



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS KATE GRADDOCK

FIRSTONE, YARNSCOMBE, BARNSTAPLE, EX31 3LW,

TEL: 07703 050496 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors G Bacon, J Beer, A Coppin, M Johns, B Joyce, J Latham, A Stanbury, N Wright. A Burch.

You are hereby summoned to attend the Annual Meeting of the Council of Berrynarbor Parish Council, which will be held on **Tuesday, 18th May 2021 in the Manor Hall, Birdswell Lane, Berrynarbor at 8.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Please note that due to Covid restrictions there will be a maximum of 30 people in total allowed inside the Hall so public access could be limited.

Social distancing must be maintained and face masks must be worn unless medical exemption applies.

If you do not need to attend, please alternatively submit any comments for the meeting in writing to the Clerk at Clerk@Berrynarborparishcouncil.org.uk by Monday 17th May 2021.

Ms. Sue Petters
Clerk to the Council

Date of issue: 12th May 2021

AGENDA

- 1. Election of Chairman for 2021/2022**
To Elect the Chairman for 2021/2022
- 2. Declaration of Office – Chairman**
The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
- 3. Election of Vice Chairman for 2021/2022**
To Elect the Vice-Chairman for 2021/2022
- 4. Apologies** (Please make any apologies known to the Clerk)
- 5. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 6. Chairman's Report**
To receive outgoing Chairman's report.
- 7. Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 8. Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 27th April 2021

9. Revision of Standing Orders

To review the Council's Standing Orders. (available on the website)

10. Revision of Financial Regulations

To review the Council's Financial Regulations. (available on the website)

11. Revision of Statement of Internal Control

To review the Council's Statement of Internal Control.(to follow)

11. Members Code of Conduct

To review Members Code of Conduct (available on website).

12. To receive updates/reports from:

- a) Police (available on website)
- b) County Councillor Ms A Davis (to follow)
- c) District Councillor J. Tucker.
- d) Play Area
- e) Manor Hall.
 - I. Update on windows
 - II. Update on weeds.
- f) Footpaths
- g) Dog Exercise area
 - I. Feedback on new fencing
- h) Grit Bins/Roads
 - I. Update on Grit Bins
- i) Meetings/events attended by Councillors/Clerk
 - I. Councillor Police Advocates – report to follow.

13. Planning & Planning Correspondence

Planning Applications: to consider

[73207](#) Conversion of barn to two dwellings and associated works at Broadlands Lodge Combe Martin Ilfracombe Devon EX34 0NZ. Full Application.
Consultation ends 12/05/2021. Extension requested.

[73243](#) Extension to existing agricultural barn at Land at Berrynarbor. Full Application.
Consultation ends 18/05/2021. Extension requested.

[73308](#) Raising roof to part of building to form additional accommodation and installation of solar panels at Lane End Barton Lane Berrynarbor Ilfracombe Devon EX34 9SU. Full Application.
Consultation ends 27/05/21

[73361](#) Application for consent for works to trees covered by a tree preservation order in respect of Removal of 4 Ash trees (T31, T33, T34 & T35) and 4 Sycamore trees (T29, T30, T36 & T37)" at The Old Sawmill Inn A399 Berrynarbor Ilfracombe Devon EX34 9SX. Trees with Tree Preservation order
Consultation ends 27/05/2021.

14. To approve payments and receipts to date.

(information to follow for Cllrs)

15. To receive a report from the working party on Bouladrome

16. To receive and consider quotes for painting Play Equipment

17. To receive and consider a grant application from Berry in Bloom

18. To consider payment in lieu for Parish Clerk.
19. To receive and consider a concern related to Ruggaton Woods.
20. To receive and consider quotes for tree works.