10. Public Toilets**  
To consider purchase of a new padlock for the store room.
- 11. Dog Walking Area**  
To consider further quotation(s) for fencing and associated works.
- 12. Summer Fete**  
To consider request from the Manor Hall Committee to use the Manor Hall Play Area and Recreation Field for the Summer Fete
- 13. Annual Governance Statement 2022/2023**  
To agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2022/2023 (information attached)
- 14. Accounting Statements 2022/2023**  
To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2022/2023 along with the Internal Auditor's Report 2023 (information attached)
- 15. Annual Governance and Accountability Return 2022/2023**  
To consider and agree Annual Governance and Accountability Return 2022/2023 (information to follow)
- 16. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:**

## **Part B**

- 17. Berrynarbor Car Park & Toilets**  
To consider update/response and amendments to Heads of Terms for the lease on the car park and freehold of the public toilets
- 18. Staffing Matters**

To receive update.