

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th October 2021 at 7.00pm in the Manor Hall, Berrynarbor

Present: Cllrs A Stanbury (Chairman), G Bacon, S Barten, J Beer, A Burch, A Coppin, M Johns and B Joyce

Members of the public

2110/01

Apologies

Cllr J Latham and County Cllr A Davis.

2110/02

Declarations of Interest

Cllr S Barten declared a Personal Interest in Item 2110/06 Planning Application 73909.

2110/03

Public Participation

A member of the public asked if they could employ a contractor to lop the tops off of the trees in the Recreation Field as they are blocking light and causing damp to their property and then invoice the Parish Council. It was reported that advice was sought on the Halloween event to hold it in the Manor Hall but it is a lot of money to have the event here.

A further member of the public spoke in favour of lopping the trees.

A member of the public reported that it had been agreed for the broken latch on their gate to be repaired.

2110/04

Minutes

It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 14th September 2021 as a correct record.

2109/05

To receive reports from:

- Police
It was noted that the report had been circulated.
- County Cllr Miss A Davis
The report is attached as Appendix A. There was interest in planting a tree and agreed for Cllr Bacon to pursue with Claude's Garden as a possible location.
- District Cllr J Tucker
Cllr Tucker reported that the Litter committee is trying to sort out the litter problems in the area particularly Barnstaple. There is a Workshop for town and parish Cllrs on 9 Nov at Cedars Inn places can be booked with NDC member services. Cllr Tucker encouraged members to report breaches of planning on the NDC website and visit the planning compliance pages - it is anonymous. NDC is forming, with Torridge



DC, a small committee to try and resolve the planning situation especially the Local Plan – the planning system is broken and trying to make it work better in the area. Cllr Tucker further reported that there are 13000 families on Universal Credit in the North Devon area – winter of serious problems coming. NDC still having problems at Berrynarbor Park – talks still taking place. It was suggested that the PC write to enforcement about the use of Chinese Lanterns from Watermouth Cove.

- **Play Area**
It was noted that a patch by roundabout that needs to be repaired and made good.
- **Manor Hall**
It was noted that the cheque issued for the hedge cutting for Manor Hall was incorrect and requested that the PC issue a new cheque along with payment for the microphone.
- **Footpaths**
None.
- **Dog Exercise Area**
It was agreed to publicise Cllr A Burch as the Cllr responsible for the Dog Exercise Area.
- **Grit Bins/Road**
It was noted that there was a reoccurring hole on Mill Lane where there is a water leak coming down from the property above, South West Water has confirmed that it is drinking water but it is the property owners' side of the meter, the County Councillor is aware and PC awaiting an update.
- **Meetings/Events attended by Councillors/Clerk**
It was noted that there would be a monthly Police Liaison meeting which Cllr Coppin is responsible for.

2110/06

Planning & Planning Correspondence

73909 Removal of existing porch and detached garage / workshop block and erection of proposed residential annex to link to the existing dwelling. at Barn Cottage Sterridge Valley Berrynarbor

Applicant: Chris Lewis

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.



2110/07 **Payments and Receipts**

PAYMENTS

57. October Salaries	£414.65
58. HMRC PAYE October	£103.60
59. Toilet Cleaning, September	£100
60. Zoom Monthly Fee, October	£14.39
61. Postage	£13.05
62. Back to your Roots, Footpath Maintenance	£900
63. Manor Hall, Hire for Meetings August - December	£75.00
64. Tesco Mobile, September bill	£10.50
65. Western Web, Annual Web Space Fee	£150.00
66. ICO, Data Protection Fee	£40
67. N Richards, Manor Hall Works (S106)	£2,911
68. Heathercroft Property, Play Area Works	£346.88
69. PKF Littlejohn LLP, External Audit Fee	£240.00

Payments total: £5,319.07

RECEIPTS

North Devon Council, 2nd Precept Payment £11,207.50

Receipts total: £11,207.50

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2110/08 **Annual Governance and Accountability Return (AGAR)**

It was **resolved**, with no votes to the contrary, to note completion of the AGAR along with the External Auditor's report.



2110/09

Recreation Field

It was agreed that some trees do need to be removed due to ash dieback, the other trees for parishioners benefit as opposed to the benefit of the parish. It was agreed that a site meeting should be arranged to agree what works are required and responsibility of costs.

It was unanimously agreed to suspend Standing Orders to allow a member of the public to speak.

A member of the public was exceptionally rude.

It was unanimously agreed to reinstate Standing Orders.

It was **resolved**, with no votes to the contrary, to write to the residents who have raised concerns about the trees and to arrange a site meeting with a Tree Surgeon, following the site meeting an item will be placed on the next Agenda for further discussion.

Members discussed the Bouledrome and wish list for activities. The group would like to place the Bouledrome by the slope (as per a plan provided to Cllrs), it was agreed to seek advice and to arrange a site meeting to suggest the bottom of the big dog run field which could be fenced off.

Members considered the provision of a MUGA on the field and felt that the community should be consulted on this proposal and it was agreed to pursue funding opportunities and professional assistance for community consultation.

2110/09

Projector for Manor Hall

Members discussed the different types of projectors and part funding with multi-parties. It was agreed to investigate funding streams.

2110/10

Claude's Garden

Cllr Bacon to discuss payment.

2110/11

Berrynarbor Car Park

Members considered any amendments to the parking regulations to submit to North Devon Council and it was resolved, with one vote against, not to submit any amendments.

Members asked if there was an update from NDC on the lease of the car park and agreed to place a standing item on future agendas to progress the matter.

2110/12

To discuss annual defibrillator training

Cllr Beer informed members that the date she had been given for the training is 24 January Monday 6.30pm it was agreed to place in the next newsletter and produce posters for the parish.



Meeting ended at 8.26pm.

Signed.......... Dated: 9/11/21.....

Berrynarbor Parish Council

County Councillors report

October 2021

Queens Green Canopy.

To mark Her Majesty's Platinum Jubilee in 2022 this project invites people from across the United Kingdom to "Plant a Tree for the Jubilee".

Everyone from individuals to Scout and Girlguiding groups, villages, cities, counties, schools and corporates will be encouraged to play their part to enhance our environment by planting trees during the official planting season between October to March. Tree planting will commence again in October 2022, through to the end of the Jubilee year.

With a focus on planting sustainably, the QGC will encourage planting of trees to create a legacy in honour of The Queen's leadership of the Nation, which will benefit future generations.

Communities and Groups - The Queen's Green Canopy (queensgreencanopy.org)

So far there is one tree in North Devon! It would be great to see Berrynarbor on the map.

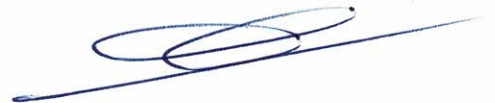
Highway engagement with Parish councils.

The Parish Council will shortly receive a letter regarding "Doing What Matters" and how planning highway maintenance links with this important project. DCC will pilot a new way of working. The aim is to understand the routes within the parish which residents/visitors feel are the most important and gain more valuable local knowledge within the Highway team.

Currently DCC use technical data from specialised vehicles which travel along the network of roads and scan them for defects/weaknesses. Local knowledge from Parish Councils and other road users also feeds into this and would like the parish council to have an input into what you consider to be the priority routes within the parish together with any known issue such as drainage.

I will be sending out a map of the parish and will be asking ask that you identify the top 2 priority routes within the parish and any locations of known drainage issues that you would like to be investigated/considered. In identifying your routes it would be good if you could consider the following points:

- What routes you think are most used and important to your residents/visitors



- What problems you are aware of on the road/footway
- Which roads/footways you feel need to be maintained within the Parish in priority order
- If you are aware of any drainage problems
- Special events/dates when we should avoid undertaking works
- Issues which people raise with you in relation to highway maintenance

There will be other highways issues that you would like us to consider such as speeding, vegetation and signs but at present we would like the parish to focus on the maintenance of the roads within the parish.

This is just a 'heads up' to what will be coming to you and gives you some time to think about the routes which are your top 2 priority routes.

Funding available for organisations to support self-isolating residents

Devon County Council is launching a new fund to help community organisations provide practical, social and emotional support to Devon residents self-isolating due to COVID-19.

The grants of up to £5,000 for small projects and £20,000 for larger projects can be used to help those self-isolating with any caring responsibilities; accessing food and other supplies; practical tasks such as dog walking; and mental health and wellbeing support to address things like loneliness and boredom.

Groups can also use the money to improve their community's awareness and understanding of the government's self-isolation rules, including when you need to self-isolate, how long for, what it involves and why it is a vitally important part of slowing the spread of COVID-19, as well as what

The legal requirement to self-isolate for ten days if you test positive for coronavirus, or you are an unvaccinated contact of someone who does, remains a critical part of breaking the chains of transmission by preventing those who are infected from mixing others and passing on the virus.

This financial support to the organisations that are doing innovative and inspiring work to reach people within their communities, particularly the most vulnerable, and help them to remain well-connected and resilient as we face the challenge of managing coronavirus over the winter.

To help ensure vital support reaches those who need it most, the council has identified particular communities that could be prioritised, including areas of socio-economic deprivation; multi-generational and high occupancy households and occupations with high COVID-19 exposure risk as well as Black, Asian and minority ethnic groups, certain religions, faiths and nationalities linked to increased risk and people with disabilities or impairments. They are also keen to focus funding on

under-represented communities such as LGBTQ+ and trans or non-binary gender, Gypsy, Roma and Travellers, migrants, asylum seekers and refugees and people with dependencies on drugs or alcohol in contact with services or experiencing homelessness and rough sleepers.

Applications will be accepted from constituted and not-for-private-profit voluntary, community and social enterprise (VCSE) sector groups and organisations, town and parish councils, charities, very small groups who have no independent bank account (who have an eligible sponsor) or a combination of such groups working together. Devon County Council is working in partnership with Devon Communities Together and the wider voluntary and community sector to support community groups wishing to access this fund.

For more information about the COVID-19 Outbreak Management Grant, including how to apply, please visit devon.cc/outbreak-management-grant

Coronavirus updates from Devon County Council

The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon.

The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

Reminder about reporting a highway problem:

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

[telephone: 0345 155 1004](tel:03451551004)

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