

**Minutes of the Virtual Berrynarbor Parish Council meeting held on Tuesday, 12th
January 2021 at 7.00pm via Zoom**

Present: Cllrs A Stanbury (Chairman), G Bacon, J. Beer, A Coppin, M Johns and B Joyce, J Latham and County Cllr A Davis, District Cllr J Tucker,
Ms S Petters Parish Clerk

4 Members of the public

2101/01 **Apologies**

Apologies received from Cllr. Nic Wright (Personal).

2101/02 **Declarations of interest**

Cllr A. Stanbury declared a Personal and Pecuniary Interest in and agenda item 6a.

2101/03 **Public Participation**

All 4 attending members of public were given opportunity to speak for 3 minutes and 1 member of the public chose to do so.

RGW spoke on the Berrynarbor Park. NDC had put up the enforcement notice and whilst there has been activity on the site, the development has ceased until any proper planning has been applied for. He thanked the Councillors for their support in the matter.

Cllr. Latham spoke for a member of the public SL who was requesting use of the bus shelter for a Covid safe book sale, donating proceeds to the pre-school. This will be put on the February agenda.

2101/04 **To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8th December 2020**

Copies were circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the meeting held on the 8th December 2020 as a correct record.

2101/05 **To receive reports from:**

a. Police

The latest report is on the council's website.

b. County Cllr. Andrea Davis

Cllr. Davis gave a brief summary of her report which had been circulated and is attached to these minutes as Appendix A.

The report gave Covid information for the local SW areas.

Cllr Davis reminded the meeting that the next round of funding for organisations' supporting people through the pandemic is available. Schools are open for critical workers and vulnerable children and the majority are being schooled at home via the internet.

Pre-school nurseries are open.

Those children who qualify for free school meals should all still be

receiving them. It appears to be working well but Cllr. Davis can be contacted via email if there are any issues arising.

Recycle centres are open.

The Rural Transport Consultation is open until 19th

Cllr. Davis reiterated the process for reporting pot holes and highways problems is on the website.

Cllr. Coppin asked about siting grit bins and gritter routes. Cllr.

Davis clarified the process and offered to provide the gritting routes information to the Berrynarbor Councillors.

Cllr. Joyce suggested that Haggington Hill needs a grit bin.

Cllr. Latham raised the highway flooding near Stapleton Farm. The ongoing problem was discussed. whilst various solutions have been tried, the work continues.

Cllr Davis left the meeting.

c. District Cllr. J. Tucker.

Cllr Tucker stated how it had been very helpful to work together with residents and the Parish Council, on the planning issues at Berrynarbor Park. It was vital to ensure that the planning laws and processes are adhered to.

Cllr Tucker acknowledged that there had been a significant amount of information sent through to the Councillors and reiterated that Covid support grants were available via NDC website.

Cllr Coppin raised that there have been some delays in payments previously. Cllr Tucker had not been aware of the delay and offered to look into the matter.

d. Play Area Inspections

Cllr Bacon reported the new sign has been erected and the bench on the Manor Hall park has been re-sited on its slab. The swings still require painting. The trees in Claudes garden have been cut. The bank needs reseeding, suggesting this for the February agenda for decision.

Cllrs Latham & Bacon have planted the willow screen in recreation field. Cllr. Stanbury thanked them for all their work.

A parishioner had raised concern to Cllr Stanbury about a tree in her garden which appears to be over council land. Cllr Stanbury will investigate the tree and boundaries.

e. Manor Hall

Closed until Covid restrictions are lifted.

f. Footpaths

Cllr Bacon reported that the footpath survey is in process.

No. 5 to Broadsands is fenced off, with a notice that staes repairs will not start for six months yet.

The bollards are outstanding.

g. Dog Exercise

Cllrs Bacon and Latham raised that some people were nervous to take their small dogs in to the dog exercise area. It was discussed and suggested that an item on February's agenda could be to consider a small specified area as an alternative.

h. Grit Bins/Roads

Cllr Coppin stated that if anyone requires a grit bin around Berrynarbor to contact him and this could be on the next months agenda. Cllr Joyce agreed to look at bin costs and the position for a bin at Haggington Hill.

i. Meetings/events attended by Councillors/Clerk

None reported.

Cllr Tucker left the meeting.

2101/06 **Planning and Planning Correspondence.**

[72469](#) – Full application for Extension & alterations to dwelling together with replacement of part of roof on the holiday let at Saltdean Newberry Road Combe Martin Ilfracombe Devon EX34 0AP

Applicant - Mrs Elaine South

It was **resolved**, with no votes to the contrary to recommend APPROVAL.

[72470](#) - Listed Building Application for extension & alterations to dwelling together with replacement roof on part of the holiday let at Saltdean Newberry Road Combe Martin Ilfracombe Devon EX34 0AP

Applicant - Mrs Elaine South

It was **resolved**, with no votes to the contrary to recommend APPROVAL.

Cllr Stanbury was removed from the meeting for item 72559. Cllr Coppin chaired the item.

[72559](#) – Full application for extension to dwelling together with demolition of porch. Stapleton Farm Combe Martin Ilfracombe Devon EX34 0NY

Applicant - Mr and Mrs Stanbury.

It was **resolved**, with no votes to the contrary to recommend APPROVAL.

Cllr Stanbury returned to the meeting.

[72576](#) – Full application for Conversion of existing flat into holiday lets and to convert a barn into a dwelling. Stable Flat Bodstone Barton Farm Combe Martin Ilfracombe Devon EX34 0NT.

Applicant – Mr & Mrs Featon

It was noted that this planning application was stated as 72570 on the agenda but was 72576 and the link led to 72576.

It was **resolved**, with no votes to the contrary and one abstention from Cllr. Bacon, to recommend APPROVAL.

[72584](#) - Listed Building Consent for the replacement of North facing window.

Court Cottage, Birdswell Lane Berrynarbor Ilfracombe Devon EX34 9SE.
Applicant - Mr Clive Watson-Harrison.
It was **resolved**, with no votes to the contrary and one abstention from Cllr Stanbury, to recommend APPROVAL.

2101/07 **Payments & receipts**

PAYMENTS

74	Sue Petters	Dec Salary	212.35
75	HMRC	PAYE Dec	53.20
76	Sue Petters	Jan Salary	212.55
77	HMRC	PAYE Jan	53.00
78	British Gas	Toilets Electricity	47.19
79	Sue Petters	Mobile Phone Dec	10.50
80	SW Heritage Trust	Donation	50.00
81	Western Web	Clerks Laptop	702.00
82	Simon Partridge	Cleaning	100.00

PAYMENTS TOTAL **£1440.79**

RECEIPTS

17	Interest	0.10
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RECEIPTS TOTAL **£0.10**

It was **resolved**, with no votes to the contrary, to APPROVE the above payments and receipts.

2101/08 **21/22 Budget**

A finance report was provided to councillors which gave previously unavailable information on the precept figure from NDC.

It was **resolved**, with no votes to the contrary to accept the current 21/22 budget with two amendments, to included £600 for grit bins and £2000 for elections.

2101/09 A request from Ilfracombe Youth Football Club to use the Berrynarbor pitch was received. Cllrs raised concerns about the potential impact on the ground and there was not enough information to make a decision.

It was **resolved** with no votes to the contrary for the clerk to request additional information for decision at the next meeting.

2101/10 Berrynarbor Council responsibilities that were held by ex- Cllr Lowe.

It was **resolved** with no votes to the contrary that Cllr. Beer will take on the responsibility for the defibrillator readings and Cllr. Johns will take on the responsibility for checking the invoices.

2101/11 The Car Park consultation, process and outcome was discussed. It was noted that the decision informed by the consultation had already been made and therefore could not be revisited within six months.
Cllr. Joyce proposed a rerun of the consultation with amended wording.
It was **resolved** with no votes to the contrary that the consultation would not be re-run.
Cllr Joyce proposed that in future every notice issued by the council should go through and be sent out by the clerk, to be included next month's agenda.

2101/12 **Councillors Questions and Requests.**

Cllrs Coppins and Johns raised the issues of wall works at Brackenbury House. The item was discussed and it was clarified that individual requests for updates can be made directly to NDC planning enforcement.

Cllr Bacon suggested that item of questions and requests to be taken off the agenda and Cllrs email Sue when they wish a specific item to be put on the next agenda.

Cllr Coppin raised the support that the Parish Council can provide to vulnerable people in the parish and how the information is managed. Cllr Coppin requested for this to be put on the next agenda.

Cllr Coppin raised the flooding at the bottom of Castle Hill. Cllr Beer offered to report this on the South West Water website.

2101/13 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

No public were present.

PART B

2101/14 Courts & Tribunal Service/ICO – Clerk and Cllr Stanbury updated the meeting that additional information has been sought by the court and this has been submitted by the solicitor.

Meeting closed at 21.06

Signed..... Dated:.....