

**Minutes of the Virtual Berrynarbor Parish Annual Council meeting held on Tuesday,  
18<sup>th</sup> May 2021 at 8.00pm @ Manor Hall.**

Present: Cllrs A Stanbury (Chairman), G Bacon, J Latham, J Beer, M Johns and District Cllr J Tucker.

Ms S Petters Parish Clerk  
8 Members of the public

- 2105/22 It was **Resolved** with no votes to the contrary that item 12c report from Cllr Tucker to be moved up the agenda after the Public Participation.
- 2105/23 It was **Resolved** with no votes to the contrary that Cllr Adam Stanbury be elected as Chairman for 2021/22
- 2105/24 It was **Resolved** with no votes to the contrary that Cllr Adrian Coppin be elected as Vice Chairman for 2021/22
- 2105/25 **Apologies**  
Apologies received from Cllrs. Burch, Coppin, Joyce and Wright
- 2105/27 **Declarations of interest**  
None received.
- 2105/28 **Chairs report**  
The Chairs report was available and is provided with these minutes.
- 2105/29 **Public Participation**  
Attending members of public were given opportunity to speak for 3 minutes and 1 member of the public chose to do so.

Tony Kitchin spoke about the Recreation field as a fantastic asset for the village, and the current proposal for a Bouladrome, which he assumes fits with the Parish Council long term strategy for the recreation area. He stated he supported the Bouladrome but his concern is over the potential siting of the pitch. He stated that the proposed site would contravene the court order, in place following a previous dispute over the play equipment. He assured the council that he will take the appropriate legal action, should that court order be contravened.

He stated that there was at least one other suitable place on the Recreation ground for the Bouladrome.

He also spoke about the Village party. The details of which had been emailed to the Clerk. There were 120/130 people indicating they were interested in attending. He requested a donation from the Parish Council to assist with the costs of toilets hire, bouncy castle and insurance to a maximum of £500. These expected costs were believed to be around £300 currently would have to be finance by three members of the party committee.

2105/30 Report from Cllr Tucker. He passed on thanks and congratulations from the ND Ramblers for a clean and tidy village, together with their compliments to the Toilets cleaner also. They were very impressed. He also thanked the Clerk for passing on ND council information to councillors.

North Devon Council (NDC) planning enforcement has seen a large increase in planning problems in north devon, and a couple in Berrynarbor currently. NDC has three enforcement officers who were working hard to deal with these but it can take time to resolve some planning problems. There had also been a vacancy of the NDC Planning Department manager, which they hope to appoint very soon.

ND Refuse collections have been affected by staff shortages due to coronavirus, but overall have been working reasonably well.

Cllr Tucker left the meeting.

2105/31 Copies of the minutes were circulated prior to the meeting. Cllr Bacon raised that there was an error on the date of the minutes. It was **resolved**, with no votes to the contrary, to amend the minutes to the correct date and approve the minutes of the meeting held on the 27<sup>h</sup> April 2021 as a correct record.

2105/32 **It was resolved**, with no votes to the contrary that the following agenda items would be deferred until the June meeting.  
Revision of Standing Orders  
Revision of Financial Regulations  
Revision of Statement of Internal Control  
Members Code of Conduct

2105/33 **To receive reports from:**

**a. Police**

The latest report was circulated prior to the meeting and is on the Parish council's website.

**b. County Cllr. Andrea Davis**

Cllr Davis had spoken at the Parish meeting earlier. The full report was circulated prior to the meetings and is provided with these minutes.

**c. Cllr Tuckers report is recorded at 2105/30**

**d. Play Area**

Cllr Bacon reported that the Willow had been temporarily fenced off due to a growth spurt, these will be wound in.

Councillors concerns about the electric and gas barbeques that had been proposed for the Party had been resolved. The requested

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£500 donation for costs on insurance, toilets and bouncy castle was discussed, to clarify that any profits of the event would go to local charities.

It was **resolved** with no votes to the contrary, to allocate a maximum of £500 to the party, to be held pending a satisfactory report with itemized receipts for the expenditure is provided.

**e. Manor Hall**

Cllr Johns gave an update on the stinging nettles which had been reported. This has now been resolved.

Cllr Johns confirmed that the section 106 funds for Manor Hall windows will be claimed prior to 31<sup>st</sup> March 2022. A joinery in North Molton had been approached to provide a quote and he confirmed that the appropriate planning permission will be applied for. It was raised that frosted glass may be required to protect the privacy of the Pre-school. Cllr Johns confirmed this will be considered where appropriate.

The Manor Hall AGM will be held 21<sup>st</sup> July 2021 at 7pm.

The Manor Hall Summer fete will be held 22<sup>nd</sup> August 2021.

There is a new website where Manor Hall bookings can be made.

**f. Footpaths**

The coast path has quite a few new posts. Cllr Coppin had flagged up an issue on the permitted path at bridge at Haggington.

The footpath at Stowford Meadows has been closed off due to some building developments, which has been reported to Devon County Council. There also are some related planning breaches on the entrance and placing of static caravans. The clerk to follow up the detail with Cllr Coppin.

Clerk to request an update on their inspection of the damaged hand rail by Sawmills.

**g. Dog Exercise**

Cllr Wright had given his apologies and also tendered his resignation this evening, due to other commitments.

Clerk read out an email from Cllr Joyce, on parishioner concern.

Whilst they like the new fencing, it is no longer as safe as it was previously. They request an extra batten could be put each side of of the new gate, to prevent dogs escaping from the field. Cllr Stanbury will deal with this.

**h. Grit Bins/Roads**

Clerk read out a report from Cllr Joyce. Mr. Stoddart and Councillor Davies are due to have a site visit. Cllr Joyce has emailed suggestions of where the Grit Bins could be placed on Hagginton Hill.

**i. Meetings/events attended by Councillors/Clerk**

Cllr Stanbury reported that he, Cllrs Bacon and Latham met with a member of public to look at a site for the Bouladrome.

Cllr Stanbury reported he met with 3 members of the public in relation to Bouladrome.

Cllr Beer reported that the monthly defibrillator report had been filed.

The police advocator report was circulated prior to the meeting. The report is noted.

2105/35 **Planning and Planning Correspondence.**

**73207** Conversion of barn to two dwellings and associated works at Broadlands Lodge Combe Martin Ilfracombe Devon EX34 0NZ. It was **resolved**, with no votes to the contrary to recommend APPROVAL. It was expected that the temporary accommodation of the wooden mobile lodge would cease on completion of the building works.

**73243** Extension to existing agricultural barn at Land at Berrynarbor. It was **resolved**, with no votes to the contrary to recommend APPROVAL

**73308** Raising roof to part of building to form additional accommodation and installation of solar panels at Lane End Barton Lane Berrynarbor Ilfracombe Devon EX34 9SU. It was **resolved**, with no votes to the contrary and 1 abstention, to recommend APPROVAL.

**73361** Application for consent for works to trees covered by a tree preservation order in respect of Removal of 4 Ash trees (T31, T33, T34 & T35) and 4 Sycamore trees (T29, T30, T36 & T37)” at The Old Sawmill Inn It was **resolved**, with no votes to the contrary to recommend APPROVAL subject to guidelines from NDC being adhered to.

**Payments & receipts**

Simon Patridge	Cleaning Toilets			
Berrynarbor	April	100	0	100
Newsletter	21/22 Grant	250	0	250
British Gas	Toilets Electricity	44.95	2.24	47.19
Devon Assoc	Annual			
Local Councils	membership	173	22.38	195.38
	Safety			
	resurfacing Play			
TKPlay	area	1638	327.6	1965.6
Sue Petters	Salary May	212.3	0	212.3
	Zoom mthly			
Sue Petters exp	installment	11.99	2.4	14.39
	Cleaners			
	supplies(IHand			
Sue Petters exp	wash)	13.54	2.71	16.25
	Cleaners			
	supplies (loo			
Sue Petters exp	rolls)	14.17	2.83	17
Sue Petters exp	Printer cartridges	22.49	4.5	26.99

Sue Petters	Printer Paper	4.16	0.83	4.99	2850.09
	Precept half yearly instalment			11,207.50	
	Bank interest			0.11	
	<b>RECEIPTS TOTAL</b>				<b>11,207.61</b>

- 2105/36 It was **resolved**, with no votes to the contrary, to APPROVE the above payments and receipts.
- 2105/37 Cllr Stanbury reported. Cllrs Bacon, Latham and Stanbury met with with a parishioner who had requested a Bouladrome which had been agreed at the last parish council meeting subject to a suitable site in the playing field being found. They inspected sites in the area. The sites by sewerage works were not suitable, and it was noted that no site must restrict access for emergency vehicles. An alternative site with good sunlight and drainage was identified. The parishioner who lives adjacent to the recreation area is unhappy with the currently proposed site. He cites a court case from 4 years ago, which must be adhered to or legal action will ensue. Cllr Stanbury provided detail on current guidance that was relevant to the Bouladrome and confirmed that planning permission was not required. It was established that in interpreting the guidance and ruling there was a difference of opinion on how the 20metre buffer zone be applied, so this needs to be further clarified. It was **resolved**, with no votes to the contrary to seek legal guidance, further clarification on the nuisance potential and 20m buffer zone guidance, and whether this is to be taken from the façade of the house or the boundary of the property.
- 2105/38 It was **resolved**, with no votes to the contrary to accept the quote of £320 to complete the rubdown, undercoat and painting of the play equipment. Cllr Bacon will instruct.
- 2105/39 It was **resolved** with no votes to the contrary to grant £500 to Berry in Bloom.
- 2105/40 It was **resolved** with no votes to the contrary to move item 18 to Part B.
- 2105/41 Cllr Beer had received a number of concerns from a parishioner about a dirt bike event that had been held in Ruggaton Woods. The parishioner had also mentioned works applied for at the edge of the stream by a neighbour that had been refused, which could have addressed the occasional flooding of the stream. It was discussed that planning permission for the dirt bike event was not required and as it is private property it was felt that there was little that could be done without real time evidence of wrongdoing.
- 2105/42 It was **resolved** with no votes to the contrary to accept the quote on the tree works for £395. Cllr Stanbury will instruct.

2105/43 **It was resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.**

The public left the meeting.  
The clerk left the meeting.

**Part B**

2105/44 It was resolved with no votes to the contrary to secure the services of Mrs Victoria Woodhouse as Parish Clerk & Responsible Financial Officer starting on scale point 36.

2105/45 It was resolved with no votes to the contrary to pay the outstanding holiday pay to the current Parish Clerk

The Clerk returned to the meeting.  
The meeting was closed at 9.42