



BERRYARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE

THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors G Bacon, J Beer, A Coppin, M Johns, B Joyce, J Latham, A Stanbury, A Burch.

You are hereby summoned to attend the Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday, 13th July 2021 in the Preschool Room, Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Please note that due to Covid restrictions there will be a restriction on people allowed in the preschool room so public access could be limited.

Social distancing must be maintained and face masks must be worn unless medical exemption applies.

If you do not need to attend, please alternatively submit any comments for the meeting in writing to the Clerk at clerk@berrynarborparishcouncil.org.uk by Monday 12th July 2021.

Mrs Victoria Woodhouse
Clerk to the Council

Date of issue: 7th July 2021

AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8th June 2021 ([Link to Minutes](#))
5. **To receive updates/reports from:**
 - a) Police (available on website)
 - b) County Councillor Ms A Davis
 - c) District Councillor J. Tucker
 - d) Play Area
 - e) Manor Hall
 - f) Footpaths
 - i. Update on the Repairs to access to Broadsands Beach
 - g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Meetings/events attended by Councillors/Clerk

6. Co-Option

To consider applications for co-option of one Councillor (application attached)

7. Planning & Planning Correspondence

Planning Applications: to consider

73343 Change of use of land to allow two Shepherd Huts for holiday purposes at 1 Cross Park Road, From Cross Park to Lower Down Copse. Berrynarbor

Applicant: Mr Edward Boxall

[Link to Application](#)

73241 Retrospective application for a agricultural building at Land at Yetland Holdings, Berry Down, Combe Martin

Applicant: Mr Peter Hopkins

[Link to Application](#)

73447 Change the use from guest house to a single dwelling house at Langleigh Guest House, Berrynarbor

Applicant: Mrs Mariane Hodgkinson

[Link to Application](#)

8. To approve payments and receipts to date.

(information to follow for Cllrs)

9. To consider annual donation towards the Sewage Plant (information attached)

10. To Consider request for a Memorial Bench (information attached)

11. To Consider request for the erection of a sign for the Public Car Park (information attached)

12. To review the Parish Council's Risk Assessments for 2021/2022 (information attached for Cllrs)

13. To Review Standing Orders ([available on the website](#))

14. To Review Financial Regulations ([available on the website](#))

15. To Review Statement of Internal Control (information attached)

16. To Review Members Code of Conduct ([available on the website](#))