

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th October 2021 at 7.00pm in the Manor Hall, Berrynarbor

Present: Cllrs A Stanbury (Chairman), G Bacon, S Barten, J Beer, A Burch, A Coppin, M Johns and B Joyce

Members of the public

2110/01 **Apologies**

Cllr J Latham and County Cllr A Davis.

2110/02 **Declarations of Interest**

Cllr S Barten declared a Personal Interest in Item 2110/06 Planning Application 73909.

2110/03 **Public Participation**

A member of the public asked if they could employ a contractor to lop the tops off of the trees in the Recreation Field as they are blocking light and causing damp to their property and then invoice the Parish Council. It was reported that advice was sought on the Halloween event to hold it in the Manor Hall but it is a lot of money to have the event here.

A further member of the public spoke in favour of lopping the trees.

A member of the public reported that it had been agreed for the broken latch on their gate to be repaired.

2110/04 **Minutes**

It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 14th September 2021 as a correct record.

2109/05 **To receive reports from:**

- Police
It was noted that the report had been circulated.
- County Cllr Miss A Davis
The report is attached as Appendix A. There was interest in planting a tree and agreed for Cllr Bacon to pursue with Claude's Garden as a possible location.
- District Cllr J Tucker
Cllr Tucker reported that the Litter committee is trying to sort out the litter problems in the area particularly Barnstaple. There is a Workshop for town and parish Cllrs on 9 Nov at Cedars Inn places can be booked with NDC member services. Cllr Tucker encouraged members to report breaches of planning on the NDC website and visit the planning compliance pages - it is anonymous. NDC is forming, with Torridge

DC, a small committee to try and resolve the planning situation especially the Local Plan – the planning system is broken and trying to make it work better in the area. Cllr Tucker further reported that there are 13000 families on Universal Credit in the North Devon area – winter of serious problems coming. NDC still having problems at Berrynarbor Park – talks still taking place. It was suggested that the PC write to enforcement about the use of Chinese Lanterns from Watermouth Cove.

- **Play Area**
It was noted that a patch by roundabout that needs to be repaired and made good.
- **Manor Hall**
It was noted that the cheque issued for the hedge cutting for Manor Hall was incorrect and requested that the PC issue a new cheque along with payment for the microphone.
- **Footpaths**
None.
- **Dog Exercise Area**
It was agreed to publicise Cllr A Burch as the Cllr responsible for the Dog Exercise Area.
- **Grit Bins/Road**
It was noted that there was a reoccurring hole on Mill Lane where there is a water leak coming down from the property above, South West Water has confirmed that it is drinking water but it is the property owners' side of the meter, the County Councillor is aware and PC awaiting an update.
- **Meetings/Events attended by Councillors/Clerk**
It was noted that there would be a monthly Police Liaison meeting which Cllr Coppin is responsible for.

2110/06

Planning & Planning Correspondence

73909 Removal of existing porch and detached garage / workshop block and erection of proposed residential annex to link to the existing dwelling. at Barn Cottage Sterridge Valley Berrynarbor

Applicant: Chris Lewis

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

2110/07 **Payments and Receipts**

PAYMENTS

57. October Salaries	£414.65
58. HMRC PAYE October	£103.60
59. Toilet Cleaning, September	£100
60. Zoom Monthly Fee, October	£14.39
61. Postage	£13.05
62. Back to your Roots, Footpath Maintenance	£900
63. Manor Hall, Hire for Meetings August - December	£75.00
64. Tesco Mobile, September bill	£10.50
65. Western Web, Annual Web Space Fee	£150.00
66. ICO, Data Protection Fee	£40
67. N Richards, Manor Hall Works (S106)	£2,911
68. Heathercroft Property, Play Area Works	£346.88
69. PKF Littlejohn LLP, External Audit Fee	£240.00

Payments total: £5,319.07

RECEIPTS

North Devon Council, 2nd Precept Payment £11,207.50

Receipts total: £11,207.50

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2110/08 **Annual Governance and Accountability Return (AGAR)**

It was **resolved**, with no votes to the contrary, to note completion of the AGAR along with the External Auditor's report.

2110/09

Recreation Field

It was agreed that some trees do need to be removed due to ash dieback, the other trees for parishioners benefit as opposed to the benefit of the parish. It was agreed that a site meeting should be arranged to agree what works are required and responsibility of costs.

It was unanimously agreed to suspend Standing Orders to allow a member of the public to speak.

A member of the public was exceptionally rude.

It was unanimously agreed to reinstate Standing Orders.

It was **resolved**, with no votes to the contrary, to write to the residents who have raised concerns about the trees and to arrange a site meeting with a Tree Surgeon, following the site meeting an item will be placed on the next Agenda for further discussion.

Members discussed the Bouledrome and wish list for activities. The group would like to place the Bouledrome by the slope (as per a plan provided to Cllrs), it was agreed to seek advice and to arrange a site meeting to suggest the bottom of the big dog run field which could be fenced off.

Members considered the provision of a MUGA on the field and felt that the community should be consulted on this proposal and it was agreed to pursue funding opportunities and professional assistance for community consultation.

2110/09

Projector for Manor Hall

Members discussed the different types of projectors and part funding with multi-parties. It was agreed to investigate funding streams.

2110/10

Claude's Garden

Cllr Bacon to discuss payment.

2110/11

Berrynarbor Car Park

Members considered any amendments to the parking regulations to submit to North Devon Council and it was resolved, with one vote against, not to submit any amendments.

Members asked if there was an update from NDC on the lease of the car park and agreed to place a standing item on future agendas to progress the matter.

2110/12

To discuss annual defibrillator training

Cllr Beer informed members that the date she had been given for the training is 24 January Monday 6.30pm it was agreed to place in the next newsletter and produce posters for the parish.

Meeting ended at 8.26pm.

Signed..... Dated:.....

DRAFT