

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8th June 2021
at 7.00pm in the Manor Hall, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), G Bacon, J Beer, A Burch, M Johns

County Cllr Miss Andrea Davis (remotely)
District Cllr J Tucker.

Mrs Victoria Woodhouse Parish Clerk (remotely)
6 Members of the public

2106/01

Apologies

Cllrs B Joyce, J Latham and A Coppin.

2106/02

Declarations of Interest

Cllr Stanbury declared a Disclosable Pecuniary Interest in Item 2106/06 Application 73328 as the applicant.

Cllr Bacon declared a Personal Interest in Item 2106/06 Application 72728.

2106/03

Public Participation

A member of the public requested that the Parish Council arranges for the Recreation Field to be cut prior to the planned community event.

A member of the public announced the formation of BBC2 which is a working party that has been set up to discuss future ideas and facilities for the Recreation Field. The member of the public made representations about the position of a proposed boules pitch and the proximity to his property and threatened legal action if it should be sited within 20m of their boundary.

A member of the public introduced himself as Chairman of the BBC2 and requested a pause in consideration of the siting of the boules pitch. They suggested a consultation with parishioners to identify ideas/facilities. The member of the public also offered technical assistance with hybrid meetings if required.

2106/04

Minutes

It was resolved, with no votes to the contrary, to approve the minutes of the meeting held on Tuesday 18th May 2021 as a correct record.

2106/05

To receive reports from:

- Police

It was noted that the June report was available on the website.

- County Cllr Miss A Davis

The report is attached as Appendix A. Cllr Davis explained that a new Chairman and Vice-Chairman for the County Council had been elected along with a slight change of Cabinet.

- District Cllr J Tucker
Cllr Tucker reported that a new Planning Manager had been appointed but had not yet taken up post. Some enforcement had taken place within Berryarbor. Cllr Tucker highlighted some development opportunities within Barnstaple.
- Play Area
Nothing to report, however, following Public Participation it was agreed to arrange a cut of the Recreation Field the Friday prior to the community event and subject to the Government lifting the national restrictions.
- Manor Hall
Cllr Johns reported that the quotation had been received for the windows which will be discussed by the Committee. Cllr Stanbury asked if it would be possible to connect the speakers/microphone for the next meeting.
- Footpaths
It was noted that the footpath to Broadsands is still closed and well barriered off, however, people have been climbing over which has resulted in a nasty fall from around 10m in height. Cllr Bacon reported that the padlock on the bollard had been vandalised and this would be replaced.
- Dog Exercise Area
It was agreed for the Clerk to write to the former Cllr Wright and ask for the remaining dog bags to be returned to the Parish Council.
- Grit Bins/Road
It was highlighted that there are a large number of potholes and noted that Cllr Davis has been around the village and reported these to the Highway Officer.
- Meetings/Events attended by Councillors/Clerk
None.

2106/06 **Planning & Planning Correspondence**

Cllr Stanbury declared a Disclosable Pecuniary Interest, it was resolved, with no votes to the contrary to appoint Cllr Beer to take the Chair for the item and Cllr Stanbury left the meeting.

73328 Erect roof over existing open silage clamps to comply with EA surface water guidance

Location: Stapleton Farm, Combe Martin, Ilfracombe

Applicant: Mr A Stanbury

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

Cllr Stanbury returned to the meeting and resumed the Chair.

Cllr Bacon declared a Personal Interest and left the meeting for the following item.

72728 Retrospective application for the conversion of barns 7 & 8 to dwellings & alterations to barn 6 together with conversion of barn 5 to dwelling

Location: Home Barton Farm, Barton Lane, Berrynarbor

Applicant: Ms Brandon

It was **resolved**, with no votes to the contrary, to recommend APPROVAL subject to better clarification of the environmental situation at the site. The Council is concerned that the Environmental Protection letters were written in October 2016 and should be updated to consider the present situation on site.

Cllr Bacon returned to the meeting.

73284 Erection of stock building

Location: Lower Buddicombe, Combe Martin, Ilfracombe

Applicant: Landsense Professional Ltd

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

72214 Erection of a feed, equipment storage and apiary building

Location: Land to the west of Brambly Hegde, Berrynarbor

Applicant: Mr and Mrs Baddick

It was **resolved**, with no votes to the contrary, to recommend APPROVAL as long as the requirements for sustainability have been met.

2106/07 **Payments and Receipts**
PAYMENTS

21	Simon Patridge	Cleaning Toilets May	100
22	Sue Petters	Final Salary May	187.04
23	Sue Petters	Cleaning Supplies	26.55
24	Sue Petters	Zoom May Payment	14.39
25	Mrs V Woodhouse	June Salary	414.65
26	HMRC	June PAYE	150.20
27	Julie Snooks	Internal Audit	200
28	Came & Company	Insurance	1,184.68
29	British Gas	Electricity – Toilets	48.98
30	Tesco Mobile	Mobile Phone Charges	2.00

TOTAL

£2,328.49

RECEIPTS

5 North Devon Council S106 Recreation Ground 1,575.98

TOTAL

£1,575.98

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2106/08 **Resignation from Cllr Wright**

It was **resolved**, with no votes to the contrary, to note the resignation from Cllr Wright and to place an item on the next Agenda to appoint a replacement representative for this item.

2106/09 **Annual Governance Statement 2020/2021**

It was **resolved**, with no votes to the contrary, to agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2020/2021.

2106/10 **Accounting Statements 2020/2021**

It was **resolved**, with no votes to the contrary, to receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2020/2021 and to receive the Internal Auditor's Report 2021.

2106/11 **Annual Governance and Accountability Return 2020/2021**

It was **resolved**, with no votes to the contrary, to agree the Annual Governance and Accountability Return 2020/2021 and submit to the External Auditor.

2106/12 **To receive an update from Cllr Stanbury on Bouladrome**

Cllr Stanbury explained that he had been tasked to investigate the legalities and safety of the placement of the facility, he has spoken to Legal Services at NDC and the policy on siting of play equipment is unclear on whether it is 20m from the facade or boundary, the policy is currently being re-written and Cllr Stanbury suggested that the Parish Council waits until the new guidance is available. There are not any safety issues with siting a Bouladrome near other pieces of play equipment, however, play safe have highlighted that there could be a conflict if placed near the goal posts. It was noted that several ideas and facilities had been suggested for the field but there were concerns on the delivery and future maintenance members felt that the community should be consulted and the Council would need assurance of maintenance and community benefit. It was noted that a cohesive plan could open funding opportunities through Section 106 and Sports England.

The Chairman proposed and it was **resolved**, with no votes to the contrary, to suspend Standing Orders to allow a member of the public to make representations.

Cllr Johns asked a member of the public if boules could be played in the Manor Hall, the member of the public confirmed it could not.

It was **resolved**, with no votes to the contrary, to reinstate Standing Orders.

The possibility of siting the facility in the dog area was briefly discussed, however, members felt that it would need to be made clear to the requestor that the Council has not yet allocated a site/area for the siting and needs to understand the exact requirements and commitment from the Committee. It was **resolved**, with no votes to the contrary, to wait until the new guidance is available from the North Devon Council before considering the siting of further equipment within 20m of a neighbouring properties boundary and for Cllr Stanbury to relay this to the requestor.

Meeting ended at 8.32pm.

Signed..... Dated:.....