

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th April 2022
at 7.10pm in the Manor Hall, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), S Barten, and A Coppin
County Cllr A Davis (via zoom)
North Devon Cllr F Tucker

Mrs V Woodhouse, Parish Clerk.
3 Members of the public

2204/01 **Apologies**
Cllrs G Bacon, J Beer, A Burch, B Joyce, J Latham (personal reasons) and M Johns.

2204/02 **Declarations of Interest**
Cllr Barten declared a Personal Interest in Item 2204/08 Application 74927 and 75034.

2204/03 **Public Participation**
A member of the public asked if the donation to the Jubilee Committee could be sent as they are paying out money and asked when the questionnaire for the Recreation Field would be progressed as they would like to see this undertaken.

A member of the public would like an update on the progress with the Boules pitch.

Cllr Stanbury informed the meeting that there had been a drainage issue which had led to water entering the garage of Tower Cottage, the County Cllr had been contacted and it was noted that the drain is on private property and therefore the responsibility of the landowner, the County Cllr advised that you cannot undertake works on private property. Cllr Stanbury further confirmed that the caravan in a field at Sterridge Valley had been reported to enforcement for investigation.

2204/04 **Minutes**
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 8th March 2022 as a correct record.

2204/05 **To receive reports from:**

- Police
It was noted that the report had been circulated.
- County Cllr Miss A Davis
The report is attached as Appendix A.

Cllr Davis left the meeting.



- District Cllr J Tucker
Cllr Tucker informed the Council that the Planning Manager had resigned and there had been a recent issue with the collection of waste & recycling due to staff shortages.
- Play Area
Cllr Stanbury informed members there was a new padlock in the Recreation Field and the combination was with the Clerk, Cllr Stanbury confirmed that he had been asked to look at the tree works which he had, in his view the agreed works had been completed, there could be one dead branch which isn't dangerous and he could not see any ash die back.

It was noted that the Jubilee Committee would like to use the Manor Hall Play Area as part of the celebrations for a pet show, it would be on the next Agenda for consideration but no objections were raised subject to it not clashing with the dog show and the organisers clearing up afterwards.

- Manor Hall
None.
- Footpaths
None.
- Dog Exercise Area
None.
- Grit Bins/Road
None.
- Meetings/Events attended by Councillors/Clerk
None.

The Chairman proposed and it was unanimously agreed to move item 8 followed by item 15 on the Agenda forward to this point.

2204/06 **To receive update on legal support to progress the Bouledrome**
The Chairman explained the importance of the Council obtaining legal advice should it be considering offering its land to a third party for the installation of a Bouledrome. Members were informed that the issue had been raised at NDC but a formal response had not yet been received.

2204/07 **To consider a scheme and submit an Express of Interest form for Section 106 funds**
The Chairman informed members that there was some Section 106 money



available and the Council would need to submit an expression of interest, the Chairman suggested that the Council fund and install the Bouledrome which would negate the need for legal advice to lease the land but it would mean the Council maintains the facility, it would be available for the public to use.

It was agreed to suspended Standing Orders

Members of the public present were in support of the proposal.

Standing Orders were reinstated,

It was resolved, with no votes to the contrary, to submit an expression of interest to install a Bouledrome.

2204/08 **Planning & Planning Correspondence**

74927 Replace canopy with open porch, demolition of garden wall, internal alterations and replacing cement render with lime render to original walls at East Hagginton House Hagginton Hill Berrynarbor

Applicant: Mr and Mrs Carey

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

74931 Variation of condition 2 (approved plans) attached to planning permission 73864 to allow amended design at Higher Trayne Farm Berrynarbor

Applicant: Mr and Mrs Poore

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

74907 Extension and alterations to dwelling at Maytree Cottage 1 Cross Park Berrynarbor

Applicant: Mrs Claire Boxall

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

75034 Listed building consent for demolition of garden wall, internal alterations, repositioning and additional windows/door together with replacing cement render to lime render on original walls at East Hagginton House Hagginton Hill Berrynarbor

Applicant: Mr and Mrs Carey

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

74997 Conversion and extension of outbuilding to a dwelling to include demolition of existing horse swimming pool at The Linhay Bodstone Barton Farm Combe Martin

Applicant: Gina Kirk

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2204/09 **Payments and Receipts**

PAYMENTS

119. British Gas, Electricity Toilets	£48.63
120. British Gas, Electricity Toilets	£57.06
121. British Gas, Electricity Toilets	£50.82
1. April Salaries	£414.65
2. HMRC PAYE April	£103.60
3. Toilet Cleaning, March	£100
4. Zoom Monthly Fee, March	£14.39
5. Tesco Mobile, Phone Charge April, 2022	£10.50
6. Toilet Cleaning Supplies	£62.87
7. Berrynarbor Manor Hall Trust, Hall Hire	£189.60
8. WesternWeb, Web Mail Accounts	£36
9. British Gas, Electricity Toilets	£50.51

Payments total: **£1,202.98**

RECEIPTS

9 th March Lloyds Interest	0.10
NDC, S106 Manor Hall	£83.68

Receipts total: **£83.78**

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

- 2204/10 **To consider Tenders for Grass Cutting Contract 2022-2023**
The Tender was circulated prior to the meeting and it was resolved, with no votes to the contrary, to accept the Tender from Back to your Roots.
- 2204/11 **To further consider signage on the Dog Exercise Area**
Members considered a report from Cllr Burch and it was **resolved**, with no votes to the contrary, to remove the vacant/engaged sign and any other unnecessary signs.
- 2204/12 **To consider adoption of the new Code of Conduct in line with North Devon Council and consider attendance at the training**
It was **resolved**, with no votes to the contrary, to adopt the new Code of Conduct in line with North Devon Council and attend the training.
- 2204/13 **To consider annual donation towards the Sewage Plant**
It was **resolved**, with no votes to the contrary, to provide a donation of 50% totaling £522.68.
- 2204/14 **To receive letter and consider grant towards the Berrynarbor Newsletter**

It was **resolved**, with no votes to the contrary and one abstention, to provide a grant of £250.

2204/15 **To consider renewal of Membership for Devon Association of Local Councils**

It was **resolved**, with no votes to the contrary, to renew the Council's membership.

2204/16 **To consider NDC's consultation and "call for sites" for the North Devon and Torrridge Housing and Economic Land Availability Assessment**

It was **resolved**, with no votes to the contrary, that the Parish Council would support the exploration of 2 x sites identified at Barton Lane adjacent with the A399 and 1 x site to the south east of Barton Lane along with the dog exercise field for residential development.

2204/17 **To consider NDC's consultation North Devon and Torrridge draft Affordable Housing Supplementary Planning Document (SPD) and a joint Validation Checklist – Requirements for Planning Applications**

It was **resolved**, with no votes to the contrary, for Cllrs to put in individual responses and defer to the May meeting.

2204/18 **To consider removal of tree in Claude's Garden**

It was **resolved**, with no votes to the contrary, to accept the quotation from Back to your Roots to remove the dead fallen tree.

2204/19 **Berrynarbor Car Park**

Members were informed that the structural engineer had looked at the bank and confirmed it was stable at the moment and any lease on the car park would include responsibility for the bank. It was **resolved**, with no votes to the contrary, to investigate insurance cover.

Meeting ended at 8.35pm.

Signed.......... Dated:.....10/5/23.....

Berrynarbor Parish Council

County Councillors report

April 2022

Coronavirus Update

Cases remain high in the area. It is estimated that around 1:20 residents in Devon infected.

The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

Team Devon Together – Supporting Ukraine

<https://www.devon.gov.uk/supporting-ukraine/>

This is a brief outline of the work currently happening across Devon.

Scheme In addition to those from Ukraine already in the UK (through work/study Visas) in response to the current crisis Government have set up to routes to UK.

1. UK - Ukraine Family Scheme – Where individuals are making arrangements directly with extended family. People will travel independently and will not receive funding from Government. We are not notified of arrivals and people will have an indefinite leave to remain.

2. Homes for Ukraine scheme, where Hosts are registering nationally, and Local Authorities engaged in making checks regarding suitability of the host and the home.

This scheme has already connected many Hosts together with families who are arriving, sometimes ahead of the checks being complete. (Approx. 350 sponsors & 550 guests on the system at the moment, of those almost 60% are thought to be children and young people). People have a 3-year Visa and will receive funding of £200 pp on arrival, whilst Universal claims are assessed.

Hosts Checks All Hosts registered through Homes for Ukraine scheme are undergoing checks Devon County Council is carrying out individual checks including

. • Enhanced DBS

• Adult Social Care

• Children's Services District Council Colleagues are carrying out home visits completing a check which includes.



- A Property Check
- A risk assessment of the environment and suitability for children, including where necessary a Dog risk assessment.
- A conversation with hosts about their expectations, support networks and community.

Support for Hosts and Guests A website providing key information, as this becomes available, is up and running, if in doubt please check <https://www.devon.gov.uk/supporting-ukraine/>

The Voluntary and Community Sector have been activated in each area to make contact with individuals and families as they arrive, providing a range of information and signposting to universal services and picking up on any specific needs for support.

Extra Needs- The same systems for accessing any additional support will be delivered through Early Help and any safeguarding through MASH. There is the possibility that we will find some children and young people arrive unaccompanied. The Government scheme is trying to pick up on such situations through scheme 2 but this is not a failsafe system, and some children are already arriving through scheme 1 under the radar

Holiday Food Scheme

Supermarket vouchers worth £570,000 have been sent to families of 19,000 children in Devon to help them buy food over the Easter holidays.

Thanks to the government's one-off 'household support fund', which was given to councils to distribute. Over the last year, we've invested Devon's £4.7 million share in providing nearly 140,000 supermarket vouchers for families who qualify for free school meals; so their children don't go hungry over the school holidays.

The Chancellor recently announced that the government intends to continue its Household Support Fund after April, and we are waiting for further details.

Other support is also available, including our Holiday Activity and Food (HAF) scheme, which eligible families can take part in for free over the Easter holidays and summer break. It aims to provide a wide range of fun and enriching activities and nutritious food in a safe and sociable environment for children and young people to develop new skills or knowledge and try out new experiences, make friends and have fun. [You can find out more about the Holiday Activity and Food scheme on our website.](#)



Reminder of how to report a Highway issue;

[Report a problem - Roads and transport \(devon.gov.uk\)](https://www.devon.gov.uk)

0345 155 1004

Live chat is available on the Highways website Monday to Friday 9.30 am to 12 pm and 2 pm to 4.30 pm (4 pm on Fridays). To report a problem with road maintenance, traffic management and parking, streetlights and signs and public rights of way

I recently reported the tree debris on Barton Lane (by the post box) following a local resident contacting me, this was cleared in 48 hours. Please do report any issues via the website, the system does work, the requests go straight to the contractor for action.

Andrea Davis

County Councillor

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