

**Minutes of the Virtual Berrynarbor Parish Council meeting held on Tuesday, 27<sup>th</sup>  
April 2021 at 7.00pm via Zoom**

Present: Cllrs A Stanbury (Chairman), G Bacon, A Coppin, and B Joyce, J Latham, J Beer, M Johns A Burch. and District Cllr J Tucker,

Ms S Petters Parish Clerk  
6 Members of the public

2104/01 **Apologies**

Apologies received from Cllr. Wright and Cllr Bacon who would arrive a little late due to a prior commitment.

2104/02 **Declarations of interest**

Cllr Latham for personal interest in planning application 73124.  
Cllr Stanbury for personal and pecuniary interest in planning application 73203.

2104/03 **Public Participation**

All 6 attending members of public were given opportunity to speak for 3 minutes and 3 members of the public chose to do so.

Tony Kitchin spoke on the post lockdown party, highlighting to Cllrs his email to the Clerk requesting a donation from the Parish Council. This would be primarily used for two toilets and a bouncy castle hire, costing approx. £300 in total. The event is intended to be a non-profit making enterprise so it is requested that the council would cover misc. expenses up to a proposed £500 limit. It is also proposed that electricity is on site and also 3 or 4 Gas barbeques to be used for catering. Health & Safety and Insurance needs to be finalised.

Richard Gordon Wilson spoke on the Berrynarbor Park. He has two queries, one on the river which is being used to dispose of tree cuttings and debris created by the development.

The other is on the lower road where the initial development is being carried out. The turning circle has been removed so vehicles now have to reverse back down the road. There has now been an accident due to this and he has provided a photo to Cllr Tucker.

Cllr Beer spoke on behalf of Cllr Bacon in her absence. 5/6 parishioners have raised the issue of bonfires at different times of the day. She requested that guidance is made available. The clerk confirmed that there is a link to NDC guidance on the Berrynarbor Parish Council website and she will highlight this.

2104/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 9<sup>th</sup> March 2021**  
Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 9<sup>th</sup> March 2021 as a correct record.

2104/05 **To receive reports from:**

**a. Police**

The latest report is on the council's website.

**b. County Cllr. Andrea Davis**

No report received.

**c. District Cllr. J. Tucker.**

Cllr Tucker thanked parishioners for keeping him and other Cllrs informed on local issues. He stated that he hasn't yet seen the email from Richard but he will follow this up. With regard to interference of the stream by Wildcrest – please email full details to him and he will pass this on to Alan Kyle to action. With regard to the crashed vehicles, this is believed to be on private property but if Richard contacts Cll Tucker direct he will investigate. NDC planning are meeting with Wildcrest.

He welcomed Andy Burch to the Council.

He has received two more enforcement cases which will be investigated he thanked people for reporting.

Cllr Coppin asked for more information on Community Councillor grant and highways street furniture funding. Both were clarified and the street furniture fund is via DCC.

Cllr Joyce joined @ 19.21

**d. Play Area**

Cllr Latham reported that new matting is completed. Painting of play equipment remains outstanding. It was resolved with no votes to the contrary that a contractor will be secured to complete the work.

**e. Manor Hall**

Cllr Johns had nothing to report, the windows are on the agenda. Cllr Stanbury asked about hall opening. Cllr Johns clarified 6 people are allowed after 17<sup>th</sup> May and after 21<sup>st</sup> June it is hoped to return to full opening. It will also be open for the election on 6<sup>th</sup> May.

Cllr Latham asked about the weeds and stinging nettles near the shed. Cllr Johns will look into this.

**f. Footpaths**

Cllr Latham spoke on this in absence of Cllr Bacon, raising the concern that people are ignoring the signs and barriers and are still using the Broadsands footpath.



Cllr Stanbury asked the clerk to write to PROW to inform and request them to reinforce the closed notifications.

The Stowford footpath is inaccessible due to new building works. This has been reported and Cllr Ticker suggested to pick this up with him after the meeting and he will investigate.

It was reported that the new benches are now installed in Claudes Garden.

**g. Dog Exercise**

Nothing to report.

**h. Grit Bins/Roads**

Cllr Copping has been reporting on roads.

Cllr Bacon joined at 19.32

Cllr Joyce reported that a grit bit will be moved from Barton Lane to Hagginton Hill.

**i. Meetings/events attended by Councillors/Clerk**

Nothing to report.

2104/06 **Planning and Planning Correspondence.**

73124 - Conversion of barn to dwelling at Kendra Farm Hagginton Hill Berrynarbor Ilfracombe Devon EX34 9SB Applicant - Mr N Richards  
It was **resolved**, with no votes to the contrary to recommend APPROVAL subject to Devon County Council Highways having no objections.

Cllr Stanbury left the meeting and Cllr Coppin took the Chair.

73203 - Prior notification for the erection of one agricultural silage clamp and cover at Stapleton Farm Combe Martin Ilfracombe Devon EX34 0NY  
Applicant – Mr. A. Stanbury  
It was **resolved**, with no votes to the contrary to recommend APPROVAL.

Cllr Stanbury returned to the meeting and took the Chair.

73205 - Erection of agricultural livestock shed to house cattle specifically to reduce the risk of run-off from the yard at Barn at Henstridge Farm Combe Martin Devon. Applicant - E H Wooldridge & Sons Ltd  
It was **resolved**, with no votes to the contrary to recommend APPROVAL.

73206 - Replacement of a cattle cubicle shed (retrospective) and the erection of two roof extensions to cover the yard area specifically to reduce the risk of run-off from the yard. Applicant - E H Wooldridge & Sons Ltd  
It was **resolved**, with no votes to the contrary to recommend APPROVAL.

Cllr Tucker left the meeting at 19.45

## Payments & receipts

### March payments

Berry Arboriculture	1213.72
Devon Communities	50
Westernweb	216
British Gas	43.97
NDC	600

Total March payments £2123.69

### April payments to date

Simon Partridge	100.00
Westernweb	36.00
Wicksteed	11060.34
Wicksteed CR	-1545.66
Wicksteed	9033.72
Wicksteed CR	-360.00
Sue Petters	212.50
HMRC	53.00
Sue Petters	
Exp(Zoom)	14.39

Total April payments  
to date £18,604.29

**TOTAL PAYMENTS** **£20,727.98**

### Receipts

#### March receipts.

NDDC Cllr Grant (Fencing)	400
NDDC S106 Funding - Play Equipment	7228.1
Lloyds Bank interest	0.1
NDDC S106 Funding - Play Equipment	7862.6

£15,490.80

#### April receipts to date

DCC Footpaths grant	1500
Bank interest	0.11

April receipts £1500.11

**TOTAL RECEIPTS** **£16,990.91**

2104/07 It was **resolved**, with no votes to the contrary, to APPROVE the above payments and receipts.

Cllr Stanbury thanked Cllr Bacon for her work and her negotiations over the play equipment which resulted in a significant reduction to the overall costs.

2104/08 It was **resolved**, with no votes to the contrary to renew the Devon Association Local Council annual membership.

2104/09 It was **resolved** with one abstention, to make a £250 donation to the Berrynarbor Newsletter.

2104/10 It was **resolved**, with no votes to the contrary to award the 2021/22 grass cutting contract to Back to Your Roots.

2104/11 It was **resolved**, with no votes to the contrary, to agree terms with Ilfracombe Football Club with the following amendments:  
Restrict drop off and pick up arrangements to the Village Shop Car Park.  
Contract subject to review end of June.

Cllr Coppin will be Cllr liaison with the Football Club. Clerk to pass on contact details.

2104/12 Cllr Johns gave a brief summary of the current position of the Manor Hall works. North Devon Council Enforcement had become involved because the Manor Hall committee had not obtained planning permission for the change of windows in the Hall. The original deposit on the windows, which had been financed by S106 funding, has now been forfeited to the supplier. Cllr Johns at this time was unable to provide additional information on the intention of the Manor Hall committee going forward.  
The clerk clarified that unused funding could be returned to the Berrynarbor S106 pot. The outstanding Manor Hall S106 funding would expire 31<sup>st</sup> March 2022.

2104/13 It was resolved, with no votes to the contrary, to request Napps to retain the bollards and to obtain more detail on any damage to the bollards and the accident with the view to approach DPD for appropriate reparations.

2104/14 The clerk has received a holding response and is awaiting for a full response from North Devon Council on the Berrynarbor car park.

2104/15 Clerk clarified the Covid legislation in relation to Council meetings. Cllr Johns confirmed that there is no wifi in Manor Hall.  
It was suggested that a hybrid meeting could be held with six councillors attending in person with the Clerk and public accessing remotely.



It was **resolved** with no votes to the contrary that the Annual Parish Council meeting and Annual Parish Meeting is held on 18<sup>th</sup> May 2021, subject to availability of Manor Hall. Cllr Johns will confirm availability. Clerk will check Covid guidance to confirm if tables can be spaced to allow more than 6 people to access the Hall.

2104/16 Annual Parish Meeting will be held on 18<sup>th</sup> May prior to the Annual Parish Council meeting, subject to availability of the Manor Hall. Cllr Bacon will provide contact details for Claudes Garden report.

2104/17 It was **resolved** with no votes to the contrary to update the assets register to Include, sand box (£200), new play equipment, new laptop, phone and office furniture and equipment as invoiced and to remove the Flood equipment as consumables.

2104/18 Cllr Bacon and Stanbury clarified current plans for the party and the request for a £500 donation. An offer to do a professional hog roast at cost has also been received. The proposed timings are 27<sup>th</sup> June, 12-5pm. There were significant concerns raised over the electricity supply arrangements, health and safety, and that toilet facilities are made Covid safe. All of which may also have a significant impact on insurance costs. There may be a temporary events license also needed. It was raised that a suitable alternative venue could be in and around the Manor Hall. The event potentially could raise funds for local charities in Berrynarbor. It was **resolved** with no votes to the contrary to defer decision until the detail of the event is finalised and provided.

2104/19 The gate and fence to the dog field was discussed in light of correspondence received. The area is believed to be safe for small dogs. Clerk to request more detail on the parishioner's concern.

2104/20 It was **resolved** with no votes to the contrary to request additional quotes for tree works.

2104/21 It was **resolved** with no votes to the contrary to approach the previously employed Clerk to provide cover with a view to a permanent appointment.

**Meeting closed at 21.30**

Signed.......... Dated: 18/5/21.....