



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

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**To: Councillors G Bacon, J Beer, A Coppin, G Cornell M Johns, B Joyce, J Latham and A Stanbury.**

You are hereby summoned to attend the Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 13<sup>th</sup> December 2022 in the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 7<sup>th</sup> December 2022

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8<sup>th</sup> November 2022 ([Link to Minutes](#))
5. **To receive updates/reports from:**
  - a) Police
  - b) County Councillor Ms A Davis
  - c) District Councillor J. Tucker
  - d) Play Area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
  - h) Grit Bins/Roads
  - i) Meetings/events attended by Councillors/Clerk
6. **To note resignation from Cllr Jenkins (formerly Barten)**
7. **Planning & Planning Correspondence**  
Planning Applications: to consider

**76174** Erection of poolside changing area, refurbishment of existing spa and store, formation of 2 guest suites together with landscaping & access improvements at Sandy Cove Hotel Old Coast Road Berrynarbor

**Applicant:** Mr and Mrs Ten-Bokkel

[Link to Application](#)

**76226** Change of use of 5 detached holiday units into 5 open market dwellings at Ettiford Farm Cottages Ettiford Farm Ilfracombe

**Applicant:** Mr Chadwick

[Link to Application](#)

- 8. To approve payments and receipts to date**  
(Information to follow for Cllrs)
- 9. Jubilee Fountain and Bus Shelter** (item requested by Cllr Stanbury)  
To receive update on the repairs to the Jubilee Fountain and consider repairs to bus shelter.
- 10. Play Areas**  
To receive Annual Play Area Inspection Reports (information enclosed).
- 11. Budgets & Precept**  
To consider Draft Budgets and precept for 2023-2024.
- 12. Berrynarbor Car Park**  
Standing item to deal with progress of the lease.
- 13. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:**

## **PART B**

- 14. Staffing Matters**
  - a) To receive letter of resignation
  - b) To consider recruitment process