

**Minutes of the Berrynabor Parish Council meeting held on Tuesday, 14th
December 2021 at 7.00pm at Monks Path, Barton Lane Berrynabor**

Present: Cllrs A Stanbury (Chairman), G Bacon, A Coppin and A Burch
North Devon Cllr F Tucker

- 2112/01 **Apologies**
Cllrs S Barten, J Beer, M Johns, B Joyce and J Latham. County Cllr A Davis
- 2112/02 **Declarations of Interest**
Cllr Stanbury declared a Personal Interest in Item 2112/06 Application 74461 as a neighbour.

Cllr Bacon declared a Personal Interest in Item 2112/06 Application 74338.
- 2112/03 **Public Participation**
None.
- 2112/04 **Minutes**
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 9th November 2021 as a correct record.
- 2112/05 **To receive reports from:**
- Police
It was noted that the report had been circulated.
 - County Cllr Miss A Davis
The report is attached as Appendix A.
 - District Cllr J Tucker
Cllr Tucker reported that he had spoken to enforcement about Berrynabor Park and they are progressing towards a conclusion. If the Parish Council would like a copy of the register of electors it now has to be requested from NDC. There will be a meeting in relation to litter picking in January it was noted that Cllr Coppin is attending. Cllr Tucker confirmed that he has around £300 left in his Community Cllr Grant fund which would need to be allocated by the end of January it was agreed to use the funds to replace a broken bench in the Manor Hall Play Area.
 - Play Area
Nothing new to report.
 - Manor Hall
Members were asked if the remaining funds in the S106 allocation could be used towards the water heater in the kitchen, members did not have any objections.

- Footpaths
None.
- Dog Exercise Area
Looks ok but road side hedge requires cutting.
- Grit Bins/Road
It was reported that the wrong grit bin had been moved, Cllr Bacon had informed the County Cllr.
- Meetings/Events attended by Councillors/Clerk
Cllrs Coppin and Barten had attended the recent workshops hosted by DCC and the videos had been circulated.

2112/06

Planning & Planning Correspondence

74284 Change of use of land to allow siting of 2 shepherd huts for holiday accommodation at Maytree Cottage 1 Cross Park Berryarbor
Applicant: Mr and Mrs Boxall

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

74338 Conversion of barn to ancillary accommodation at Top Shippen at Home Barton Farm Top Shippen Barton Lane Berryarbor
Applicant: Mr Browne

It was **resolved**, with no votes to the contrary, to submit the following comment:

The Parish Council notes that there have been several applications submitted recently and is concerned that the piecemeal approach is circumventing Section 106 contributions. The Parish Council would appreciate a reply from the Case Officer and some clarity.

74418 Erection of detached sustainable dwelling on garden plot, including minor landscaping works at Wood Barton Wood Lane Combe Martin
Applicant: Sue Donnellan

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

74461 Erection of a single storey accessible sensory bathroom and side canopy structure for cover to the house and to the hydrotherapy pool at Wheel Farmhouse Combe Martin
Applicant: Hughes

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Tucker left the meeting.

PAYMENTS

79. December Salaries	£414.65
80. HMRC PAYE December	£103.60
81. Toilet Cleaning, November	£100
82. Zoom Monthly Fee, December	£14.39
83. Tesco Mobile, November bill	£10.50
84. British Gas, Toilets Electricity	£54.40
85. M Johns, Microphone & Associated Equipment	£94.67
86. A Stanbury, Padlock, Rec Field	£22.49
87. Manor Hall, Hall Hire Defib training January 22	£45
88. Manor Hall, Hall Hire Jan, Feb & March 22	£45
89. Manor Hall, S106 Heating upgrades	£375.98
90. Back to Your Roots, Grass Cutting 2021/22	£3,535

Payments total:	£4,815.68
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RECEIPTS

Lloyds, Interest 9 th November	0.10
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North Devon Council, S106 Manor Hall	£3,286.98
Young, Tree Works	£79.16
Denham, Tree Works	£79.16
Kitchin, Tree Works	£162.50
Devon County Council, Festive Lights Grant	£450

Receipts total:	£4,058
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It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2112/08 **To consider draft budgets and precept for 2022-2023**

Members considered the draft budgets and it was **resolved**, with no votes to the contrary, to:

- Place £500 in the bus shelter budget.
- Remove the Jubilee Fountain budget.
- Reduce the budget for the newsletter to £250
- Place £2,000 in play equipment repairs.
- Change the name miscellaneous to street furniture.

Following consideration of the budgets for 2022/2023 it was **resolved**, with no votes to the contrary, to increase the precept to £23,356.43 which is reflective of the current rate of inflation.

- 2112/09 **To consider draft policy for Pre-Planning Application Meetings with Developers**
 Members discussed the draft policy and it was agreed for a policy to be drafted based on a proactive approach allowing a session of 15 minutes at a Parish Council meeting including a question-and-answer session with Cllrs, a brief account of which will be included in the minutes. The draft will be presented for discussion at a future meeting.
- 2112/10 **To consider Devon and Somerset Fire and Rescue Service - draft Community Risk Management Consultation**
 It was resolved, with no votes to the contrary, to note the information.
- 2112/11 **To consider repeat order for Annual Play Inspections**
 It was **resolved**, with no votes to the contrary, to submit the repeat order form.
- 2112/12 **To consider recommendations and quotation for works to play areas Following the Annual Inspection**
 The recommendations were circulated prior to the meeting. It was **resolved** with no votes to the contrary, for Cllr Bacon to meet with the contractor on site in early January to discuss further and a quotation is to be submitted to Council following the meeting.
- 2112/13 **Tree Works in Claude's Garden**
 It was agreed to follow up the funding of the tree for the Queen's Green Canopy with Cllr Davis. Cllr Bacon explained that a request had been received to drastically trim a tree in Claude's Garden to a height of approximately 6ft which, upon inspection, would have resulted in the loss of the entire tree. It was **resolved**, with no votes to the contrary, to decline the request.
- 2112/14 **Berrynarbor Car Park**
 It was noted that no further information was available.

Meeting ended at 9pm.

Signed..... Dated:.....