

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8th June 2021
at 7.00pm in the Manor Hall, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), G Bacon, J Beer, A Burch, M Johns

County Cllr Miss Andrea Davis (remotely)
District Cllr J Tucker.

Mrs Victoria Woodhouse Parish Clerk (remotely)
6 Members of the public

2106/01

Apologies

Cllrs B Joyce, J Latham and A Coppin.

2106/02

Declarations of Interest

Cllr Stanbury declared a Disclosable Pecuniary Interest in Item 2106/06 Application 73328 as the applicant.

Cllr Bacon declared a Personal Interest in Item 2106/06 Application 72728.

2106/03

Public Participation

A member of the public requested that the Parish Council arranges for the Recreation Field to be cut prior to the planned community event.

A member of the public announced the formation of BBC2 which is a working party that has been set up to discuss future ideas and facilities for the Recreation Field. The member of the public made representations about the position of a proposed boules pitch and the proximity to his property and threatened legal action if it should be sited within 20m of their boundary.

A member of the public introduced himself as Chairman of the BBC2 and requested a pause in consideration of the siting of the boules pitch. They suggested a consultation with parishioners to identify ideas/facilities. The member of the public also offered technical assistance with hybrid meetings if required.

2106/04

Minutes

It was resolved, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 18th May 2021 as a correct record.

2106/05

To receive reports from:

- Police

It was noted that the June report was available on the website.

- County Cllr Miss A Davis

The report is attached as Appendix A. Cllr Davis explained that a new Chairman and Vice-Chairman for the County Council had been elected along with a slight change of Cabinet.

- District Cllr J Tucker
Cllr Tucker reported that a new Planning Manager had been appointed but had not yet taken up post. Some enforcement had taken place within Berrynarbor. Cllr Tucker highlighted some development opportunities within Barnstaple.
- Play Area
Nothing to report, however, following Public Participation it was agreed to arrange a cut of the Recreation Field the Friday prior to the community event and subject to the Government lifting the national restrictions.
- Manor Hall
Cllr Johns reported that the quotation had been received for the windows which will be discussed by the Committee. Cllr Stanbury asked if it would be possible to connect the speakers/microphone for the next meeting.
- Footpaths
It was noted that the footpath to Broadsands is still closed and well barriered off, however, people have been climbing over which has resulted in a nasty fall from around 10m in height. Cllr Bacon reported that the padlock on the bollard had been vandalised and this would be replaced.
- Dog Exercise Area
It was agreed for the Clerk to write to the former Cllr Wright and ask for the remaining dog bags to be returned to the Parish Council.
- Grit Bins/Road
It was highlighted that there are a large number of potholes and noted that Cllr Davis has been around the village and reported these to the Highway Officer.
- Meetings/Events attended by Councillors/Clerk
None.

2106/06 **Planning & Planning Correspondence**

Cllr Stanbury declared a Disclosable Pecuniary Interest, it was resolved, with no votes to the contrary to appoint Cllr Beer to take the Chair for the item and Cllr Stanbury left the meeting.

73328 Erect roof over existing open silage clamps to comply with EA surface water guidance

Location: Stapleton Farm, Combe Martin, Ilfracombe

Applicant: Mr A Stanbury

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Stanbury returned to the meeting and resumed the Chair.

Cllr Bacon declared a Personal Interest and left the meeting for the following item.

72728 Retrospective application for the conversion of barns 7 & 8 to dwellings & alterations to barn 6 together with conversion of barn 5 to dwelling

Location: Home Barton Farm, Barton Lane, Berrynarbor

Applicant: Ms Brandon

It was **resolved**, with no votes to the contrary, to recommend APPROVAL subject to better clarification of the environmental situation at the site. The Council is concerned that the Environmental Protection letters were written in October 2016 and should be updated to consider the present situation on site.

Cllr Bacon returned to the meeting.

73284 Erection of stock building

Location: Lower Buddicombe, Combe Martin, Ilfracombe

Applicant: Landsense Professional Ltd

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

72214 Erection of a feed, equipment storage and apiary building

Location: Land to the west of Brambly Hegde, Berrynarbor

Applicant: Mr and Mrs Baddick

It was **resolved**, with no votes to the contrary, to recommend APPROVAL as long as the requirements for sustainability have been met.

2106/07 **Payments and Receipts**
PAYMENTS

21	Simon Patridge	Cleaning Toilets May	100
22	Sue Petters	Final Salary May	187.04
23	Sue Petters	Cleaning Supplies	26.55
24	Sue Petters	Zoom May Payment	14.39
25	Mrs V Woodhouse	June Salary	414.65
26	HMRC	June PAYE	150.20
27	Julie Snooks	Internal Audit	200
28	Came & Company	Insurance	1,184.68
29	British Gas	Electricity – Toilets	48.98
30	Tesco Mobile	Mobile Phone Charges	2.00

TOTAL

£2,328.49

RECEIPTS

5 North Devon Council S106 Recreation Ground 1,575.98

TOTAL

£1,575.98

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2106/08 **Resignation from Cllr Wright**

It was **resolved**, with no votes to the contrary, to note the resignation from Cllr Wright and to place an item on the next Agenda to appoint a replacement representative for this item.

2106/09 **Annual Governance Statement 2020/2021**

It was **resolved**, with no votes to the contrary, to agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2020/2021.

2106/10 **Accounting Statements 2020/2021**

It was **resolved**, with no votes to the contrary, to receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2020/2021 and to receive the Internal Auditor's Report 2021.

2106/11 **Annual Governance and Accountability Return 2020/2021**

It was **resolved**, with no votes to the contrary, to agree the Annual Governance and Accountability Return 2020/2021 and submit to the External Auditor.

2106/12 **To receive an update from Cllr Stanbury on Bouldrome**

Cllr Stanbury explained that he had been tasked to investigate the legalities and safety of the placement of the facility, he has spoken to Legal Services at NDC and the policy on siting of play equipment is unclear on whether it is 20m from the facade or boundary, the policy is currently being re-written and Cllr Stanbury suggested that the Parish Council waits until the new guidance is available. There are not any safety issues with siting a Bouldrome near other pieces of play equipment, however, play safe have highlighted that there could be a conflict if placed near the goal posts. It was noted that several ideas and facilities had been suggested for the field but there were concerns on the delivery and future maintenance members felt that the community should be consulted and the Council would need assurance of maintenance and community benefit. It was noted that a cohesive plan could open funding opportunities through Section 106 and Sports England.




The Chairman proposed and it was **resolved**, with no votes to the contrary, to suspend Standing Orders to allow a member of the public to make representations.

Cllr Johns asked a member of the public if boules could be played in the Manor Hall, the member of the public confirmed it could not.

It was **resolved**, with no votes to the contrary, to reinstate Standing Orders.

The possibility of siting the facility in the dog area was briefly discussed, however, members felt that it would need to be made clear to the requestor that the Council has not yet allocated a site/area for the siting and needs to understand the exact requirements and commitment from the Committee. It was **resolved**, with no votes to the contrary, to wait until the new guidance is available from the North Devon Council before considering the siting of further equipment within 20m of a neighbouring properties boundary and for Cllr Stanbury to relay this to the requestor.

Meeting ended at 8.32pm.

Signed.......... Dated: 13/12/1.....

Berrynarbor Parish Council

County Councillors report

June 2021

Coronavirus updates from Devon County Council

The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon.

The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

DCC Cabinet Member remits following the recent Annual council meeting

The responsibilities of the Cabinet are divided into the following Remits. Cabinet Members will also exercise regular budget monitoring of the resources allocated by the Council for those purposes, seek to achieve best value in the services for which they are responsible and have regard to the Council's policies and strategic objectives with respect to sustainability and health and wellbeing generally, to achieve the co-ordinated management of the Council's plans and policies and the integrated delivery of services for the people of Devon. Where elements of these Remits overlap with another, Cabinet Members will exercise their responsibilities jointly, particularly in respect of identifying the future delivery and direction of services.

Policy, Corporate and Asset Management (Leader-John Hart)

Responsibility for the overall strategic direction and the development of external relations and partnerships including Team Devon, and oversight of the formulation and coordination of corporate planning and policy development within the Council's Policy and Budget Framework and, in particular, the oversight of its governance and external affairs arrangements.

Also responsible for the management of the Council's property, the use of its assets and the development of its estates, including the schools' and education property portfolio and the Farms Estate.



Adult Social Care & Health Services (James McInnes)

Responsibility (a) as Lead Member for Adult Social Care for the discharge of all the Council's statutory functions, powers and duties under Social Services legislation and all the functions of the Council which relate to the care and welfare of adults and those entering adulthood, including those with additional needs, the commissioning of integrated social care and health services for those in need; adult protection and harm reduction services and the provision of services for families with most complex needs and support for carers and (b) for fulfilling the Council's statutory lead role in relation to the Council's Health & Wellbeing Board.

Children's Services and Schools (Andrew Leadbetter)

Responsibility as Lead Member for Children's Services, for the discharge of all the Council's statutory functions, powers and duties in relation to children's social care and education and learning: this to include the Council's functions as local education authority particularly in respect of schools, support to children with special educational needs, provision of learning services, strategic commissioning of integrated services for children & young people, school planning, school transport and early years services; for child protection and harm reduction services, the Youth Offending Service, children in care and support for young carers: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of these services.

Cabinet liaison for co-ordinated management of the Council's plans and policies and the integrated delivery of services for the people of Exeter by the County Council and partner organisations acting as the Cabinet proponent for advancing the needs of and aspirations of the County's Capital City.

Climate Change, Environment and Transport (Andrea Davis)

Responsible for the Council's commitment to Climate Change and the principles of the Devon Climate Declaration, in particular carbon reduction and working in partnership with public, private and voluntary organisations to achieve its objectives.

Responsibility for strategic and infrastructure planning generally and for the provision of transport services in the community, for flooding and coast protection planning and for those Council services which safeguard individuals in the community and enhance their quality of life including countryside management, heritage, biodiversity and conservation.

Responsibility for delivering the Council's major infrastructure schemes including all transportation links and the children's and adults services, highways, environment and corporate capital programmes, in cooperation with other Cabinet Members, integrating resources and utilising external partner relationships, and for the discharge of the Councils



functions relating to public transport, waste disposal, recycling and other energy-related issues: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

Economic Recovery and Skills (Rufus Gilbert)

Responsibility for the progression and promotion of economic recovery and development of the County; the encouragement of employment through regeneration and investment; fulfilling the Council's lead role relating to the provision of post-16 education, training and skills for employment in schools, colleges and other settings and for the provision of trading standards and consumer protection: having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

Also responsible for fulfilling the Council's role in relation to Local Enterprise Partnerships (LEPs).

Finance (Phil Twiss)

Responsible for and the oversight of the Council's finances, annual budget setting, medium and long term financial planning, monitoring of expenditure, year-end closure of accounts and Treasury Management activities, to achieve value for money in the delivery of Council services.

Highway Management (Stuart Hughes)

Responsibility for the discharge of the Council's powers and duties as a Highway Authority, taking particular account of road safety requirements and asset management of the county highway network and for the implementation of a Local Transport Plan including the provision of cycle routes; having regard to the Council's strategic objectives and working collegiately to secure the future delivery and direction of services.

Organisational Development, Workforce & Digital Transformation (Andrew Saywell)

Responsibility for co-ordinating the management of organisational development and digital transformation in the Council to secure effective Council wide transformational outcomes for the benefit of citizens and communities including digital inclusion and digital skills.

Responsibility for the continuous improvement of performance and risk management across the Council, for all workforce issues which fall outside the remit of the Personnel Partnership, the development of the Council's digital and technology platforms, Procurement systems and procedures, oversight of the Council's legal and communications services, including Freedom of Information, customer service arrangements and access to services by users and clients.



Public Health, Communities and Equality (Roger Croad)

Responsibility for the discharge of the Council's public health functions and health protection and promoting the health and wellbeing of the public and also responsible for those Council services which safeguard individuals in the community and enhance their quality of life: in particular community safety, food insecurity, financial hardship, emergency planning and gypsies and travellers.

This includes collaborating with and supporting other public sector bodies, voluntary and community organisations to develop relationships for mutual advantage and community gain, working together for the benefit of people and communities in Devon.

Responsible for the Council's statutory duties and responsibilities in relation to equality, diversity and inclusion together with its own equality policies and objectives.

Responsible also for the Registration Service and for the provision of a basic adult learning services, a library and archives service and support for the arts and for the discharge of all the Council's statutory functions, powers and duties in relation to the provision of youth services.

Responsible for the Armed Forces Covenant and initiatives thereunder.

Invitations to join Devon Climate Assembly sent to households

Fourteen thousand randomly selected Devon households are being invited to enter a 'civic lottery' to determine who represents the county at this summer's Devon Climate Assembly.

It follows the recent public consultation of the Interim Devon Carbon Plan, the county's climate roadmap which outlines what every resident, business and organisation will have to do to reduce carbon emissions.

The Interim Carbon Plan is being developed by the Devon Climate Emergency Response Group (DCERG) – a partnership of Devon's councils, emergency services, voluntary organisations, and business groups. The group has set a target for Devon to be carbon-neutral no later than 2050.

Hundreds have contributed to the plan's development, however some of the issues that need to be solved are so significant they need further discussion – and it's these that will be considered, discussed, and voted on by the Assembly.

The first stage in selecting Assembly members is a 'civic lottery', which involves invitations being sent out to randomly selected households in Devon, Plymouth, and Torbay, inviting one member of that household to put their name forward.

Households that receive an invitation had until the 24th May to respond. From those responses, 70 members will be hand-picked against a criterion that will reflect Devon's demographic profile.



Age, gender, ethnicity, disability, geography, socio economic status, and people's own attitude towards climate change are all factors that will be used to produce a representative Assembly.

The Assembly itself will be conducted entirely online, and no prior knowledge of climate change or digital skills are needed. Digital devices and support will be available.

The Devon Climate Emergency partnership, which includes all Devon's Local Authorities, will respond to each of the Assembly's recommendations to complete the Devon Carbon Plan.


Reminder about reporting a highway problem:

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

telephone: 0345 155 1004

Andrea Davis

Andrea.davis@devon.gov.uk

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.